



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

April 16, 2024

DIVISIONAL MEMORANDUM

No. 150, s. 2024

**OZAMIZ CITY DIVISION ADMINISTRATION OF THE
EARLY LANGUAGE LITERACY AND NUMERACY
(ELLNA) FOR GRADE 3 SY 2023-2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Senior High School Heads (Public and Private)
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) in coordination with the School Governance and Operations Division (SGOD), announces the administration of the **Early Language Literacy and Numeracy to all Grade 3 Public Elementary School Learners on April 18, 2024.**
2. In reference to DO 29, s. 2022 titled: Adoption of the Basic Education Monitoring and Evaluation Framework, DepEd has to identify and articulate performance indicators and outcomes for measuring performance in the development of plans and policies. These indicators and outcomes will be used for the assessment of the effectiveness and efficiency of the delivery of education services. The results of system assessments will serve as evidence for the improvement of the curriculum implementation.
3. The ELLNA is administered at the end of Grade 3 as a key stage assessment to determine if students are meeting the learning standards in early language, literacy, and numeracy. The test is in a multiple-choice item format. Moreover, English, Filipino, and Mother Tongue shall be the languages for this assessment.
4. Attached is the examination schedule of activities, Division Testing Personnel, List of Examiners with their assigned testing centers and the Test Schedule and Timing.
5. Health and safety protocols must be followed in all activities related to the national test administration.
6. Travel expenses of the examiners and division testing personnel shall be charged against the local funds / BEA Funds, subject to the usual accounting and auditing rules and regulations.



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph





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7. This Memorandum also serves as Travel Authority of the DTC, Testing Personnel, Examiners and Testing Monitors.
8. This Office directs the immediate dissemination of this memorandum to all concerned.

NIMFA R. LAGO, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

PP 
ATTY. VINCENT SHELDON A. ZABALA
Attorney III

Reference: DO 29, s. 2022 titled: Adoption of the Basic Education Monitoring and Evaluation Framework

To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL LEARNERS ASSESSMENT NATIONAL ACHIEVEMENT TEST

JAG/DM - Ozamiz City Division Administration of the ELLNA SY 2023-2024

___/ April 16 , 2024



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Attachment to Division Memorandum No. ____ s, 2024

Timelines and Activities for the ELLNA G3 (Paper-Based Test)

April 15, 2024 Orientation on the Administration of the Early Language Literacy and Numeracy Assessment for Grade 3 (ELLNA G3) at the 3rd Floor, Division Office Hall at 1:00 PM to 5:00 PM

April 17, 2024 (8:30 AM) Distribution of Testing Materials from Division Office and Signing of Oath of Confidentiality

April 18, 2024 (6:30 AM) Conduct of the ELLNA

April 18, 2024 Returning of Testing Materials @ (from 1 PM – 5 PM) to the DTC at the 3rd Floor, Division Office Hall

Division Officials, Testing Personnel and Chief Examiners

| Name | Designation | Station |
|--------------------------------------|--|--------------------|
| Nimfa R. Lago, CESO VI | Assistant Schools Division Superintendent OIC-Office of the SDS | Division Office |
| Dionesio L. Liwagon, Jr. CESE | ASDS | Division Office |
| Susan Epifania B. Carpio | Chief Supervisor in SGOD | Division Office |
| Anaclea A. Gacasan | Chief Supervisor in CID | Division Office |
| Johnnel A. Guangco | EPS -1, Division Testing Coordinator | Division Office |
| Luisander Luy | EPS -1, Private School and TLE Supervisor | Division Office |
| All PSDS | Supervisors and Division Monitoring Team | Division Office |
| Samie B. Aso | EPS -2 SMME and Division Testing Personnel | Division Office |
| All Elementary School Administrators | Chief Examiners | Elementary Schools |



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ELLNA
Public Schools Testing Centers and Examiners

