



Republic of the Philippines  
 Department of Education  
 Region X - Northern Mindanao  
**DIVISION OF OZAMIZ CITY**  
 IBJT Compound Carangan, Ozamiz City  
 Tel. No. (088) 545-0988; Fax No. (088) 545-0990



**PURCHASE ORDER**

Supplier:	KEEDEE OFFICE SUPPLIES TRADING	P.O. NO.:	2024-02 0004
Address:	JAMISOLA EXT. STA. LUCIA DIST. PAGADIAN CITY	Date :	February 21, 2024
TIN :	306-794-052-000	Mode of Procurement :	Shopping
Tel No./CP No. :	9173112213		

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	TABID NHS	Delivery Term:	Free delivery
Date of Delivery:	02-28-2024 Calendar days after receipt of PO by the supplier	Payment Term:	Check upon delivery


Item No.	Quantity	Unit	Description	Unit Cost	Amount
0					-
1	40	gallon	ALCOHOL, Ethyl, 1 Gallon	497.00	19,880.00
2	25	ream	PAPER, MULTIPURPOSE LEGAL	195.00	4,875.00
3	300	piece	Certificate Holder, Plastic A4	44.00	13,200.00
4	300	box	Floor Wax (box/pack), red dye wax	23.00	6,900.00
5	1	unit	Printer Wi-Fi All-in-One Ink Tank Printer with ADF/Feeder	15,875.00	15,875.00
6	32	roll	Ribbon, Cloth Satin 1" (red-4, gold-4, green-4, orange-5, white-5, royal blue-10)	120.00	3,840.00
7	8	roll	Ribbon, Cloth Satin 2" (orange-4, white-4)	240.00	1,920.00
8	15	piece	Liquid Floor Polish 250ml	110.00	1,650.00
9	31	meter	Cloth, satin, green	105.00	3,255.00
10	62	meter	Cloth, satin, white	105.00	6,510.00
11	100	meter	Tassel	10.00	1,000.00
12	40	meter	Cloth, ethnic, orange	85.00	3,400.00
13	40	meter	Cloth, satin, blue	105.00	4,200.00
14	500	meter	Edging/Embroidered Lace	30.00	15,000.00
15	10	roll	Ribbon, organza, 1/2", gold & silver	150.00	1,500.00
16	6	roll	Thread, big, orange & blue	80.00	480.00
17	9	piece	Portable Bluetooth Speaker, small	1,500.00	13,500.00

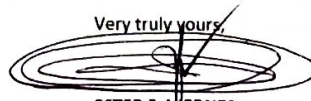
\*\*\* Nothing Follows \*\*\*

Total Amount	<b>ONE HUNDRED SIXTEEN THOUSAND NINE HUNDRED EIGHTY FIVE PESOS ONLY</b>	Php	<b>116,985.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

KEEDEE OFFICE SUPPLIES TRADING  
 Signature over Printed Name of Supplier  
  
 Date

Very truly yours,  
  
**ESTER F. VERNES**  
 School Head

Fund Cluster : mooe

Funds Available :

ORS/BURS No. :

Date of the ORS/BURS

Amount :