



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

February 22, 2023

DIVISIONAL MEMORANDUM

No. 067 s. 2023

TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION MODEL FOR INSTRUCTIONAL LEADERS

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary and Secondary School Heads/Department Heads
Concerned Personnel
This Division

- To ensure meaningful, effective, and smooth implementation of an initiative that gradually shifts the instructional supervision model from clinical supervision to developmental supervision, this Office shall conduct the Training-Workshop on Developmental Instructional Supervision Model for Instructional Leaders at the Division Training Hall, IBJT Compound, Carangan, Ozamiz City on March 15-17, 2023.
- The 3-day training workshop aims to
 - explain the purpose and principles of instructional supervision;
 - discuss the areas of leadership in instructional development; and
 - demonstrate the conduct of instructional supervision using the developmental model.
- The participants to this training are the instructional leaders (*see attached enclosure A for the list of participants with the facilitators and support staff*) of the division with the breakdown as follows:

Participants	SEX		Total No. of Participants
	M	F	
School Heads from the 58 schools	20	38	58
Education Program Supervisors	4	6	10
Public Schools Division Supervisors	3	7	10
Total	27	51	78



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4. The activity shall start at 8:00 a.m. and end at 5:00 p.m., *see attached enclosure for the program of activities.*
5. NO registration fee is required from the participants. Expenses to be incurred relative to the conduct of the activity such as lunch and snacks of the participants, materials/supplies, and other incidental expenses shall be charged against 2022 Human Resource Development (HRD) Program Support Fund subject to the usual accounting and auditing rules and procedures.
6. The participation of the instructional leaders to this training-workshop is in adherence to this Office's Implementation of Equal Opportunity Policy (EOP) as stipulated in Divisional Memorandum No. 111-B, s. 2018, that there is no discrimination on account of age, gender, sexual orientation, civil status, disability, religion, political affiliation, among others.
7. Immediate and wide dissemination of this Memorandum to concerned personnel is highly enjoined.

JEAN G. VELOSO
Schools Division Superintendent

Encl.: As Stated
Reference: DepEd Order No. 50, s. 2020
To be indicated in the Perpetual Index
under the following subjects:

**DEVELOPMENTAL INSTRUCTION
PROFESSIONAL DEVELOPMENT**

**INSTRUCTIONAL LEADERS
TRAINING**

SBC/DM Training-Workshop on Developmental Instructional Supervision Model
for Instructional Leaders
February 27, 2023



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**TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL
SUPERVISION MODEL FOR THE INSTRUCTIONAL LEADERS**