| No. | ELLNA Testing Center | Testing Room No. | ELLNA Room Examiner | Position | Station of the Examiner | District | Active Cel. No. |
|-----|-------------------------|------------------|-----------------------------|----------|----------------------------|----------|-----------------|
| 1 | Andrea D. Costonera ES | 1 | Mary Joy L. Paundog | T-3 | OCCS | 2 | 9293616684 |
| | | 2 | Maria Elizabeth N. Lebosada | T-1 | OCCS | 2 | 9488817143 |
| 2 | Antero D. Hinagdanan ES | 1 | Jose L. Baldemor, Jr. | T-3 | Felipe Carreon CS | 1 | 9519393727 |
| 3 | Antero U. Roa CS | 1 | Roy Roderick Pasco | T-3 | Felipe Carreon CS | 1 | 9124339136 |
| | | 2 | Aldrin Labadisos | T-3 | OCCS | 2 | 9606406920 |
| 4 | Bacolod ES | 1 | Dolly P Murallon | T-2 | Andrea D. Costonera ES | 1 | 9068239736 |
| 5 | Balintawak ES | 1 | Aldrin D. Saligan | T-1 | OCCS | 2 | 9516553115 |
| 6 | Baybay CS | 1 | Sarah C. Uba | T-1 | Felipe Carreon CS | 1 | 9207986166 |
| | | 2 | Junjun B. Parmisana | T-3 | OCCS | 2 | 9507772526 |
| 7 | Bongbong ES | 1 | Mary Joy F. Edusma | T-3 | Dimaluna IS | 9 | 9679319529 |
| | | 2 | Ayala P. Pugoy | T-2 | Dimaluna IS | 9 | 9619087551 |
| 8 | Capucan C ES | 1 | Ann M. Pimentel | T-3 | Labo CS | 5 | 9102086895 |
| 9 | Capucan IS | 1 | Gay B. Punday | T-3 | Labo CS | 5 | 9606269429 |
| 10 | Catadman ES | 1 | Cristille C. Densing | T-3 | Andrea D. Costonera ES | 1 | 9606269064 |
| | | 2 | Jobi L. Virtudes | T-2 | OCCS | 2 | 9606407963 |
| | | 3 | Zenia Jean C. Cabuguan | T-1 | Mintalar ES | 5 | 9129298529 |
| 11 | Cogon IS | 1 | Charlene C. Navarez | T-1 | Dalapang ES | 6 | 9275526241 |
| | | 2 | Jinypher S. Escudero | T-1 | Capucan C ES | 7 | 9460904381 |
| 12 | Cruz Lanzado Saligan IS | 1 | Catherine R. Saligan | T-1 | Gala ES | 8 | 9387988729 |
| 13 | Dalapang ES | 1 | Annalee V. Mojello | T-2 | Maximino S. Laurete Sr. CS | 6 | 907878495 |
| 14 | Diego Tuastomban ES | 1 | Emelyn H. Reyes | T-1 | Bongbong ES | 9 | 9606406632 |
| 15 | Dimaluna IS | 1 | Jocelyn J. Seno | MT-1 | OCCS | 2 | 9759089441 |
| | | 2 | Daisy C. Marcellana | T-3 | Sancho V. Capa IS | 1 | 9088959484 |
| 16 | Domingo A. Barloa IS | 1 | Gina V. Castillon | T-1 | Sta. Cruz ES | 3 | 9307217575 |
| | | 2 | Mary Jess C. Gorre | T-3 | Sangay IS | 5 | 9487863670 |
| 17 | Doña Consuelo ES | 1 | Julieta A. Macas | T-3 | OCCS | 2 | 9091984748 |
| | | 2 | Lina T. Villarta | T-2 | OCCS | 2 | 918928121 |
| | | 3 | Anna Lynma B. Acapulco | T-1 | OCCS | 2 | 9606407555 |
| 18 | Embargo ES | 1 | Anecito M. Pang-an | T-3 | Baybay ES | 3 | 9078670674 |
| 19 | Faustino C. Decena IS | 1 | Ritchel Y. Pamotongan | T-1 | Mintalar ES | 5 | 9498167235 |
| | | 2 | Edlyn H. Gupit | T-1 | Raman E. Mabanag Sr. ES | 6 | 9099155170 |
| 20 | Felipe Carreon CS | 1 | Alma R. Rubio | T-1 | OCCS | 2 | 9481467770 |
| | | 2 | Bernabe E. Molina | T-3 | OCCS | 2 | 9994992936 |
| | | 3 | Nilda A. Aclao | T-1 | OCCS | 2 | 9503351901 |
| 21 | Gala ES | 1 | Windel L. Paredes | T-3 | Catadman ES | 3 | 9516553187 |



