



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

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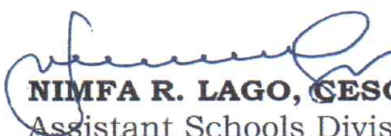
June 21, 2023

**DIVISION MEMORANDUM**  
No. 186, s. 2023

**DESIGNATION ORDER AS OFFICER-IN-CHARGE IN THE  
DIVISION OF OZAMIZ CITY**

TO : OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Division Unit/Section Heads  
Public Elementary and Secondary School Heads  
All Others Concerned  
This Division

1. To ensure smooth Office operations and prompt response to the needs of the clients, this Office hereby designate **Dionesio L. Liwagon, Jr.** CESE, OIC-Assistant Schools Division Superintendent, as Officer-in-Charge in the Division of Ozamiz City in the absence of the Schools Division Superintendent who is on Official Travel.
2. Whenever the OIC-Assistant Schools Division Superintendent is not available, the Office will issue a separate Order to whoever will be the Officer-in-Charge on that time.
3. As such, you are authorized to act on routinary course of official business on my behalf. Whenever in doubt or in case of an urgent matter that needs my prompt action or decision, refer to the undersigned through the fastest medium of communication possible.
4. For guidance and reference.



**NIMFA R. LAGO, CESO VI**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent



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Our **LEARNERS**: *The Diamonds of the Fortress.*  
**ASENSO OZAMIZ!**