



DIVISION OF OZAMIZ CITY

City of Ozamiz

IBJT Compound, Carangan, Ozamiz City

Telephone (088) 545-0988 Fax No. (088) 545-0990

Website: www.depedozamiz.net / Email: deped1miz@gmail.com

REQUEST FOR QUOTATION

| | | | |
|--------------------------|-----------------------------------|-----------------|---------------|
| Procuring Entity: | DepED, Division of Ozamiz City | RFQ No.: | APRIL23 - 00 |
| Office/End-User: | Montol National High School - JHS | PR No. | 2023 - 04 - 0 |
| Purpose: | Purchase for school/office use | Date: | |

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period is within 10 days from date of receipt of Purchase Order (PO).
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by your representative not later than 2 days after the receipt of this document.

Very truly yours,


Sheila D. Cartajenas
BAC Chairman

| Company Name: | | | | | | | |
|-------------------------------|-----|--------|--|------------------|----------------|------------|-------------|
| Address: | | | | | | | |
| Telephone No./ Fax No. | | | | | | | |
| Item No. | QTY | Unit | Items and Description | ABC | Bidder's Brand | Unit Price | Total Price |
| 1 | 15 | length | C Purlins 2x3 (1.8mm) | 950.00 | | | |
| 2 | 10 | length | Metal Studs 3-5/8 (0.5mm thickness) | 600.00 | | | |
| 3 | 6 | sheet | Prepainted Rib Type Roof (0.5-0.8mm), blue | 3,000.00 | | | |
| 4 | 6 | sheet | Hardiflex, 1/4" | 1,200.00 | | | |
| 5 | 10 | sheet | GI Sheet 10" | 900.00 | | | |
| 6 | 50 | piece | Tex Screw | 10.00 | | | |
| 7 | 10 | bag | Cement | 260.00 | | | |
| 8 | 1 | length | PVC 4" | 700.00 | | | |
| 9 | 60 | length | Rivets 1 1/2" | 3.00 | | | |
| TOTAL | | | | 58,430.00 | | | |

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

- Note:**
- Amount Below Php 50,000.00
 - * please attach MAYOR'S BUSINESS PERMIT (photocopy only)
 - Amount Above Php 50,000.00
 - * please attach MAYOR'S BUSINESS PERMIT (photocopy only)
 - * Omnibus Sworn Statement (photocopy only)
 - * Latest Income Business Return (photocopy only)

Signature Over Printed Name / Date

