



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

July 11, 2023

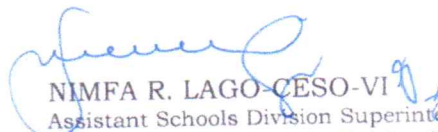
DIVISION MEMORANDUM

No. 217 , s. 2023

PHYSICAL INVENTORY PLAN (PIP) FOR PROPERTY, PLANT AND EQUIPMENT (PPE)

TO : Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Elementary and Secondary School Heads (Non-IUS)
School Property Custodians
Concerned Personnel
This Division

1. In view of COA Circular No. 06, s. 2020, "*Guidelines and Procedures in the conduct of Physical Count of Property, Plant and Equipment (PPE), Recognition of PPE Items Found at Station, and Disposition for Non-Existing/Missing PPE Items, for the One-Time Cleansing of PPE Account Balances of Government Agencies*, this Office hereby transmit the Physical Inventory Plan (PIP) Property, Plant, and Equipment (PPEs) for the conduct of a Physical Inventory taking within the Department from May 9, 2023 to October 5, 2023
2. All concerned personnel are enjoined to prepare the necessary supporting documents relative to the implementation of this Inventory Plan and present the same on the date stipulated in Annex A.
3. This memorandum has explicitly amended Division Memorandum #127 series of 2023.
4. For strict compliance.


NIMFA R. LAGO-CESO-VI
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

Enclosure: As Stated

Reference: As Stated

To be indicated in the perpetual index in the ff. subjects:
Equipment, Plant, Property and Policy

ANNEX A



Address: IBJT Compound, Carangan, Ozamiz City
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Our **LEARNERS: The Diamonds of the Fortress.**
ASENSO OZAMIZ!