



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

February 28, 2024

**DIVISIONAL MEMORANDUM**

No. 081, s. 2024

**RECONSTITUTION OF GENDER AND DEVELOPMENT (GAD)  
 FOCAL POINT SYSTEM (GFPS)**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors (SGOD and CID)  
 Public Elementary and Secondary School Heads  
 Concerned Personnel  
 This Division

1. With reference to DepEd Order No. 32, s. 2017, re: *Gender Responsive Basic Education Policy* and DepEd Order No. 27, s. 2013, re: *Guidelines and Procedure on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GFPS)* at the Regional, Division and School Levels, the field is hereby informed on the Reconstitution of GAD Focal Point System (GFPS) to ensure gender mainstreaming in the division, as follows:

GFPS Position	Name	Position
GFPS Head or Chairperson	Nimfa R. Lago, PhD, CESO VI	Schools Division Superintendent
Technical Working Group (TWG) Head	Dionesio L. Liwagon, Jr., CESE	Assistant Schools Division Superintendent
TWG Members	Susan Epifania B. Carpio	Chief Education Supervisor, School Governance and Operations Division
	Anaclea A. Gacasan	Chief Education Supervisor, Curriculum Implementation Division
	Luisander C. Luy	Education Program Supervisor I
	Atty. Vincent Sheldon A. Zabala	Attorney III
	Dorothy Joy B. Yting	Administrative Officer V-Admin. Services
	Maricel D. Avila, CPA	Accountant III
	Ivy J. Cabual	Administrative Officer V-Budget
	Ell June S. Abucay	Planning Officer III



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	Arlene C. Via	Senior Education Program Specialist, Social Mobilization and Networking
Division GAD Coordinator	Imelda D. Pongase	Education Program Supervisor I
Secretariat	Mary Joy G. Doromal	Senior Education Program Specialist, Human Resource Development
	Jeanelei L. Carolino	Education Program Specialist-II, Human Resource Development
Monitoring and Evaluation	Rosalyn M. Lato	Senior Education Program Specialist, Planning and Research
	Samie B. Aso	EPS-II, School Management Monitoring and Evaluation

2. The Division GFPS shall have the following functions and responsibilities per DepEd Order No. 27, s. 2013, to wit:

- a. lead in the gender mainstreaming in policies, plans and programs, projects and activities (PPAs) and in assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
- b. analyze programs and projects using Harmonized GAD guidelines for Programs and Projects to determine their gender sensitivity;
- c. recommend formulation/revision of policies in advancing women's status and child protection;
- d. lead in the review and updating of sex-disaggregated data for GAD Database to serve as basis in performance-based gender responsive planning;
- e. implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating for GAD;
- f. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;



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- g. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person;
  - h. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the budget;
  - i. recommend awards, recognition, and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD Programs, activities, and projects for GAD Focal Point members and other personnel/teachers,
  - j. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD non-government organizations (NGOs) and other partners; and
  - k. coordinate GAD efforts of all offices/units.
3. It is understood that this assignment shall be likewise revoked upon further notice from this Office.
4. Immediate and wide dissemination of this Memorandum to all concerned is hereby enjoined.

**NIMFA R. LAGO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

Pp: **DIONESIO L. LIWAGON, JR., CESE**  
Assistant Schools Division Superintendent

Reference: DepEd Order No. 32, s. 2017 and DepEd Order No. 27, s. 2017  
To be indicated in the Perpetual Index  
under the following subjects:

**GENDER AND DEVELOPMENT FOCAL POINT SYSTEM**

SBC/DM Reconstitution of Gender and Development (GAD) Focal Point System  
\_\_\_/February 28, 2024



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