



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

January 5, 2024

UNNUMBERED DIVISIONAL MEMORANDUM

**WORKSHOP ON REVISITING THE CITIZEN'S CHARTER-VIS-À-VIS-2024
CLIENT SATISFACTION MEASUREMENT 2024**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
MAY P. EDULLANTES, *Education Program Supervisor*
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JOEL T. ACLAO, *Public Schools District Supervisor*
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ADDA LIZA J. SAQUIN, *Administrative Officer IV - Personnel*
ARLENE L. TIROL, *Administrative Officer IV - Cash*
ELSIE E. OSTIA, *Administrative Officer IV - Records*
VICTORIO C. MARIGOMEN JR., *Administrative Officer IV – Supply*
MARICEL D. AVILA, *Accountant III*
IVY J. CABUAL, *Administrative Officer V – Budget*
ERNESTO C. ANTEOLA, *Dentist II*
ROSELYN A. FACIOL, *Education Program Specialist II*
MARY JANE L. LOMOSO, *Education Program Specialist II*

1. In compliance to the ARTA Memorandum Circular (MC) No. 2022-05 titled “*Guidelines on the Implementation of the Harmonized Client Satisfaction Measurement*”, this Office will conduct a workshop on Revisiting the Citizen’s Charter in preparation to the submission of Client Satisfaction Measurement for the year 2024 on Monday January 8, 2024 @ 1:30 to 5:00 p.m at the Division Training Hall.
2. Identified participants are directed to bring the printed copies of their section’s processes.
3. For your information and guidance.

NIMFA R. LAGO, PhD., CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent



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