



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY
 IBT Compound Carangan, Ozamiz City
 Tel. No. (088) 545-0988; Fax No. (088) 545-0990



PURCHASE ORDER

Supplier:	GEMMS ENTERPRISES	P.O. NO.:	2023-02-0004
Address:	OZAMIZ CITY	Date :	February 16, 2023
TIN :	000-196-548-896	Mode of Procurement :	Shopping
Tel No./CP No. :			

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	GREGORIO A. SAQUIN ES	Delivery Term:	Free Delivery
Date of Delivery:	02-27-2023 calendar days after receipt of PO by the supplier	Payment Term:	Upon delivery

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	4	piece	SIGN PEN, Black, liquid or gel	20.00	80.00
2	16	pack	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	20.00	320.00
3	8	piece	DETERGENT BAR, 140g as packed	12.00	96.00
4	16	piece	DUST PAN, rigid non-breakable plastic	70.00	1,120.00
5	11	can	FLOOR WAX, paste type, red, 2kg	260.00	2,860.00
6	16	bottles	LIQUID HAND SOAP, 500mL	40.00	640.00
7	16	box	FACE MASK, 3 ply, fifty (50) pieces per box	40.00	640.00
8	20	piece	MONOBLOC CHAIR, beige	430.00	8,600.00
9	7	unit	ELECTRIC FAN, wall mount	1,390.00	9,730.00
10	1	box	PAPER, parchment, 100 sheets per box	180.00	180.00
11	9	cart	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	260.00	2,340.00
12	9	cart	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	270.00	2,430.00
13	9	cart	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	270.00	2,430.00
14	9	cart	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	270.00	2,430.00
15	16	piece	Dipper	25.00	400.00
16	8	piece	Dishwashing Liquid, min. 250ml	40.00	320.00
17	5	piece	DUSTER	70.00	350.00
18	100	piece	Folder White, Legal	6.00	600.00
19	8	bottles	Glue White (min. 240gms)	58.00	464.00
20	2	bottles	Ink Original Epson, 003 Black	260.00	520.00
21	2	bottles	Ink Original Epson, 003 Cyan	270.00	540.00
22	2	bottles	Ink Original Epson, 003 Magenta	270.00	540.00
23	2	bottles	Ink Original Epson, 003 Yellow	270.00	540.00
24	5	piece	Pail	130.00	650.00

*** Nothing Follows ***

Total Amount	THIRTY EIGHT THOUSAND EIGHT HUNDRED TWENTY PESOS ONLY	Php	38,820.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEMMS ENTERPRISES
 Signature over Printed Name of Supplier
 2-27-2023
 Date

Very truly yours,

Henry Q. Abarco
 HENRY Q. ABARCO
 School Head

Fund Cluster :	MOOE	ORS/BURS No. :	
Funds Available :		Date of the ORS/BURS	
		Amount :	