



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

07 JUN 2023

DIVISION MEMORANDUM
No. 163, s. 2023

**INTERIM GUIDELINES OF THE LEARNER GOVERNMENT PROGRAM (LGP) FOR
SCHOOL YEAR 2023-2024**

To: Public Schools District Supervisors/In-Charge
Public Elementary and Secondary School Heads
SELG and SSLG Teacher-Advisers
All Others Concerned

1. This is to inform the field that **OUOPS No. 2023-03: Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024**, will serve as basis for Election.
2. In accordance with DepEd Order (DO) no. 47 s. 2014 titled “ Constitution and by-Law of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools”, the Department of Education recognizes that the Student Government Program (SGP), through the Supreme Pupil Government (SPG) and Supreme Student Government (SSG), is the foremost co-curricular learner-led organization authorized to operate and implement pertinent programs, projects, and activities in all schools nationwide.
3. As one of the Department’s directives to bolster student and youth leadership among our learners as viable catalyst for nation-building, it is indispensable for schools to facilitate its student organization’s elections and other student-led initiatives for learners’ participation in the School Governing Council.
4. To ensure consistency pursuant to DepEd Order No. 12, s. 2019, **the SGP shall be named as Learner Government Program (LGP), while SPG and SSG will be known as the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG)**, respectively.
5. Over the past 3 school years, the said elections were conducted during the first quarter of the school year. However, with the goal to transition smoothly and prepare accordingly for the succeeding school years, **the conduct of the said elections shall be moved back to the last quarter of its preceding year.**



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: deped1miz@gmail.com

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6. For the details and particulars please refer to **ANNEX A**, Constitution and By-Laws, **ANNEX B**, Learner Government Election and Appointment Code (LGEAC), **ANNEX C**, Guidelines and Procedures in the Election of Division and Regional Federation of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Officers and **ANNEX D**, Schedule of Activities.

7. The following are enclosed for reference.

Enclosure No. 3: Resolution

Enclosure No. 4: Notice of Meeting

Enclosure No. 5: Minutes of Meeting

Enclosure No. 6: Election Application Form

Enclosure No. 7.1: Introductory Profile for Elementary Level

Enclosure No. 7.2: Introductory Profile for Secondary Level

Enclosure No. 8.1: Screening Form (Election)

Enclosure No. 8.2: Screening Form (Appointment)

Enclosure No. 9: Poll Watcher Authorization Form

Enclosure No. 10: Sample Ballot

Enclosure No. 11: Election Tabulation Form

Enclosure No. 12: Election Canvass Form

Enclosure No. 13: Registry of Election Officers

Enclosure No. 14: Oath of Office

Enclosure No. 15: Nomination Form

Enclosure No. 16: Communication for Nominee

Enclosure No. 17: Registry of Qualified Nominees

Enclosure No. 18: Communication for Appointee

Enclosure No. 19: Appointment Form



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Enclosure No. 20: Grievance Form

Enclosure No. 21: Communication for Respondent

8. Private schools, technical and vocational institutions, and higher education institutions, including state and local universities and colleges offering K-12 Basic Education Program are encouraged to implement these guidelines according to their philosophy, vision, mission, with the approval of DepEd Regional Office. Educational schools and institutions are allowed to contextualize guidelines according to their mandates and own structure.

9. Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024 is downloadable through this link <https://tinyurl.com/Interimguidelinescbl>.

10. The Youth Formation Division, under the Schools Governance and Operations Division shall monitor the conduct of the elections and the formulation and implementation of the programs, projects, and activities to strengthen the Learner Government Program and all registered clubs and organizations.

11. All District Supervisors, District In charge, School Heads, and Teacher-advisers are enjoined to support and monitor the implementation of this endeavor.

12. Expenses to be incurred in the conduct of the SY 2023-2024 Learner Government Elections shall be charged to School Maintenance and Other Operating Expenses (MOOE) or other available funds subjects to the usual accounting and auditing rules and regulations.

13. For further queries, contact Jan Lianne M. Ozaraga at 0999 995 9345 or Christine M. Rigodon at 0998 286 2572 or message us on Facebook page at <https://www.facebook.com/yfd.ozamiz>.

14. Immediate and wide dissemination of this Memorandum is hereby enjoined.



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NIMFA R. LAGO

OIC, Schools Division Superintendent

PP: **DIONESIO L. LIWAGON, JR., CESE**

OIC, Assistant Schools Division Superintendent

Encl.: As Stated

Reference: OUPS No. 2023- 03

DepEd Order (DO) No. 034 s. 2022

To be indicated in the Perpetual Index

Under the following subjects:

INTERIM GUIDELINES OF THE LEARNER GOVERNMENT PROGRAM (LGP)

JLO/DM ____/ June 07, 2022 Interim Guidelines of the Learner Government Program (LGP)



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ANNEX D

Schedule of Activities

DATES	ACTIVITIES
Supreme Elementary Learner Government and Supreme Secondary Learner Government Elections	
June 7-14, 2023	School-Based Elections
June 16, 2023	
9:00 a.m.	Elementary Level <i>(To be attended by all District Federated SELG Presidents)</i>
1:30 p.m.	Secondary Level <i>(To be attended by all elected SSLG Presidents)</i>
June 16-July 10, 2023	Regional Federation Elections
August 1, 2023	National Federation Election



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