



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

September 14, 2023

**DIVISIONAL MEMORANDUM**  
No. 274, s. 2023

**PILOT IMPLEMENTATION OF THE INNOVATION E-LOCATOR  
IN THE DIVISION OFFICE**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Division Office Personnel  
This Division

1. In order to expedite the tagging and approval of the Locator Slip and in compliance to DepEd Order No. 046, s. 2022 Amendments to DepEd Order No. 043 s. 2022 (Omnibus Travel Guidelines for All Personnel of the Department of Education), this Office hereby disseminate the link for the pilot implementation of the innovation “E-Locator” starting September 18, 2023 as follows:

a. Locator Slip Request = link use to input all data needed in the  
Locator Slip


<https://tinyurl.com/e39hu2ah>

b. E-Locator Slip for Print = link where you can print the duly filled out  
Locator Slip

<https://tinyurl.com/3a4cfuu7>

2. Queries on this matter can be addressed to Ms. Anna Pearl C. Barbadillo,  
Administrative Aide VI, proponent of the innovation.

3. For information and guidance.

  
**NIMFA R. LAGO, Ph.D., CESO VI**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent



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