



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

April 29, 2024

DIVISIONAL MEMORANDUM
 No. 144, s. 2024

**SCHOOL ASSIGNMENT OF ADMINISTRATIVE OFFICER II AND
 PROJECT DEVELOPMENT OFFICER I**

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Public Elementary and Secondary School Heads
 Division Personnel
 This Division

1. Pursuant to DepEd Order No. 002, s. 2024 titled Immediate Removal of Administrative Tasks of Public School Teachers and OM-OUOPS-2024-01-01138, this Office announces the clustered schools' assignment of Administrative Officers II and Project Development Officer I effective May 1, 2024 as follows:

Name of Incumbent	Position	Clustered Schools
Analyn P. Gerondio	AO II	Felipe Carreon CS, Sancho Capa IS
Snooky L. Almoite	AO II	Andrea Costonera ES
Brenda O. Acierto	AO II	Ozamiz City Central School
Richard Macasarte	AO II	Baybay CS, Santa Cruz ES
Jelyn B. Ostia	AO II	Catadman ES, Misamis Annex IS
Lyn B. Paez	AO II	Maningcol CS, Bacolod ES
Marilou J. Alcido	AO II	Gango ES
Mary Grace P. Gomomit	AO II	Doña Consuelo ES, San Antonio ES, San Antonio NHS
Maria Elena Guangco	AO II	Labo CS, Embargo ES, Domingo Barloa IS
Claire Marie V. Daga as	AO II	Gotocan ES, Mintalar ES, Sangay IS
April Joy Bolanio	AO II	Maximino S. Laurete Sr. CS, Hilarion A. Ramiro ES, Antero D. Hinagdanan ES
Sharon Z. Galay	AO II	Faustino C. Decena ES
Marissa E. Alamin	AO II	Roman E. Mabanag ES, Dalapang ES, Jose Lim Ho NHS
Nine Mar A. Gacasan	AO II	Tipan ES, Pershing Tan Queto ES, Guingona ES
Claudia Faith B. Navarez	AO II	Capucao IS, Capucao C ES, Montol NHS
Adrian L. Sayson	AO II	Cogon IS, Juan A. Acaplucó ES, Marcelino C. Regis IS
Joar G. Hermosisima	AO II	Gala ES, Guimad ES, Gala NHS
Jene S. Guangco	AO II	Balintawak ES, Cruz Lanzado Saligan IS, Dimaluna IS
April Rose R. Ylanan	AO II	Pulot NHS, Malaubang IS, Bongbong ES
Glaiza D. Fiel	AO II	Narciso B. Ledesma CS, Diego Tuastumban ES, Jacinto Nemeno IS
Abegail M. Yoldan	AO II	Gregorio A. Saquin ES, Labinay ES, Labinay NHS
Rachel Jane Magno	PDO I	Ozamiz City Central School
Roldan S. Mamawe	PDO I	Felipe Carreon CS, Sancho Capa IS
Arphil Madeja	PDO I	Cogon IS, Juan A. Acaplucó ES, Marcelino C. Regis IS



Address: IBJT Compound, Carangan, Ozamiz City
 Telephone No: (088) 545-09-88
 Telefax: (088) 545-09-90
 Email Address: ozamiz.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

2. All concerned AO II shall properly turn over supplies, materials, documents and system password of their former school assignment before reporting to their new station.
3. School Heads shall facilitate the turnover and ensure that school records/ and or documents are in place.
4. The reshuffling, changes, adjustments of the stations shall be in the exigency of the service and subject to the sound discretion of the Schools Division Superintendent.
5. For strict compliance and wide dissemination.

NIMFA R. LAGO, PhD., CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph



PANDONG
#PadayonAsensoOzamiz