List of Participants/Facilitators and Support Staff

No.	School Head	SEX	School
District 1			
1	Clarinda Fe L. Simblante, P II	F	Andrea D. Costonera Elementary School
2	Melanie G. Lagus, P II	F	Felipe Carreon Central School
3	Jovy O. Bonita, P II	F	Sancho V. Capa Integrated School
4	Lilibeth Y. Abamonga, P II	F	Ozamiz City National High School
District 2			
5	Eugenio C. Bucog, P I	M	Ozamiz City Central School
District 3			
6	Catherine C. Oracion, P I	F	Baybay Central School
7	Juves C. Colarte, P I	F	Catadman Elementary School
8	Jeffrey B. Ares, HT III	M	Sta. Cruz Elementary School
9	Teonita M. Ong, P II	F	Misamis Annex Integrated School
District 4			
10	Efren A. Oliveros, P I	M	Bacolod Elementary School
11	Justina S. Baul, P I	F	Doña Consuelo Elementary School
12	Ramil G. Cabural, P II	M	Gango Elementary School
13	Marjorie A. Sagario, P III	F	Maningcol Central School
14	Ludivico B. Barrientos, P II	M	San Antonio Elementary School
15	Pat S. Rara, P III	M	Ozamiz City School of Arts and Trades
16	Lorena P. Rivera, HT V	F	San Antonio National High School
District 5			
17	Miraluna M. Gaabucayan, P I	F	Domingo A. Barloa Elementary School
18	Primencita G. Baguio, P I	F	Embargo Elementary School
19	Jane A. Credo, HT III	F	Gotocan Elementary School
20	Marites B. Barrientos, P II	F	Labo Central School
21	Marestelle M. Olandre, TIC-SPET I	F	Mintalar Elementary School
22	Mary Jane A. Pongar, P I	F	Sangay Integrated School
23	Edilberto B. Pongase Jr., P II	M	Labo National High School
District 6			
24	Joseph L. Galia, P I	M	Antero D. Hinagdanan Elementary School
25	Adonis D. Garnada, HT III	M	Dalapang Elementary School
26	Maida S. Garnada, P I	F	Faustino C. Decena Elementary School
27	Angel Grace E. Bandiala, HT III	F	Hilarion J. Ramiro, Jr. Elementary School
28	Marie Claire B. Fuentes, HT III	F	Maximino S. Laurete, Sr. Central School
29	Ma. Judena Q. Lahaylahay, HT III	F	Roman E. Mabanag, Sr. Elementary School
30	Jean B. Alindo, P I	F	Jose Lim Ho National High School
District 7			
31	Cheryl V. Duma-og, HT II	F	Antero U. Roa Central School
32	Emelito F. Viernes, TIC-T III	F	Capucan C Elementary School
33	Lady Shammah E. Bello, TIC-T III	F	Guingona Elementary School
34	Jupey Q. Rupinta, TIC-	M	Pershing Tan Queto Elementary School
35	Marlon A. Gordove, HT III	M	Tipan Elementary School
36	Ammie A. Ogao-ogao, P I	F	Capucan Integrated School

TRAINING WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION MODEL FOR THE INSTRUCTIONAL LEADERS

List of Participants/Facilitators and Support Staff

No.	School Head	SEX	School
37	Charyljoy C. Navarez, P1	M	Montol National High School
District 8			
38	Melchie A. Paderanga, TIC	F	Gala Elementary School
39	Cheryl E. Ledesma, TIC-T III	F	Guimad Elementary School
40	Sesame C. Rubio, HT I	M	Juan A. Acapulco Elementary School
41	Dioselyn P. Patiluna, P I	F	Cogon Integrated School
42	Rolito M. Sialana, P I	M	Marcelino C. Regis Integrated School
43	Dionesia T. Afeche, ASP II	F	Gala National High School
District 9			
44	Jocelyn G. Rusiana, HT III	F	Balintawak Elementary School
45	Lydia G. Salvador, P I	F	Bongbong Elementary School
46	Joselito D. Caseros, P I	M	Dimaluna Elementary School
47	Ma. Patricia M. Maputi, P I	F	Pulot Elementary School
48	Lalaine Y. Ponce, P I	F	Cruz Lanzado Saligan Integrated School
49	Buenasir J. Abapo, P II	M	Malaubang Integrated School
50	Junriel B. Sinarillos, P I	M	Pulot National High School
District 10			
51	Lida L. Baco, P I	F	Diego Tuastomban Elementary School
52	Henry Q. Abarco, P I	M	Gregorio A. Saquin Elementary School
53	Lorena L. Saquin, HT II	F	Labinay Elementary School
54	Melanie T. Paredes, P I	F	Narciso B. Ledesma Central School
55	Joseph M. Amisola, P I	M	Jacinto Nemeño Integrated School
56	Jujie A. Buenbrazo, P I	M	Sinusa Integrated School
57	Clariza P. Catedral, HT V	F	Labinay National High School
58	Ester F. Viernes, P I	F	Tabid National High School
Education Program Supervisors			
59	Angelita M. Maribojoc	F	Education Program Supervisor I, CID
60	Eulalio S. Rupinta	M	Education Program Supervisor I, CID
61	Federico B. Araniego, Jr.	M	Education Program Supervisor I, CID
62	Imelda D. Pongase	F	Education Program Supervisor I, CID
63	Letecia D. Tatoy	F	Education Program Supervisor I, CID
64	Luisander C. Luy	M	Education Program Supervisor I, CID
65	Rose Mary R. Abapo	F	Education Program Supervisor I, CID
66	May P. Edullantes	F	Education Program Supervisor I, CID
67	Johnnel A. Guangco	M	Education Program Supervisor I, SGOD
68	Anelyn G. Engracia	F	Public Schools District Supervisor
69	Milagros Z. Mendoza	F	Public Schools District Supervisor
70	Menerva D. Barola	F	Public Schools District Supervisor
71	Giezel C. Gongob	F	Public Schools District Supervisor
72	Selena O. Macas	F	Public Schools District Supervisor
73	Fernando D. Sumondong	M	Public Schools District Supervisor
SPEAKERS			
74	Jean G. Veloso	F	Schools Division Superintendent-OSDS
75	Myra P. Mebato	F	Asst. Schools Division Superintendent-OSDS
76	Susan Epifania B. Carpio	F	Chief-ES, SGOD
77	Anaclea A. Gacasan	F	Chief-ES, CID
78	Ian Francis E. Veloso	M	PSDS