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| | | | | | | | |
|----|---------------------------|----|---------------------------|------|----------------------------|----|-------------|
| 22 | Gango ES | 1 | Marjorie P. Rusiana | T-3 | OCCS | 2 | 9504201089 |
| | | 2 | Dave Gomez | T-1 | Pershing Tan Queto, Sr. ES | 7 | 9663687155 |
| 23 | Gotocan ES | 1 | Lodena M. Divinagracia | T-3 | OCCS | 2 | 9092607044 |
| 24 | Gregorio A. Saquin ES | 1 | Krystelle A. Bermudo | T-1 | Guimad ES | 8 | 9107404274 |
| 25 | Guimad ES | 1 | Philamer L. Madeja | T-3 | Domingo A. Barloa IS | 5 | 9096038584 |
| 26 | Guingona IS | 1 | Gerlyn Abellana | T-1 | Pershing Tan Queto, Sr. ES | 7 | 9208741207 |
| 27 | Hilarion J. Ramiro Jr. ES | 1 | Divina I. Pascobillo | T-3 | Antero D. Hinagdanan ES | 6 | 9122277834 |
| 28 | Jacinto Nemenon IS | 1 | Marjorie A. Gabica | T-1 | Balintawak ES | 9 | 9958578447 |
| 29 | Juan A. Acapulco ES | 1 | Jobelle S. Macamay | T-1 | Marcelino C. Regis IS | 8 | 9503003003 |
| 30 | Labinay ES | 1 | Divina C. Guio Guio | T-1 | Gregorio A. Saquin ES | 10 | 9187132600 |
| 31 | Labo CS | 1 | Mitos Adelle A. Duerme | T-1 | Baybay ES | 3 | 9989817254 |
| | | 2 | Jannah M. Pactol | T-3 | Faustino C. Decena IS | 6 | 9639481580 |
| 32 | Malaubang IS | 1 | Maria Leonora D. Calatay | T-1 | Sancho V. Capa IS | 1 | 9635039404 |
| | | 2 | Glenn D. Binas | T-1 | OCCS | 2 | 9488540542 |
| | | 3 | Emylu R. Papa | T-3 | OCCS | 2 | 9103631428 |
| 33 | Maningcol CS | 1 | Cherry Jane O. Cena | MT-2 | OCCS | 2 | 9663675800 |
| | | 2 | Cherrylyn B. Maglasang | T-3 | OCCS | 2 | 9606269222 |
| | | 3 | Marites M. Jumalon | T-2 | OCCS | 2 | 9128686916 |
| 34 | Marcelino C. Regis IS | 1 | Jiralden C. Lopez | T-1 | OCCS | 2 | 9055222584 |
| | | 2 | Crusito C. Cena | T-3 | OCCS | 2 | 9606407575 |
| 35 | M. S. Laurete, Sr. CS | 1 | Jeanny Rose M. Vallejo | T-1 | Marcelino C. Regis IS | 8 | 9552606778 |
| | | 2 | John Leo R. Regalado | T-1 | Tipan ES | 7 | 9389673749 |
| 36 | Mintalar ES | 1 | Marlotte D. Anggot | T-1 | Antero D. Hinagdanan ES | 6 | 91562666741 |
| 37 | Misamis Annex IS | 1 | Aida L. Alferez | MT-1 | OCCS | 2 | 9606269198 |
| | | 2 | Cherry Mae E. Agustin | T-1 | Narciso B. Ledesma CS | 10 | 9955507495 |
| | | 3 | Juvelyn G. Alejay | T-1 | Narciso B. Ledesma CS | 10 | 9466407885 |
| 38 | Narciso B. Ledesma CS | 1 | Dexter C. Calibo | T-3 | Maximino S. Laurete Sr. CS | 6 | 9088943690 |
| | | 2 | Lady Joy F. Greciones | T-3 | Jacinto Nemeño IS | 10 | 9122329032 |
| | | 3 | Shyne Ancelin M. Lugagay | MT-2 | Narciso B. Ledesma CS | 10 | 9107419080 |
| 39 | OCCS | 1 | Florymae O. Gener | T-2 | Bacolod ES | 4 | 9606407914 |
| | | 2 | Rodelyn D. Palacain | T-1 | Doña Consuelo ES | 4 | 9606406555 |
| | | 3 | Yieldeza E. Sarang | T-1 | Doña Consuelo ES | 4 | 9103625501 |
| | | 4 | Joy B. Apale | MT-2 | Maningcol CS | 4 | 9184398670 |
| | | 5 | Mercedes C. Bernad | MT-1 | Maningcol CS | 4 | 9606269361 |
| | | 6 | Ethel R. Dybongco | T-3 | Maningcol CS | 4 | 9394778986 |
| | | 7 | Prulyn F. Palconite | T-3 | Maningcol CS | 4 | 9087007965 |
| | | 8 | Gabriela Marie C. Acaylar | T-2 | San Antonio ES | 4 | 9086886426 |
| | | 9 | Persylyn S. Murallon | T-1 | Gango ES | 4 | 9606406753 |
| | | 10 | Mary Ethel S. Ratilla | T-1 | Gango ES | 4 | 9072655984 |
| | | 11 | Jonna M. Abellana | T-3 | Bongbong ES | 9 | 9185938120 |
| | | 12 | Chimbe S. Ocampos | T-1 | Pulot ES | 9 | 9463966669 |
| | | 13 | Rowena C. De Amor | T-3 | Pulot ES | 9 | 9154245007 |
| | | 14 | Lovely Jane C. Lanit | T-3 | Pulot ES | 9 | 9295348076 |



