



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

January 3, 2023

**DIVISIONAL MEMORANDUM**

No. 607 , s. 2023

**REITERATING DEPED ORDER NO. 9 s. 2005  
(Instituting Measures to Increase Engaged Time-On-Task and  
Ensuring Compliance Therewith)**

**TO:** Assistant Schools Division Superintendent  
Chief Education Program Supervisors  
Public Schools District Supervisor  
Public Elementary and Secondary School Heads  
Section/Unit Heads  
All Others Concerned  
This Division

1. This is to reiterate DepEd Order No. 9, s. 2005, "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".
2. A school day is defined as a day devoted to instructionally relevant activities pursuant to engaging students in learning the lessons of the curriculum. Any school day or part of a school day spent otherwise is classified as a disruption. Suspension of classes that constitutes a disruption shall be avoided and shall be made up by another school day outside of the school calendar.
3. Classes should not be suspended even while there are school celebrations of important historical events or significant occasions. Discussions on the significance of these events or occasions, such as United Nations Day, School Nutrition Month, and Indigenous Peoples Day should be integrated in related subject areas during the regular classroom discussions
4. With regard to national programs which DepEd is expected to support, integration in regular classroom discussions in the relevant subjects shall serve as the mode of imparting important messages to students.
5. This Office respects national and local celebrations other than those indicated in the School Calendar of Activities, provided that the School Head shall write a letter to this Office indicating the schedule of make-up class to replenish the missed instructional day.



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: deped1miz@gmail.com

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Fortress.***  
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6. Make-up classes are also recommended in lieu of class cancellations due to natural or other man-made calamities. Mechanism for the conduct of make-up class shall be agreed upon by the School Administration and the Parents-Teachers Association (PTA).
7. Moreover, this Office reminds all teaching and non-teaching personnel to be compliant with the Civil Service Rules on attendance and punctuality. To facilitate and ensure accurate reporting of attendance, the use of biometrics is hereby reiterated.
8. Immediate and wide dissemination of this Memorandum is desired.

**JEAN G. VELOSO, CESO V**  
Schools Division Superintendent

References:

DepEd Order No. 09, s. 2005

To be indicated in the Perpetual Index  
under the following subjects:

ATTENDANCE  
OPERATIONS

TIME-ON-TASK  
SUSPENSION

ACTIVITIES  
CLASSES

RCV / DM 2023 REITERATING DEPED ORDER NO. 9 s. 2005 (Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith)

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