



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

February 22, 2024

DIVISIONAL MEMORANDUM

No. 070, s. 2024

CALL FOR INTERESTED AND QUALIFIED APPLICANTS FOR THE 2023 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Elementary/Secondary School Heads/Department Heads
Concerned Personnel
This Division

1. In preparation for the online submission of application for the upcoming **2023 National Qualifying Examination for School Heads (NQESH)**, this Office calls for the interested and qualified applicants following the qualifications consistent with DepEd Order No. 39, s. 2007:

- a. One year as Head Teacher; or
- b. Two years as Teacher-in-Charge; or
- c. Two years as Master Teacher; or
- d. Teaching experience for five (5) years as follows:
 - Teacher III or other Teacher positions with the same salary Grade (ex. SPET, Special Science/Math Teacher, etc.)
 - Incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.
 - Aggregate experience as HT, TIC/OIC (with Designation Order from the SDO), Master Teacher and Teacher III.
 - Incumbent Officer-in-Charge (OIC/TIC) for at least two years or Head Teacher for at least one year of a public elementary or secondary school with designation or Special Order duly signed and issued by the Schools Division Superintendent.



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph





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2. In consideration of the limited slots to be given per SDO, the following level of priority in the selection of qualified applicants shall be implemented:

- Priority 1 - Head Teachers for at least 1 year
- Priority 2 - Teacher III Designated as TIC/OIC for at least two years
- Priority 3 - Master Teachers
- Priority 4 - Teacher III or other Teacher positions with the same salary Grade (Ex, SPET, Special Science/Math Teacher, etc.)
- Priority 5 - Incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution, or aggregate experience as HT, TIC/OIC (with Designation Order from the SDO), Master Teacher and Teacher III.

3. In the profiling and shortlisting of qualified and interested applicants, the level of service, performance rating, and relevant experience based on the level of priority shall be considered. Thus, interested applicants may register to <http://tinyurl.com/OzNQESH2023> and upload a certified true copy of the following documents in PDF format:

- a. Latest Service Record;
- b. Copy of the latest IPCRF/OPCRF with at least VS rating; and
- c. Copy/Copies of the Designation Order duly signed by the SDS.

4. Category B of 2021 NQESH may take the next scheduled examination after the provision of coaching and mentoring sessions with an experienced/outstanding principal while Category C must undertake an intensive School Heads Development Program (SHDP) through NEAP or authorized external service providers before they are allowed to retake the NQESH.



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5. The deadline for registration and submission of documents is on March 5, 2024, Tuesday.
6. The call for interested and qualified applicants to the 2023 NQESH is in adherence to this Office's Implementation of Equal Opportunity Policy (EOP) that is regardless of age, gender, gender identity, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, among others.
7. For questions and clarifications, please contact Mary Joy G. Doromal, Senior Education Program Specialist-Human Resource Development at 09072787553, and Jeanelei L. Carolino, EPS-II HRD at 09485802639.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Pp: **DIONESIO L. LIWAGON, JR., CESE** ✓
Assistant Schools Division Superintendent

Encl.: As Stated,
To be indicated in the Perpetual Index
under the following subjects:

NQESH PROMOTION POLICY TEST QUALIFIED APPLICANTS

SBC/DM Call for Interested and Qualified Applicants for the 2023 National Qualifying Examination
for School Heads (NQESH)
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