



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

03 July 2023

DIVISIONAL MEMORANDUM

No. *192*, s. 2023

**CONDUCT OF SELECTION FOR MASTER TEACHER I, HEAD TEACHER V,
AND TEACHER III IN OZAMIZ CITY NATIONAL HIGH SCHOOL AND
OZAMIZ CITY SCHOOL OF ARTS AND TRADES**

To : Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All others concerned
This Division

1. This Office announces the Conduct of Selection for **Master Teacher I, Head Teacher V, and Teacher III** positions.

2. The selection for the said positions shall be based on MEC Order 10, s. 1979 for Master Teacher, DepEd Order 007, s. 2023 for School Administration, and DepEd Order 66, s. 2007 for Teacher III using the following qualification standard per CSC QS Manual (1997), as follows:

Position	SG	Education	Training	Experience	Eligibility
Master Teacher I (<i>OCNHS and OCSAT</i>)	18	Bachelor in Secondary Education (BSED) OR BS plus 18 professional units in Education with appropriate major; and 18 units for a MAED or its equivalent	None Required	3 years of relevant experience	RA 1080 LET/PBET
Head Teacher V (<i>OCNHS</i>)	18	Bachelor in Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate field of specialization	24 hours of relevant trainings	HT for 4 years; or Master Teacher for 3 years	RA 1080 PBET/LET



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: deped1miz@gmail.com

Our **LEARNERS: The Diamonds of the Fortress.**
ASENSO OZAMIZ!



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

Teacher (OCNHS)	III	13	Bachelor in Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate field of specialization	None Required	2 years of relevant experience	PBET/LET
--------------------	-----	----	--	---------------	--------------------------------	----------

3. All interested applicants shall submit the following documentary requirements to the Administrative Officer IV of the said school:

- a. Letter of intent addressed to the Head of Office, or to the authorized officer designated by the Head of Office;
- b. Duly accomplished PDS (CS Form No. 212, Revised 2017) with Work Experience Sheet;
- c. Authenticated copy of Certificate of Eligibility/Rating/License/ID;
- d. Authenticated copy scholastic/academic record, such as but not limited to Transcript of Records (TOR) and Diploma;
- e. Photocopy of Service Record or Certificate of Employment, if applicable;
- f. Photocopy of Certificates of Training, if applicable;
- g. Photocopy of the Performance Rating covering three (3) years performance, if applicable;
- h. Omnibus Sworn Statement;
- i. Checklist of Requirements;
- j. Other documents as maybe required in the said ranking guidelines.

4. The application documents shall be submitted **on or before July 12, 2023** to the said school, through the Administrative Officer IV. Schedule of deliberation en banc shall be on **July 28, 2023, 8:30am, Ozamiz City National High School / Ozamiz City School of Arts and Trades**

5. All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, and ethnicity.

6. Immediate dissemination and compliance of this Memorandum is enjoined.


NIMFA R. LAGO, CESO VI

Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

AJS/DM – Conduct of Selection for MT I, HT V AND T III
/July 3, 2023



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: deped1miz@gmail.com

Our **LEARNERS**: *The Diamonds of the Fortress.*
ASENSO OZAMIZ!