## **PURCHASE ORDER**

## DEPED, DIVISION OF OZAMIZ CITY

11	RTM SALES AND CONSUMER GROUP, INC.		P.O. No.:	2023-08-042B August 23, 2023	
	Zamora St., 50th Brgy., Ozamiz City		Date :		
TIN : <u>429-479-616-000</u>			Mode of Procurement: Shopping		
Gentlemen:					
Please fur	nish this	s office the following article subject to the term			
Place of Delivery: Catadman Elementary School August 25, 2023			Delivery Term: <u>for pick up</u> Payment Term: <u>check payment upon pick up</u>		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
7	piece	Floor Wax (box/pack)	300	19.65	5,895.00
8	piece	Glue Stick (Small Diameter)	75	3.50	262.50
17	piece	Envelope, Expanded, Long, Assorted colors	20	15.00	300.00
18	piece	Permanent marker/Pentil Pen, Refillable, Broad Tip, Black	25	44.00	1,100.00
19	bottle	Permanent/Pentel Ink Refill, Black	25	85.00	2 <del>,12</del> 5.00
			Total Amount		9,682.50
(Total Amount	t in Woi	rds) Nine Thousand Six Hundred Eighty T	wo Pesos & 50/	/100 only.	
In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of the percent for every day of delay shall be imposed on the undelivered item/s.  Conforme:  Very truly yours,  JUVES C. COLARTE  Signature over Printed Name of Authorized Official  School Principal I  Designation					
Fund Cluster:			ORS/BURS No.:		
Funds Available:			Date of the ORS/BURS: Amount:		
	Signa				