



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

July 11, 2023

**DIVISIONAL MEMORANDUM**  
No. 206 s. 2023

**TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION MODEL FOR HEAD TEACHERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD and CID)  
Public Elementary and Secondary School Heads/Department Heads  
Concerned Personnel  
This Division

1. To ensure meaningful, effective, and smooth implementation of an initiative that gradually shifts the instructional supervision model from clinical supervision to developmental supervision, this Office shall conduct the Training-Workshop on Developmental Instructional Supervision Model for Head Teachers at Be Palace Hotel, Valconcha Street, Aguada, Ozamiz City on August 9-11, 2023.
2. The 3-day training workshop shall allow participants to:
  - a. explain the purpose and principles of instructional supervision;
  - b. discuss the areas of leadership in instructional development; and
  - c. demonstrate the conduct of instructional supervision using the developmental model.
3. The participants to this training are the head teachers from the 10 districts including the school heads who missed the training of the instructional leaders (*see attached enclosure A for the list of participants with the facilitators and support staff*) of the division with the breakdown as follows:

Participants	SEX		Total No. of Participants
	M	F	
Head Teachers /School Heads from the 58 schools	12	27	39
<b>Total</b>	<b>12</b>	<b>27</b>	<b>39</b>

4. The activity shall start at 8:00 a.m. and end at 5:00 p.m., *see attached enclosure B for the program of activities.*



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: deped1miz@gmail.com

Our **LEARNERS**: *The Diamonds of the Fortress.*  
**ASENSO OZAMIZ!**



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

---

5. NO registration fee is required from the participants. Expenses to be incurred relative to the conduct of the activity such as lunch and snacks of the participants, materials/supplies, and other incidental expenses shall be charged against 2022 Program Support Fund subject to the usual accounting and auditing rules and procedures.
6. The participation of the school leaders to this training-workshop is in adherence to this Office's Implementation of Equal Opportunity Policy (EOP) as stipulated in Divisional Memorandum No. 111-B, s. 2018, that there is no discrimination on account of age, gender, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, among others.
7. Immediate and wide dissemination of this Memorandum to concerned personnel is highly enjoined.

**NIMFA R. LAGO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

pp:   
**DIONESIO L. LIWAGON, Jr., CESE**  
OIC, Assistant Schools Division Superintendent

Encl.: As Stated  
Reference: DepEd Order No. 50, s. 2020  
To be indicated in the Perpetual Index  
under the following subjects:

**DEVELOPMENTAL INSTRUCTION  
PROFESSIONAL DEVELOPMENT**

**INSTRUCTIONAL LEADERS  
TRAINING**

MGD/DM Training-Workshop on Developmental Instructional Supervision Model  
for Head Teachers  
July 11, 2023



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: deped1miz@gmail.com

Our **LEARNERS**: *The Diamonds of the Fortress.*  
**ASENSO OZAMIZ!**



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

**TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION  
 MODEL FOR HEAD TEACHERS**

August 9-11, 2023  
 8:00 a.m. -5:00 p.m.

**LIST OF PARTICIPANTS**

No.	Name of Participant	Gender	Position	Station
1.	Manili, Dave D.	M	HT-II	D01-Felipe Carreon CS
2.	Cesnorio, Lloyd Ralph R.	M	HT-I	D01-Sancho Capa ES
3.	Abamonga, Lilibeth Y.	F	P-II	D01-Ozamiz City NHS
4.	Granada, Arlyn U	F	HT-V	D01-Ozamiz City NHS
5.	Tagaloguin, Concepcion V.	F	HT-III	D01-Ozamiz City NHS
6.	Beniga, Gelyn P.	F	HT-III	D01-Ozamiz City NHS
7.	Madronero, Jane Charity E.	F	HT-III	D01-Ozamiz City NHS
8.	Cagang, Rebecca T.	F	HT-I	D01-Ozamiz City NHS
9.	Hibaya, Rey B.	M	HT-IV	D01-Ozamiz City NHS
10.	Balcita, Rodelia P.	F	HT-III	D01-Ozamiz City NHS
11.	Paminta, Gualberto G.	M	T-III	D01-Ozamiz City NHS
12.	Bucog, Eugenio C.	M	P-1	D02-Ozamiz City CS
13.	Agapay, Bemafe N.	F	P-1	D02-Ozamiz City CS
14.	Algodon, Bernadita A.	F	HT-III	D02-Ozamiz City CS
15.	Ragmac, Rizia E.	M	HT-1	D03-MAIS
16.	Magpulong, Marife P.	F	HT-V	D04-OCSAT
17.	Bitay, Julita H.	F	HT-V	D04-OCSAT
18.	Amigable, Maria Fritzie D.	F	HT-III	D04-OCSAT
19.	Elnas, Romeo P.	M	HT-I	D04-OCSAT
20.	Villagonzalo, Maybelle B.	F	HT-1	D04-OCSAT
21.	Maghanoy, Candelaria P.	F	HT-1	D04-OCSAT

**TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION  
MODEL FOR HEAD TEACHERS**

August 9-11, 2023  
8:00 a.m. -5:00 p.m.

**LIST OF PARTICIPANTS**

<b>No.</b>	<b>Name of Participant</b>	<b>Gender</b>	<b>Position</b>	<b>Station</b>
22.	Saquin, Estelita C.	F	HT-1	D04-Maningcol CS
23.	Callo, Helen O.	F	HT-III	D05-Labo NHS
24.	Bandiala, Angel Grace E.	F	P-1	D06-Hilarion J. Ramiro ES
25.	Fuentes, Maria Claire B.	F	P-1	D06- Maximino S. Laurete, Sr. CS
26.	Gonzales, Ricender G.	F	HT-1	D06-Jose Lim Ho NHS
27.	Tayong, Poley M.	M	HT-1	D06-Jose Lim Ho NHS
28.	Gordove, Marlon A.	M	P-1	D07- Tipan ES
29.	Duma-og, Cheryl V.	F	P-1	D07-Antero U. Roa CS
30.	Calinga, Belenda A.	F	HT-1	D07- Montol National HS
31.	Pines, Johnaline D.	F	HT-1	D08- Cogon Integrated School
32.	Tusoy, Marvin S.	M	HT-1	D08-Marcelino C. Regis IS
33.	Papa, Jason L.	M	HT-1	D09-Cruz Lanzado Saligan IS
34.	Hubahib, Randy P.	M	HT-1	D09-Malaubang IS
35.	Clemeña, Heldalyn P.	F	HT-1	D09-Pulot NHS
36.	Pescador, Darlene Sheila J.	F	HT-III	D09-Pulot NHS
37.	Acal, Emma A.	F	HT-III	D10-Labinay NHS
38.	Guldvog, Rhea Kristine J.	F	HT-1	D10-Tabid National HS
39.	Templanza, Zieta A.	F	HT-1	D10-Tabid National HS
<b>SUPPORT STAFF</b>				
40.	Abucay, Ell June S.	M	P.O.	SGOD, Division Office
41.	Lato, Rosalyn M.	F	SEPS	SGOD, Division Office
42.	Doromal, Mary Joy G.	F	SEPS	SGOD, Division Office
43.	Carolino, Jeanelei L.	F	EPS-II	SGOD, Division Office
44.	Aso, Samie B.	M	EPS-II	SGOD, Division Office
45.	Rigodon, Christine M.	F	PDO- I	SGOD, Division Office
46.	Catedral, Regie A.	M	ITO-I	OSDS, Division Office
47.	Madeja, Arphil John A.	M	J.O.	OSDS, Division Office

**TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION  
MODEL FOR HEAD TEACHERS**

August 9-11, 2023  
8:00 a.m. -5:00 p.m.

