



REQUEST FOR QUOTATION

Procuring	DepED, Division of Ozamiz City	RFQ No.:	2023-07-000
Office/End-	GALA NATIONAL HIGH SCHOOL	PR No.	2023-07-0002
Purpose:	Purchase of MOOE Other Supplies & Materials for the 3rd quarter of 2023	Date:	

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period is within _____ days from date of receipt of Purchase Order (PO).
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by your representative not later than 2 days after the receipt of this document.

Very truly yours,

CHRILITE MAE L. CUARTEROS
BAC Chairman

Company Name:							
Address:							
Telephone No./ Fax No.							
Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand	Unit Price	Total Price
1	2	unit	LED TV	13,500.00			
2	2	piece	HDMI CABLE	350.00			
3	2	unit	PORTABLE BLUETOOTH SPEAKER	8,500.00			
4	1	unit	3 IN 1 CONTINUOUS INK PRINTER	13,000.00			
5	3	piece	EXTENSION WIRE (10 METERS LONG)	500.00			
6	1	unit	WIRELESS MICROPHONE	2,000.00			
7	30	piece	MONOBLOCK CHAIRS	440.00			
8	6	piece	PLASTIC TABLE	1,500.00			
9	1	unit	REFRIGERATOR	12,000.00			
10	2	set	OFFSET SPATULA	600.00			
11	4	piece	MUFFIN TRAYS	250.00			
12	2	set	SILICONE SPATULA	600.00			
15	2	box	PIPING BAGS	250.00			
16	2	piece	WOODEN BOARD	350.00			
17	2	piece	PASTRY BRUSH	350.00			
18	2	set	ICING TIPS	600.00			
19	2	piece	MEASURING GLASS	400.00			
20	2	set	MEASURING CUP	200.00			
21	2	piece	PARCHMENT PAPER	180.00			
22	2	piece	SIFTER SET	600.00			
23	2	piece	DIGITAL WEIGHING SCALE	800.00			
24	2	piece	BIG GLASS BOWL	450.00			
25	2	piece	SMALL GLASS BOWL	350.00			
26	2	piece	9 INCH SQUARE CAKE TIN	400.00			
27	2	set	MIXING BOWL	900.00			
28	2	set	COOKIE SHEETS	300.00			
29	2	set	MEASURING SPOON	700.00			
30	2	piece	8 INCH ROUND CAKE TIN	400.00			
31	2	piece	9 INCH LOAF TIN	400.00			
32	1	unit	RICE COOKER	1,500.00			
33	2	unit	BLENDER	1,500.00			
34	2	piece	TURNTABLE	400.00			
35	2	piece	BALLOON WHISKS	250.00			
36	2	piece	ROLLING PIN	150.00			
37	2	set	SPRING FORM PAN	800.00			
38	1	unit	STEEL CABINET	10,000.00			
39	2	tank	GAS TANK REFILL	1,100.00			
40	10	meter	CLOTH ALPHA GENA RED	60.00			
41	10	meter	CLOTH ALPHA GENA BLUE	60.00			
42	10	meter	CLOTH ALPHA GENA WHITE	60.00			
0	0	0	-Nothing Follows-	-			
TOTAL				137,960.00			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

- Note:**
- Amount Below Php 50,000.00
 - * please attach MAYOR'S BUSINESS PERMIT (photocopy only)
 - Amount Above Php 50,000.00
 - * please attach MAYOR'S BUSINESS PERMIT (photocopy only)
 - * Omnibus Sworn Statement (photocopy only)
 - * Latest Income Business Return (photocopy only)

Signature Over Printed Name / Date