



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY



City of Ozamiz
IBJT Compound, Carangan, Ozamiz City
Telephone (088) 545-0988 Fax No. (088) 545-0990
Website: www.depedozamiz.net / Email: deped1miz@gmail.com

REQUEST FOR QUOTATION

Procuring	DepED, Division of Ozamiz City	RFQ No.:	JUN23-116
Office/End-	CID	PR No.	2023-06-116
Purpose:	Training-Workshop on the Development of Storybooks and Interactive Resources on July 18-20, 2023	Date:	June 10, 2023

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period is July 18-20, 2023.
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by your representative not later than 2 days after the receipt of this document.

Very truly yours,

DIONESIO L. LAGWAGON, JR.

ASDS/BAC Chair

Company Name:							
Address:							
Telephone No./ Fax No.							
Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand	Unit Price	Total Price
1	73	pax	Day 1 - July 18, 2023	350.00			
			(a.m. snacks: juice in can, baked beef macaroni; Lunch: rice, 2 main course, 1 pasta/vegie, dessert, Softdrinks; and p.m. snacks: juice in can, carbonara/beef)	-			
2	73	pax	Day 2 - July 19, 2023	350.00			
			(a.m. snacks: juice in can, chicken burger; Lunch: rice, 2 main course, 1 pasta/vegie, dessert, Softdrinks; and p.m. snacks: juice in can, chicken siopao)	-			
3	73	pax	2Day 3 - July 20, 2023	350.00			
			(a.m. snacks: juice in can, tuna sandwich with crackers; Lunch: rice, 2 main course, 1 pasta/vegie, dessert, Softdrinks; and p.m. snacks: juice in can, bam-I with sandwich)	-			
			Inclusions:	-			
			with training venue, sound system, projector, 2 microphones, internet	-			
			with 2 buffet tables	-			
			with flowing coffee and choco drink	-			
			with flowing hot and cold water	-			
			*** Nothing Follows ***				
TOTAL				76,650.00			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

Note:

- Amount Below Php 50,000.00
 - * please attach MAYOR'S BUSINESS PERMIT (photocopy only)
- Amount Above Php 50,000.00
 - * please attach MAYOR'S BUSINESS PERMIT (photocopy only)
 - * Omnibus Sworn Statement (photocopy only)
 - * Latest Income Business Return (photocopy only)

Signature Over Printed Name / Date