**LIST OF PARTICIPANTS**

<b>No.</b>	<b>Name of Participant</b>	<b>Gender</b>	<b>Position</b>	<b>Station</b>
48.	Balili, Eduardo O.	M	J.O.	OSDS, Division Office
49.	Baybado, Gladys B.	F	ADAS VI	CID, Division Office
50.	Aninao, Desi O.	M	PDO-II	CID, Division Office
51.	Ocaya, Michie	F	J.O.	OSDS, Division Office
<b>SPEAKERS</b>				
52.	Nimfa R. Lago	F	SDS	OSDS, Division Office
53.	Dionesio L. Liwagon Jr.	M	ASDS	OSDS, Division Office
54.	Susan Epifania B. Carpio	F	Chief-ES, SGOD	SGOD, Division Office
55.	Anacleta A. Gacasan	F	Chief-ES, CID	CID, Division Office
56.	Joel T. Aclao	M	PSDS	CID, Division Office
57.	Imelda D. Pongase	F	EPS-I	CID, Division Office
58.	Ian Francis E. Veloso	M	PSDS	CID, Division Office
59.	Rowell C. Villarubia	M	EPS-I	CID, Division Office
<b>FACILITATORS</b>				
60.	Federico B. Araniego, Jr.	M	EPS-I	CID, Division Office
61.	May P. Edullantes	F	EPS-I	CID, Division Office
62.	Elsa B. Buenavidez	F	PSDS	CID, Division Office
63.	Jasmine I. Gaogao	F	PSDS	CID, Division Office
64.	Jed Mae F. Coronel	F	EPS-I	CID, Division Office
65.	Junriel B. Sinarillos	M	P-1	Pulot NHS
66.	Juves C. Colarte	F	P-1	Catadman ES
67.	Jupey Q. Rupinta	M	TIC	Pershing Tan Queto ES





Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

**TRAINING-WORKSHOP ON DEVELOPMENTAL INSTRUCTIONAL SUPERVISION MODEL FOR HEAD TEACHERS**

August 9-11, 2023

8:00 a.m.- 12:00 noon; 1:00 p.m.-5:00 p.m.

Time	Activity	In-charge
<b>Day 1 – August 9, 2023 (Wednesday)</b>		
7:45 a.m. – 8:00 a.m.	Registration	
		<b>Opening Program</b> OVP OVP
8:00 a.m.- 8:30 a.m.	Prayer National Anthem	
	Words of Welcome & Statement of Rationale	<b>SUSAN EPIFANIA B. CARPIO</b> Chief-ES, SGOD
	Message	<b>NIMFA R. LAGO, PhD, CESO VI</b> Asst. Schools Division Superintendent Schools Division Superintendent
8:30 a.m.- 9:30 a.m.	The Purpose and Principles of Instructional Supervision	<b>DIONESIO L. LIWAGON, JR., CESE</b> Asst. Schools Division Supt.
9:30 a.m. – 9:35 a.m.	<b>HEALTH BREAK</b>	
9:35 a.m. – 11:00 a.m.	Supervision as a Moral Action The Roles of an Instructional Supervisor	<b>JOEL T. ACLAO</b> PSDS (District 9)
11:00 a.m. - 12:00 noon	Overview of the Multi-Year Guidelines on RPMS-PPST (DepEd Order No. 8, s. 2023)	<b>IMELDA D. PONGASE</b> EPS-I (MAPEH)
<b>NOON BREAK</b>		
1:00 p.m.- 1:15 p.m.	<b>Unfreezing Activities</b>	
1:15 p.m.- 2:00 p.m.		



Address: IBJT Compound, Carangan, Ozamiz City  
 Telephone No: (088) 545-09-88  
 Telefax: (088) 545-09-90  
 Email Address: deped1miz@gmail.com

Our **LEARNERS**: *The Diamonds of the Fortress.*  
**ASENSO OZAMIZ!**



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

2:00 p.m. - 3:15 p.m.	Leadership in Instructional Development (Planning and Presenting the Lesson, Classroom Management and Assessment of Learning)  The Classroom Observation Tools	<b>IAN FRANCIS E. VELOSO</b> PSDS (District 6)
3:15 p.m. 4:45 p.m.	Workshop on Planning the Lesson with Critiquing	<b>ELSA B. BUENAVIDEZ, PSDS</b> Group 1  <b>JASMINE I. GAOGAO, PSDS</b> Group 2  <b>JOEL T. ACLAO, PSDS</b> Group 3
4:45 p.m.- 5:00 p.m.	<b>OPEN FORUM/ QAME/REFLECTION</b>	

Time	Activity	In-charge
<b>Day 2 – August 10, 2023- Thursday</b>		
8:00 a.m. 8:30 a.m.	<b>Management of Learning (MOL)</b>	
8:30 a.m. 10:15 a.m.	Supervisory Models Developmental Supervision  Review on the Conduct of Pre-Observation and Post Observation Conference	<b>ROWELL C. VILLARUBIA</b> EPS-I (Mathematics)
10:15 a.m. – 12:00 noon	Demonstration Teaching with Pre-Observation and Post-Observation Conference (Directive)	<b>FEDERICO B. ARANIEGO, JR.</b> EPS-I (English)
<b>NOON BREAK</b>		
1:00 p.m.- 1:15 p.m.	<b>Unfreezing Activities</b>	
1:15 p.m. – 3:00 p.m.	Demonstration Teaching with Pre-Observation and Post-Observation Conference (Collaborative)	<b>JED MAE F. CORONEL</b> EPS-I (Science)