**TRAINING WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL
SUPERVISION MODEL FOR THE INSTRUCTIONAL LEADERS**

List of Participants/Facilitators and Support Staff

No.	School Head	SEX	School
FACILITATORS			
79	Elsa B. Buenavidez	F	PSDS
80	Jasmine I. Gaogao	F	PSDS
81	Joel T. Aclao	M	PSDS
82	Rowell C. Villarubia	M	PSDS
83	Jed Mae F. Coronel	F	EPS I
84	May P. Edullantes	F	EPS I
SUPPORT STAFF			
85	Ell June S. Abucay	M	Planning Officer III, SGOD
86	Rosalyn M. Lato	F	SEPS-Planning and Research,SGOD
87	Mary Joy G. Doromal	F	SEPS-HRD, SGOD
88	Jeanelei L. Carolino	F	EPS-II HRD, SGOD
89	Samie B. Aso	M	EPS II - Social Mobilization and Networking, SGOD
90	Christine M. Rigodon	F	PDO-I, SGOD
91	Regie A. Catedral	M	Information Technology Officer I, OSDS
92	Arphil A. Medeja	M	ITO Staff, OSDS
93	Eduardo O. Balili	M	J.O., OSDS
94	Brenda O. Acierto	F	Admin. Officer II, OSDS
95	Gladys B. Baybado	F	ADA VI, OSDS
96	Desi O. Aninao	M	PDO-II, OSDS
97	Mary Ann Grace J. Manili	F	Librarian III, OSDS
98	Michie O. Ocaya	F	J.O., OSDS



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TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION MODEL

Division Training Hall, DepEd, Division of Ozamiz City
 March 15-17, 2023
 8:00 a.m. - 5:00 p.m.

Time	Activity	In-charge
Day 1 – March 15, 2023- Wednesday		
8:00 a.m. – 8:30 a.m.	Registration	
	Opening Program	
	Prayer	OVP
	National Anthem	OVP
8:30 a.m.- 9:00 a.m.	Words of Welcome & Statement of Rationale	SUSAN EPIFANIA B. CARPIO Chief-ES, SGOD
	Message	JEAN G. VELOSO Schools Division Superintendent
9:00 a.m. – 10:15 a.m.	The Purpose and Principles of Instructional Supervision	MYRA P. MEBATO Asst. Schools Div. Supt.
	Supervision as a Moral Action	
	The Roles of an Instructional Supervisor	
10:15 a.m. – 10:30 a.m.	HEALTH BREAK	
10:30 a.m. – 12:00 noon	Overview of the Multi-Year Guidelines on the RPMS-PPST (DepEd Order No. 8, s. 2023)	ANACLETA A. GACASAN Chief - CID
	Classroom Observation Tools for Teachers I-III and Master Teachers	



