



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF OZAMIZ CITY**



City of Ozamiz  
IBJT Compound, Carangan, Ozamiz City  
Telephone (088) 545-0988 Fax No. (088) 545-0990  
Website: ozamiz.deped.gov.ph / Email: deped1miz@gmail.com

**REQUEST FOR QUOTATION**

<b>Procuring</b>	DepED, Division of Ozamiz City	<b>RFQ No.:</b>	DEC23-260
<b>Office/End-</b>	OSDS	<b>PR No.</b>	2023-12-260
<b>Purpose:</b>	Hauling and Delivery of DCP, SME and Learning Resources	<b>Date:</b>	December 15, 2023

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period is on or before **December 28, 2023**
- Avoid quoting if stocks are not available within the period stipulated.
- Warranty shall be for a minimum of three (3) months for supplies and materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit your quotation duly signed by your representative not later than 2 days after the receipt of this document.

Very truly yours,

**DIONESIO L. LIWAGON, JR., CESE**  
ASDS/BAC Chair

<b>Company Name:</b>	
<b>Address:</b>	
<b>Telephone No./ Fax No.</b>	

Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand	Unit Price	Total Price
1	1	lot	Hauling and Delivery Services of Learning Materials and Supplies Stored from the Regional Warehouse (Cagayan de Oro City) to the 40 Recipient Schools of DepEd Ozamiz	105,000.00			
			<b>Cargoes for Hauling:</b>	-			
			1. 9,781 pcs textbooks/Teachers' Guide	-			
			2. 832 boxes Science and Mathematics Equipments	-			
			3. 32 pcs Laptops	-			
			4. 35 pcs Televisions	-			
			5. 709 boxes Othe Science and Mathematics Equipments (small boxes only)	-			
			6. 138 boxes Parts of Human Body	-			
			<b>Qualifications:</b>	-			
			* Must have Forward 10-wheeler Wingvan Truck	-			
			* with Driver and atleast 2 truckmen	-			
			*** Nothing Follows ***				
<b>TOTAL</b>				<b>105,000.00</b>			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

**Note:**

- Amount Below Php 50,000.00
  - \* please attach MAYOR'S BUSINESS PERMIT (photocopy only)
- Amount Above Php 50,000.00
  - \* please attach MAYOR'S BUSINESS PERMIT (photocopy only)
  - \* Omnibus Sworn Statement (photocopy only)
  - \* Latest Income Business Return (photocopy only)

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Signature Over Printed Name / Date