


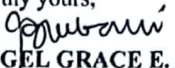


Republic of the Philippines
Department of Education
Region X - Northern Mindanao
DIVISION OF OZAMIZ CITY
IBJT Compound, Carangan, Ozamiz City
Telephone (088) 545-0988



PURCHASE ORDER
DEPED, DIVISION OF OZAMIZ CITY

Supplier : KEEDEE OFFICE SUPPLIES TRADING		P.O. No. : 2024-02-002			
Address : OZAMIZ CITY		Date : 15-Feb-24			
TIN : 306-794-052-001		Mode of Procurement : Shopping			
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : HILARION J. RAMIRO JR. ES		Delivery Term : Delivery			
Date of Delivery : Within 5 working days upon the receipt of PO		Payment Term : Check on date			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	gallon	ALCOHOL, Ethyl, 1 Gallon,Casino	2	497.000	994.00
2	jar	GLUE, all-purpose, Elmer's 130g	9	57.00	513.00
3	box	STAPLE WIRE, standard, Well's	10	40.00	400.00
4	box	CLIP, backfold, 19mm, Deli	4	17.00	68.00
5	box	CLIP, backfold, 25mm, Deli	4	25.00	100.00
6	box	CLIP, backfold, 32mm, Deli	4	33.00	132.00
7	box	CLIP, backfold, 50mm, Deli	4	78.00	312.00
8	box	PAPER CLIP, vinly/plastic coated, 33mm, MGK	9	10.00	90.00
9	box	PAPER CLIP, vinly/plastic coated, jumbo, 50mm, MGK	9	24.00	216.00
10	box	RUBBER BAND No. 18, Brite	2	188.00	376.00
11	ream	PAPER, MULTIPURPOSE A4, 1K-One	50	185.00	9,250.00
12	ream	PAPER, MULTIPURPOSE LEGAL, 1K-One	45	225.00	10,125.00
13	cart	INK CARTRIDGE, EPSON (T6641), Black	8	290.00	2,320.00
14	cart	INK CARTRIDGE, EPSON (T6642), Cyan	8	300.00	2,400.00
15	cart	INK CARTRIDGE, EPSON (T6643), Magenta	8	300.00	2,400.00
16	cart	INK CARTRIDGE, EPSON (T6644), Yellow	8	300.00	2,400.00
17	bottle	ALCOHOL,70% solution, 500ml with pump, Green Cross	9	128.00	1,152.00
18	piece	Correction Tape refillable, round type, Dong-A	10	70.00	700.00
19	box	Floor Wax (box/pack), StarWax	24	23.00	552.00
20	piece	Folder White, Legal, Valiant	100	7.00	700.00
21	pack	Glitter Paper, Smith, eba foam, 5's	2	80.00	160.00
22	bottle	Ink Original Epson, 003 Black	8	290.00	2,320.00
23	bottle	Ink Original Epson, 003 Cyan	8	300.000	2,400.00
24	bottle	Ink Original Epson, 003 Magenta	8	300.00	2,400.00
25	bottle	Ink Original Epson, 003 Yellow	8	300.00	2,400.00
26	piece	Laminating Film 250 micron Long, Yasen	250	13.00	3,250.00
27	box	Paper Fastener Coated (Plastic), TM	8	40.00	320.00
28	piece	Permanent marker, Refillable, Broad, Black, Pilot	9	42.00	378.00
29	piece	Permanent marker, Refillable, Fine, Black, Pilot	9	40.00	360.00
30	bottle	Permanent/Pentel Ink Refill, Black, Pilot	9	90.00	810.00
31	pack	Photopaper, A4, 20pcs/pack, Stellar, double sided, 210gsm	4	75.00	300.00
32	piece	Sign pen 0.5, Green, HBW	5	25.00	125.00
33	piece	Sign pen 0.5, Blue, Deli	5	25.00	125.00
34	piece	Sign pen 0.5, Black, Deli	15	25.00	375.00
35	pack	Sticker Paper Glossy A4 20's/pack, B&E 10's	4	45.00	180.00
36	roll	Tape Double sided, 1", Silver Eagle/Apple	2	35.00	70.00
37	roll	Tape Double sided, 1" with Foam	2	108.00	216.00
38	roll	Tape Transparent/Scotch Tape 1", Croco	2	19.00	38.00
39	roll	Tape Transparent/Scotch Tape 2", Croco	24	29.00	696.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
40	unit	Uninterruptible Power Supply 650va min. of 15 minutes Standby Power, 3-4 Gang Outlet, APC	1	2,900.00	2,900.00
41	piece	Whiteboard Pen, Refillable, Pilot	16	60.00	960.00
42	bottle	Whiteboard Ink Refill, Pilot	8	140.00	1,120.00
43	piece	Sign Pen .5 red, My-gel	5	25.00	125.00
44	piece	Cellphone Load Card (500), GLOBE	6	550.00	3,300.00
		Nothing Follows			-
				Total Amount:	60,528.00
(Total Amount in Words)		Sixty Thousand Five Hundred Twenty Eight Pesos and No Cents			
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:		 _____ Signature over Printed Name of Supplier		Very truly yours,  ANGEL GRACE E. BANDIALA Signature over Printed Name of Authorized Official	
		_____ Date		School Principal Designation	
Fund Cluster : _____			ORS/BURS No. : _____		
Funds Available : _____			Date of the ORS/BURS: _____		
_____			Amount : _____		
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					