Appendix 61

PURCHASE ORDER

DEPED, DIVISION OF OZAMIZ CITY

Supplier :	**WAVEMORE DRY GOODS TRADING**	P.O. No. :	2022-02-07
Address :	**CAGAYAN DE ORO**	Date :	2/24/22
TIN :	**323-290-954-000**	Mode of Procurement :	Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Andrea A. Costonera ES	Delivery Term :	
Date of Delivery :		Payment Term :	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
3	bottle	ALCOHOL, Ethyl, 68%-72%, 500 ml ETHYL	30	73.00	2,190.00
4	pack	CARTOLINA, assorted colors GENERIC	20	80.00	1,600.00
5	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min GENERIC	25	20.00	500.00
6	reams	PAPER, Multi-Purpose, A4, 70 gsm KPMS SOLO 70	278	148.00	41,144.00
8	book	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min STOY	4	61.20	244.80
9	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled GENERIC	5	95.00	475.00
10	pack	BATTERY, dry Cell, size AA GENERIC	8	25.00	200.00
12	box	STAPLE WIRE, heavy duty, binder type, 23/13 JOY	20	60.00	1,200.00
15	roll	TAPE, MASKING, 48mm HAWK	20	48.00	960.00
16	roll	TAPE, packaging, 48mm HAWK	20	48.00	960.00
19	piece	RULER, plastic, 450mm GENERIC	20	20.00	400.00
20	can	AIR FRESHENER, aerosol type GENERIC	2	180.00	360.00
21	piece	BROOM, soft, tambo GAGUIO	20	120.00	2,400.00
22	bottle	CLEANER, toilet and urinal	2	90.50	181.00
23	piece	DETERGENT BAR, 140g TIDE	40	24.00	960.00
25	unit	MOP BUCKET, heavy duty, hard plastic GENERIC	1	2,200.00	2,200.00
26	piece	MOPHANDLE, heavy duty, screw type GENERIC	1	250.00	250.00
27	piece	MOPHEAD, made of rayon GENERIC	1	150.00	150.00
29	bundle	FOLDER, fancy, with slide, legal	2	480.00	960.00
30	set	MARKER, fluorescent	23	90.00	2,070.00
31	piece	MARKER, whiteboard, black PILOT	20	48.00	960.00
32	piece	MARKER, permanent, black, bullet type PILOT	20	48.00	960.00
33	box	PAPER CLIP, vinyl/plastic coated, 33mm JOY	25	13.00	325.00
34	box	PAPER CLIP, vinyl/plastic coated, 50mm JOY	25	26.00	650.00
35	piece	CUTTER/UTILITY KNIFE, for general purpose GENERIC	20	30.00	600.00
36	piece	PENCIL SHARPENER, manual, single cutter head GENERIC	20	220.00	4,400.00
38	pair	SCISSORS, symmetrical TM	20	36.00	720.00
39	piece	STAPLER, standard type HBW	20	130.00	2,600.00
40	piece	STAPLE REMOVER, plier type JOY	20	63.00	1,260.00
41	18 cart	INK CART, EPSON C13T664100 (T6641), Black EPSON	30	250.00	7,500.00
42	cart	INK CART, EPSON C13T664200 (T6642), Cyan EPSON	20	270.00	5,400.00
43	cart	INK CART, EPSON C13T664300 (T6643), Magenta EPSON	20	270.00	5,400.00
44	18 cart	INK CART, EPSON C13T664400 (T6644), Yellow EPSON	20	270.00	5,400.00
45	piece	PHILIPPINE NATIONAL FLAG	1	263.00	263.00
46	unit	Wireless Pointing Device / Laser Pointer GENERIC	1	620.00	620.00
47	piece	Ballpen Black FLEY STICK	50	6.50	325.00
49	piece	Cellphone Load Card(100) SMART/GLB	30	106.00	3,180.00
50	packs	Construction Paper (long) MANDARIN	22	200.00	4,400.00

51	piece	Correction Tape Refill (DongA) round type	23	65.00	1,495.00
52	piece	Folder Expandable, Long	200	16.00	3,200.00
53	bottle	Ink Original Epson, 003 Black	7	253.00	1,771.00
54	bottle	Ink Original Epson, 003 Cyan	4	275.00	1,100.00
55	bottle	Ink Original Epson, 003 Magenta	4	275.00	1,100.00
56	bottle	Ink Original Epson, 003 Yellow	4	275.00	1,100.00
57	rolll	Laminating Film	1	1,150.00	1,150.00
59	box	Paper Fastener Coated (Plastic)	25	38.00	950.00
60	piece	PENCIL, mechanical, for 0.5mm lead	20	70.00	1,400.00
61	tube	Pencil LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	20	40.00	800.00
62	bottle	Permanent/Pentel Ink Refill, Black	20	99.00	1,980.00
63	pack	Photopaper (Double-sided), A4, 20pcs/pack	10	95.00	950.00
64	roll	Ribbon, Cloth Satin 2"	2	245.00	490.00
65	roll	Ribbon, Plastic 2"	8	250.00	2,000.00
			Total Amount:		**123,853.80**
(Total Amount in Words)	One Hundred Twenty Three Thousand Eight Hundred Fifty Three Pesos and Eighty Cents				

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

7/14/22

Date

Very truly yours,

JEFFREY B. ARES

Signature over Printed Name of Authorized Official

SCHOOL HEAD

Designation

Fund Cluster : _____

Funds Available : _____

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____