



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY


December 29, 2023

UNNUMBERED MEMORANDUM
Series 2023

**SECURITY GUARD SCHEDULE FOR THE MONTH OF
JANUARY 1 TO MARCH 31, 2024**

To : PRECIOSO V. MORENO JR., *Security Guard I*
RENE JAY LLANOS, *Security Guard I*
LIBERATO M. PAGAL JR., *Security Guard I*
This Division

1. To ensure security and protection of the Division Office premises and employees at work, attached is your schedule of duty for the month of January to March 31, 2024.
2. For information and guidance.


NIMFA R. LAGO, PhD., CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

References:
To be indicated in the Perpetual Index
Under the following subjects:

Attendance Security Guard



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph



PANDONG
#PadayonAsensoOzamiz

SECURITY GUARD SCHEDULE FOR JANUARY 1 TO MARCH 31, 2024							
NAME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM
	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar
RITCHIE DALANGIN	7:00 AM - 7:00 PM	11:00 AM-11:00 PM	7:00 AM - 7:00 PM	11:00 AM - 11:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM
RENEJAY LLANOS	7:00 PM - 3:00 AM	11:00 PM - 7:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	DAY-OFF	DAY-OFF
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM
	25-Mar	26-Mar	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar
RITCHIE DALANGIN	7:00 AM - 7:00 PM	11:00 AM-11:00 PM	7:00 AM - 7:00 PM	11:00 AM - 11:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM
RENEJAY LLANOS	7:00 PM - 3:00 AM	11:00 PM - 7:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	DAY-OFF	DAY-OFF
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM