



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY
City of Ozamiz



IBJT Compound, Carangan, Ozamiz City
Telephone (088) 545-0988 Fax No. (088) 545-0990
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REQUEST FOR QUOTATION

Procuring Office/End-Purpose:	DepED, Division of Ozamiz City JOSE LIM HO NATIONAL HIGH SCHOOL - JUNIOR HIGH Purchase of Office Supplies	RFQ No.:	2023-05-0002
		PR No.:	2023-05-0002
		Date:	

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period is within _____ days from date of receipt of Purchase Order (PO).
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by you

Very truly yours,

RICENDER G. GONZALES
BAC CHAIRMAN

Company Name:	
Address:	
Telephone No./ Fax No.	Philgeps Registration No.:

Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand	Unit Price	Total Price
	2	Unit	Television set, 42"	17,000.00			
	1	piece	LPG refill	1,109.00			
	15	piece	Scraper	35.00			
	50	piece	Dinner plate, white	54.00			
	50	piece	Plate, square	70.00			
	50	piece	Glass (ocean)	70.00			
	50	piece	Teaspoon	20.00			
	50	piece	Fork	20.00			
	50	piece	Soap cup (white)	45.00			
	5	piece	Grater	299.75			
	10	piece	Spatula - offset	375.00			
	10	piece	Measuring cup	120.00			
	10	piece	Measuring spoon	120.00			
	10	piece	Pastry brush	99.75			
	10	piece	Tong	40.00			
	3	piece	Bread knife	250.00			
	20	piece	Wire whisk - large	95.00			
	20	piece	Wire whisk - small	80.00			
	10	piece	Measuring Jug (800 grams)	72.00			
	20	piece	Measuring Jug (450 grams)	35.00			
	50	piece	Puto cheese molder - medium	3.75			
	50	piece	Puto cheese molder - large	4.50			
	10	piece	Sauce pan with glass lid	675.00			
	10	piece	Frying pan (24 cm)	549.75			
	10	piece	Tray (Makapal 555)	185.00			
	20	piece	Mixing bowl - medium	225.00			
	20	piece	Mixing bowl - large	435.00			
	5	piece	colander - medium	268.00			
	10	piece	cup cake pan	154.75			
	1	sack	Bread flour	1,200.00			
	10	kilos	Sugar, White	95.00			
	10	bar	Butter (Butter cap)	48.00			
	15	can	Milk (Evaporated)	50.00			
			Nothing Follows				
			TOTAL	98,277.75			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

Note:

- Amount Below Php 50,000.00
* please attach MAYOR'S BUSINESS PERMIT (photocopy only)
- Amount Above Php 50,000.00
* please attach MAYOR'S BUSINESS PERMIT (photocopy only)
* Omnibus Sworn Statement (photocopy only)
* Latest Income Business Return (photocopy only)

Signature Over Printed Name / Date