

PURCHASE ORDER
DEPED, DIVISION OF OZAMIZ CITY

Supplier : KEEDEE OFFICE SUPPLIES TRADING		P.O. No. : 2023-11-047			
Address : OZAMIZ CITY		Date : November 9, 2023			
TIN : 306-794-052-0001		Mode of Procurement : SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Ozamiz City Central School</u>		Delivery Term : <u>Free delivery</u>			
Date of Delivery : <u>7-10 calendar days after the delivery receipt of PO from the supplier in consideration to the pre order items noted in the RFQ.</u>		Payment Term : <u>COD</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
4	pcs	Bluetooth Speaker Small	2	1,500.00	3,000.00
5	set	Wooden Puzzles	24	145.00	3,480.00
6	set	Badminton	3	600.00	1,800.00
7	pcs	Balance Beam	1	3,400.00	3,400.00
		xxxx nothing follows xxxx			
			Total Amount:		11,680.00
(Total Amount in Words)		Eleven Thousand Six Hundred Eighty pesos only.			
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
<p>Conforme: <i>for: [Signature]</i></p> <p style="text-align: center;"><u>ROSALIE ACLE</u> Signature over Printed Name of Supplier</p> <p style="text-align: center;"><u>11/09/23</u> Date</p>			<p>Very truly yours,</p> <p style="text-align: center;"><u>EUGENIO C. BECOG</u> Signature over Printed Name of <u>SCHOOL HEAD</u> Designation</p>		
Fund Cluster :		ORS/BURS No. :			
Funds Available :		Date of the ORS/BURS:			
		Amount :			
<p>_____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit</p>					