



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

October 28, 2023

DIVISIONAL MEMORANDUM

No. 325, s. 2023

**WORK FROM HOME ARRANGEMENT AND CONDUCT OF
ASYNCHRONOUS CLASSES ON OCTOBER 31, 2023**

TO : OIC-Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Division Personnel
This Division

1. This Office hereby disseminates the Memorandum Circular No. 38 issued from the Office of the President allowing the work from home arrangement in all government offices and asynchronous classes in public schools on October 31, 2023.
2. Immediate heads are directed to ensure implementation of the work from home arrangements and to gather the accomplishment report to be attached to their DTR/CSC Form 48.
3. Immediate dissemination and strict compliance of this Memorandum is desired.

NIMFA R. LAGO, Ph.D., CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

ATCH: Memorandum Circular No.38 (Office of the President)
To be indicated in the Perpetual Index
under the following subjects:

WORK FROM HOME/ASYNCHRONOUS CLASS ARRANGEMENT

OSDS/djb



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph



#PadayonAsensoOzamiz