

PURCHASE ORDER
DEPED, DIVISION OF OZAMIZ CITY

Supplier :	KEEDEE OFFICE SUPPLIES TRADING			P.O. No. :	2023-02-010
Address :	OZAMIZ CITY			Date :	02-23-2023
TIN :	306-794-052-00001			Mode of Procurement :	SHOPPING
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :				Delivery Term : DELIVER	
Montol National High School - JHS				Payment Term : CHECK	
Date of Delivery :				02-23-2023	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	gallon	ALCOHOL, Ethyl, 1 Gallon - CASINO	10	510.00	5,100.00
2	piece	SIGN PEN, Black, liquid or gel - MYGEL	20	25.00	500.00
3	pack	BATTERY, dry cell, size AA, Two (2) pieces per blister pack - KING EVER	10	25.00	250.00
4	pack	BATTERY, dry cell, size D, Two (2) pieces per blister pack - KING EVER	5	70.00	350.00
5	piece	BROOM, Soft (Walis Tambo)	15	110.00	1,650.00
6	piece	BROOM, Stick (Walis Ting-ting)	10	45.00	450.00
7	bottle	CLEANER, Toilet Bowl and Urinal, 250mL - GREENEX	10	45.00	450.00
8	pouch	DETERGENT POWDER, all purpose, 1kg - IPI/WINNER	5	75.00	375.00
9	piece	DUST PAN, rigid non-breakable plastic	5	75.00	375.00
10	can	FLOOR WAX, paste type, red, 450g - STARWAX	20	155.00	3,100.00
11	bottle	LIQUID HAND SOAP, 500mL - KLEEN-IT	10	85.00	850.00
12	piece	MOPHANDLE, heavy duty	2	295.00	590.00
13	box	FACE MASK, 3 ply, fifty (50) pieces per box	50	50.00	2,500.00
14	piece	PHILIPPINE NATIONAL FLAG - POLYESTER	2	220.00	440.00
15	piece	LIGHT-EMITTING DIODE (LED) LIGHT BULB 7 WATTS - ONE STAR	20	80.00	1,600.00
16	piece	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts - OMNI	20	400.00	8,000.00
17	jar	GLUE, all-purpose, 200 grams - ELMERS	15	54.00	810.00
18	roll	TAPE, electrical	15	15.00	225.00
19	roll	TAPE, masking, 24mm	15	22.00	330.00
20	roll	TAPE, masking, 48 mm	15	38.00	570.00
21	roll	TAPE, packaging, 48 mm	15	29.00	435.00
22	roll	TAPE, transparent, 24mm	15	27.00	405.00
23	roll	TAPE, transparent, 48 mm	15	29.00	435.00
24	piece	CORRECTION TAPE, 8 meters - B&E	25	24.00	600.00
25	box	ENVELOPE, Documentary, legal, 500 pieces per box	1	1,500.00	1,500.00
26	piece	PENCIL SHARPENER, manual, single cutter head	1	295.00	295.00
27	pack	CARTOLINA, assorted colors, 12pcs of asstd colors per pack	5	87.00	435.00

28	ream	PAPER, MULTIPURPOSE A4, 500 sheets per ream - IK-ONE	30	195.00	5,850.00
29	ream	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	10	230.00	2,300.00
30	book	RECORD BOOK, 300 PAGES - VALIANT	25	84.00	2,100.00
31	book	RECORD BOOK, 500 PAGES - VALIANT	5	106.00	530.00
32	pack	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	10	60.00	600.00
33	piece	Certificate Holder, Plastic A4	30	43.00	1,290.00
34	piece	Folder Sliding, Colored Thick, - LONG	30	9.00	270.00
35	piece	Folder White, Legal	50	6.50	325.00
36	pack	Glitter Paper	15	78.00	1,170.00
37	unit	Glue Gun Heavy Duty Small	5	160.00	800.00
38	piece	Glue Stick (Small Diameter)	50	5.00	250.00
39	bottle	Ink for Brother Printer, Black	2	410.00	820.00
40	bottle	Ink for Brother Printer, Cyan	1	410.00	410.00
41	bottle	Ink for Brother Printer, Magenta	1	410.00	410.00
42	bottle	Ink for Brother Printer, Yellow	1	410.00	410.00
43	bottle	Ink Original Epson, 003 Black	29	295.00	8,555.00
44	bottle	Ink Original Epson, 003 Cyan	18	295.00	5,310.00
45	bottle	Ink Original Epson, 003 Magenta	18	295.00	5,310.00
46	bottle	Ink Original Epson, 003 Yellow	18	295.00	5,310.00
47	bottle	Liquid Bleach, 1 Gallon - ZONROX	10	160.00	1,600.00
48	bottle	Liquid Hand Soap, Foaming min.225ml, antibacterial - KLEEN-IT	10	85.00	850.00
49	unit	MEGA PHONE, Heavy Duty	1	3,200.00	3,200.00
50	piece	Paint Brush #2	20	40.00	800.00
51	piece	Paint Brush #4	20	95.00	1,900.00
52	gallon	Paint Enamel - BOYSEN	2	900.00	1,800.00
53	gallon	Paint Latex - BOYSEN	2	900.00	1,800.00
54	piece	Pencil No. 2 - DELI	30	6.00	180.00
55	pack	Photopaper Glossy 270gsm RC A4 20 sheets Inkjek (KODAK)-210 gsm only	15	110.00	1,650.00
56	pad	Pins (pokpok)	20	11.00	220.00
57	piece	Plastic Envelope, Long	40	13.00	520.00
58	unit	PRINTER Eco Tank All-in-One Ink Tank (print,scan,copy), No wifi - EPSON L3210	1	10,250.00	10,250.00
59	box	PVC (PLASTIC COVER CLEAR) A4	1	700.00	700.00
60	roll	Ribbon, Cloth Satin 2"	3	260.00	780.00
61	roll	Ribbon, Cloth Satin 3"	2	300.00	600.00
62	piece	RJ 45 Connector	100	10.00	1,000.00
63	unit	Speaker, Bluetooth, Portable with Microphone - DB AUDIO	2	7,000.00	14,000.00
64	pack	Specialty Paper, 90gsm, A4 - WORX	30	25.00	750.00
65	pack	Sticker Paper Glossy A4 10's/pack - JOY	10	48.00	480.00

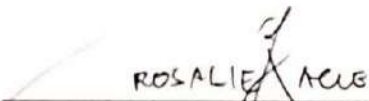
66	unit	Television 42", Smart Flat TV Full HD, Branded - SHARP	3	18,850.00	56,550.00
67	box	Thumbtacks	50	12.00	600.00
68	unit	Water Dispenser, Hot and Cold, Table Top, Branded - 3D	1	4,600.00	4,600.00
69	unit	Welding Machine, Portable, Inverter, 300A, Branded	3	7,995.00	23,985.00
70	unit	Welding Mask, Automatic	5	1,400.00	7,000.00
			Total Amount:	210,455.00	

(Total Amount in Words)

Two Hundred Ten Thousand Four Hundred Fifty Five Pesos and No Cents

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


ROSALIE ACUS

Signature over Printed Name of Supplier

2023-23

Date

Very truly yours,


CHARYLJOY C. NAVAREZ

Signature over Printed Name of Authorized Official

School Principal I

Designation

Fund Cluster :

Funds Available :

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit