



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

OFFICE MEMORANDUM

To : **PRECIOSO V. MORENO JR.**, Security Guard I
RENE JAY LLANOS, Security Guard I
LIBERATO M. PAGAL JR., Security Guard I
This Division

Subject : **SECURITY GUARD SCHEDULE FOR THE MONTH OF APRIL 1
TO JUNE 30, 2024**

Date : **March 26, 2024**

1. To ensure security and protection of the Division Office premises and employees at work, attached is your schedule of duty for the month of April to June 2024.
2. Please be guided accordingly.

NIMFA R. LAGO, CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

p.p.

DIONESIO L. LIWAGON, JR. CESE ✍
OIC-Assistant Schools Division Superintendent



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PANDONG
#PadayonAsensoOzamiz

SECURITY GUARD SCHEDULE FOR APRIL 1 TO JUNE 30, 2024

NAME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	3-Jun	4-Jun	5-Jun	6-Jun	7-Jun	8-Jun	9-Jun
BLUE GUARD	7:00 AM - 7:00 PM	11:00 AM-11:00 PM	7:00 AM - 7:00 PM	11:00 AM - 11:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM
RENEJAY LLANOS	7:00 PM - 3:00 AM	11:00 PM -7:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	DAY-OFF	DAY-OFF
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM -7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM
	10-Jun	11-Jun	12-Jun	13-Jun	14-Jun	15-Jun	16-Jun
BLUE GUARD	7:00 AM - 7:00 PM	11:00 AM-11:00 PM	7:00 AM - 7:00 PM	11:00 AM - 11:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM
RENEJAY LLANOS	7:00 PM - 3:00 AM	11:00 PM -7:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	DAY-OFF	DAY-OFF
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM -7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM
	17-Jun	18-Jun	19-Jun	20-Jun	21-Jun	22-Jun	23-Jun
BLUE GUARD	7:00 AM - 7:00 PM	11:00 AM-11:00 PM	7:00 AM - 7:00 PM	11:00 AM - 11:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM
RENEJAY LLANOS	7:00 PM - 3:00 AM	11:00 PM -7:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	DAY-OFF	DAY-OFF
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM -7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM
	24-Jun	25-Jun	26-Jun	27-Jun	28-Jun	29-Jun	30-Jun
BLUE GUARD	7:00 AM - 7:00 PM	11:00 AM-11:00 PM	7:00 AM - 7:00 PM	11:00 AM - 11:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM	7:00 AM - 7:00 PM
RENEJAY LLANOS	7:00 PM - 3:00 AM	11:00 PM -7:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM	DAY-OFF	DAY-OFF
LIBERATO PAGAL JR.	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM -7:00 AM	DAY-OFF	7:00 PM - 3:00 AM	7:00 PM - 3:00 AM
PRECIOSO MORENO JR.	11:00 PM - 7:00 AM	DAY-OFF	DAY-OFF	7:00 AM - 3:00 PM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM	11:00 PM - 7:00 AM