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NOON BREAK		
1:00 p.m.-1:15 p.m.	Unfreezing Activities	
1:15 p.m. – 2:30 p.m.	Leadership in Instructional Development (Planning and Presenting the Lesson, Classroom Management and Assessment of Learning) The Classroom Observation Tools	IAN FRANCIS E. VELOSO PSDS-District 6
2:30 p.m. 4:45 p.m.	Workshop on Planning the Lesson with Critiquing	ELSA B. BUENAVIDEZ, PSDS Group 1 JASMINE I. GAOGAO, PSDS Group 2 JOEL T. ACLAO, PSDS Group 3
4:45 p.m.-5:00 p.m.	OPEN FORUM/ Q&A/ REFLECTION	





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Time	Activity	In-charge
Day 2 – March 16, 2023- Thursday		
8:00 a.m.- 8:30 a.m.	Management of Learning (MOL)	
8:30 a.m.- 10:15 a.m.	Supervisory Models Developmental Supervision Review on the Conduct of Pre-Observation and Post Observation Conference	JEAN G. VELOSO Schools Division Supt.
10:15 a.m. – 12:00 noon	Demonstration Teaching with Pre-Observation and Post-Observation Conference (Directive)	ROWELL C. VILLARUBIA EPS-I (Mathematics) CRISFER A. ALFANTA ESHT-III
NOON BREAK		
1:00 p.m.- 1:15 p.m.	Unfreezing Activities	
1:15 p.m. – 3:00 p.m.	Demonstration Teaching with Pre-Observation and Post-Observation Conference (Collaborative)	JED MAE F. CORONEL EPS-I (Science) DIONESIA ALFECHE Asst. Principal II (SHS)
3:00 p.m. – 4:45 p.m. -	Demonstration Teaching with Pre-Observation and Post-Observation Conference (Non-Directive)	MAY P. EDULLANTES EPS-I (LRMDS) JUVES C. COLARTE P-1
4:45 p.m.-5:00 p.m.	OPEN FORUM/ Q&A/ REFLECTION	



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Time	Activity	In-charge
Day 3 – March 17, 2023- Friday		
8:00 a.m.- 8:30 a.m.	Management of Learning (MOL)	
		Group 1 Identified Demo-Teacher ELSA B. BUENAVIDEZ PSDS (District 3) ROWELL C. VILLARUBIA EPS I (Mathematics)
8:30 a.m. – 10:15 a.m.	Return- Demonstration Teaching with Pre-Observation and Post-Observation Conference (Directive)	Group 2 Identified Demo-Teacher JASMINE I. GAOGAO PSDS (District 2) JED MAE F. CORONEL EPS- I (Science)
		Group 3 – Identified Demo-Teacher JOEL T. ACLAO PSDS (District 9) MAY P. EDULLANTES EPS-I LRMS
10:15 a.m. – 12:00 noon	Return- Demonstration Teaching with Pre-Observation and Post-Observation Conference (Collaborative)	Group 1 – Identified Demo-Teacher ELSA B. BUENAVIDEZ PSDS ROWELL C. VILLARUBIA EPS-I Mathematics
		Group 2 – Identified Demo-Teacher JASMINE I. GAOGAO PSDS (District 2) JED MAE F. CORONEL EPS I (Science)



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		Group 3 – Identified Demo-Teacher JOEL T. ACLAO PSDS (District 9) MAY P. EDULLANTES EPS-I LRMS
NOON BREAK		
1:00 p.m.-1:15 p.m.	Unfreezing Activities	
1:15 p.m. – 3:00 p.m.	Return- Demonstration Teaching with Pre- Observation and Post- Observation Conference (Non-Directive)	Group 1 – Identified Demo-Teacher ELSA B. BUENAVIDEZ PSDS ROWELL C. VILLARUBIA EPS-I Mathematics Group 2 – Identified Demo-Teacher JASMINE I. GAOGAO PSDS (District 2) JED MAE F. CORONEL EPS-I Science Group 3 – Identified Demo-Teacher JOEL T. ACLAO PSDS (District 9) MAY P. EDULLANTES EPS-I LRMS
3:00 p.m. – 4:30 p.m.	Synthesis	JEAN G. VELOSO Schools Division Supt.
4:30 p.m.-5:00 p.m.	Feedbacks through Q&A/ Reflection/ Open Forum	



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