Republic of the Philippines
Department of Education
Region- X Northern Mindanao
Division of Ozamiz City
IBJT Compound Carangan,Ozamiz City
Tel. No. (088) 545-0988; Fax No. (088) 545-0990

PURCHASE ORDER

Supplier : KEEDEE OFFICE SUPPLIES TRADING
Address : OZAMIZ CITY
TIN : 306 - 794 - 052 - 0000

P.O. No. : 2023-03-0009
Date : 03/21/2023
Mode of Procurement : SHOPPING

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

TABID NATIONAL HIGHSCHOOL

Place of Delivery :
Date of Delivery : 3/30/23 TABID, OZAMIZ CITY

Delivery Term : PICK - UP
Payment Term : CASH UPON DELIVERY

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	set	TOGA	150	400.00	60,000.00
					-
					-
					-
					-
					-
					-
					-
					-
					-
		TOTAL			60,000.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ROSALIE ACLE
Signature over Printed Name of Supplier

3-30-2023
Date

Very truly yours,

ESTER T. VIERNES
Signature over Printed Name of Authorized Official

SCHOOL HEAD
Designation

Requisition Office Department:

ELVIE M. DAYONDON
Property Custodian

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____