Address: IBJT Compound, Carangan, Ozamiz City  
 Telephone No: (088) 545-09-88  
 Telefax: (088) 545-09-90  
 Email Address: deped1miz@gmail.com

Our **LEARNERS: The Diamonds of the Fortress.**  
**ASENSO OZAMIZ!**



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

3:00 p.m. – 4:45 p.m. -	Demonstration Teaching with Pre-Observation and Post-Observation Conference (Non-Directive)	<b>MAY P. EDULLANTES</b> EPS-I (LRMDS)
4:45 p.m.- 5:00 p.m.	<b>OPEN FORUM/ Q&amp;A/ REFLECTION</b>	

Time	Activity	In-charge
<b>Day 3 – August 11, 2023- Friday</b>		
<b>Management of Learning (MOL)</b>		
8:00 a.m.- 8:30 a.m.		
8:30a m – 10:15am	Return- Demonstration Teaching with Pre-Observation and Post-Observation Conference (Directive)	<b>Group 1</b> Identified Demo-Teacher <b>ELSA B. BUENAVIDEZ</b> PSDS (District 3) <b>ROWELL C. VILLARUBIA</b> EPS I (Mathematics)  <b>Group 2</b> Identified Demo-Teacher <b>JASMINE I. GAOGAO</b> PSDS (District 2) <b>JED MAE F. CORONEL</b> EPS- I (Science)  <b>Group 3 –</b> Identified Demo-Teacher <b>JOEL T. ACLAO</b> PSDS (District 9) <b>MAY P. EDULLANTES</b> EPS-I LRMDS
10:15 am – 12:00nn	Return- Demonstration Teaching with Pre-Observation and Post-Observation Conference (Collaborative)	Group 1 – Identified Demo-Teacher <b>ELSA B. BUENAVIDEZ</b> PSDS <b>ROWELL C. VILLARUBIA</b> EPS-I Mathematics



Address: IBJT Compound, Carangan, Ozamiz City  
 Telephone No: (088) 545-09-88  
 Telefax: (088) 545-09-90  
 Email Address: deped1miz@gmail.com

Our **LEARNERS**: *The Diamonds of the Fortress.*  
**ASENSO OZAMIZ!**





Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

		Group 2 – Identified Demo-Teacher <b>JASMINE I. GAOGAO</b> PSDS (District 2) <b>JED MAE F. CORONEL</b> EPS I (Science)  Group 3 – Identified Demo-Teacher <b>JOEL T. ACLAO</b> PSDS (District 9) <b>MAY P. EDULLANTES</b> EPS-I LRMS
<b>NOON BREAK</b>		
1:00 p.m.-1:15p.m.	<b>Unfreezing Activities</b>	
1:15pm – 3:00pm	Return- Demonstration Teaching with Pre- Observation and Post- Observation Conference (Non-Directive)	Group 1 – Identified Demo-Teacher <b>ELSA B. BUENAVIDEZ</b> PSDS <b>ROWELL C. VILLARUBIA</b> EPS-I Mathematics  Group 2 – Identified Demo-Teacher <b>JASMINE I. GAOGAO</b> PSDS (District 2) <b>JED MAE F. CORONEL</b> EPS-I Science  Group 3 – Identified Demo-Teacher <b>JOEL T. ACLAO</b> PSDS (District 9) <b>MAY P. EDULLANTES</b> EPS-I LRMS
3:00 p.m. – 4:00 pm	Synthesis	
4:30 p.m.-5:00 p.m.	<b>Feedbacks through QAME/ Reflection/ Open Forum</b>	



Address: IBJT Compound, Carangan, Ozamiz City  
 Telephone No: (088) 545-09-88  
 Telefax: (088) 545-09-90  
 Email Address: deped1miz@gmail.com

Our **LEARNERS: The Diamonds of the Fortress.**  
**ASENSO OZAMIZ!**