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| | | 3 | Yieldeza E. Sarang | T-1 | Doña Consuelo ES | 4 | 9103625501 |
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| | | 5 | Mercedes C. Bernad | MT-1 | Maningcol CS | 4 | 9606269361 |
| | | 6 | Ethel R. Dybongco | T-3 | Maningcol CS | 4 | 9394778986 |
| | | 7 | Prulyn F. Palconite | T-3 | Maningcol CS | 4 | 9087007965 |
| | | 8 | Gabriela Marie C. Acaylar | T-2 | San Antonio ES | 4 | 9086886426 |
| | | 9 | Persylyn S. Murallon | T-1 | Gango ES | 4 | 9606406753 |
| | | 10 | Mary Ethel S. Ratilla | T-1 | Gango ES | 4 | 9072655984 |
| | | 11 | Jonna M. Abellana | T-3 | Bongbong ES | 9 | 9185938120 |
| | | 12 | Chimbe S. Ocampos | T-1 | Pulot ES | 9 | 9463966669 |
| | | 13 | Rowena C. De Amor | T-3 | Pulot ES | 9 | 9154245007 |
| | | 14 | Lovely Jane C. Lanit | T-3 | Pulot ES | 9 | 9295348076 |



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|----|-----------------------|----|-------------------------|------|-----------------------|----|------------|
| | | 15 | Margie C. Anuada | T-1 | Pulot ES | 9 | 9109659499 |
| | | 16 | Angelie B. Remerata | T-1 | Tipan ES | 7 | 9388363416 |
| 40 | P. Tan Queto, Sr. ES | 1 | Alexes P. Labadisos | T-1 | OCCS | 2 | 9397342312 |
| 41 | Pulot ES | 1 | Lilian K. Doloso | T-3 | OCCS | 2 | 9177143299 |
| | | 2 | Allyn Gaymarie C. Perez | T-1 | Gala ES | 8 | 9383096011 |
| | | 3 | Arjean C. Macarate | T-1 | Cruz Lanzado IS | 9 | |
| 42 | R. E. Mabanag, Sr. ES | 1 | Francisco L. Pasco | MT-2 | Pulot ES | 9 | 9387633149 |
| 43 | San Antonio ES | 1 | Vicky T. Dalid | T-2 | Bacolod ES | 4 | |
| | | 2 | Lennie V. Rico | T-1 | Cogon IS | 8 | 9562077594 |
| 44 | Sancho Capa IS | 1 | Marnillie S. Jumao-as | T-3 | OCCS | 2 | 9606269194 |
| | | 2 | Meredith Gozon | T-3 | Malubang IS | 9 | 9816042148 |
| 45 | Sangay IS | 1 | Bernadet O. Cervantes | T-1 | Labo CS | 5 | 9120892962 |
| 46 | Sinusa IS | 1 | Chrissa Faith M. Mañego | T-3 | Gregorio A. Saquin ES | 10 | 9122137514 |
| 47 | Sta. Cruz ES | 1 | Jina M. Orbita | T-3 | Catadman ES | 3 | 9383061744 |
| 48 | Tipan ES | 1 | Ryajo M. Agad | T-1 | Antero U. Roa CS | 7 | 9552356307 |

BEA Forms

| | ROOM EXAMINER (RE) | CHIEF EXAMINER (CE) |
|-------------|---|--|
| Pre-test | Form 1: List of Actual Examinees Form 2: Seat Plan | Form 3: Test Materials Accounting Form |
| Test Proper | | |
| Post Test | Form 7: Room Examiner's Report | Form 4: Chief Examiner's Report Form 5: Test Booklet Quantity and Completeness Verification Sheet Form 6: Answer Sheet Quantity and Completeness Verification Sheet |

**Breach of Security in National Examinations
 and Corresponding Sanctions
 (DO 55 s. 2015 Section 13)**

Reminder:

The security and integrity of test materials shall be upheld in the Whole process of test administration. This Order rescinds DECS Order No. 85, s. 1999, "Breach of Security in National Examinations and Corresponding Sanctions" and DepEd Order No. 47, s. 2015, "Inclusion of Acts as Violations to National Examinations."



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The following violation/infractions of acts security are deemed as pertaining to national examinations in addition to:

1. Reading of test booklets other than by the examinee
2. Supplying answers to examinees
3. Cheating
4. Plagiarizing
5. Loss of test booklet
6. Photocopying of test booklets
7. Capturing test items through electronic gadgets
8. Distribution and posting of photos of the test booklet in any form of media
9. Opening the test materials prior to testing schedule
10. Late submission of test booklets and/or answer sheets
11. Tampering of examinees' answer sheets
12. Infringement of copyright
13. Allowing impostors and substitute examinees
14. Misrepresentation with regard to age, residence, and status
15. Failure to closely monitor test procedures resulting in test irregularities

Any or all of the following sanctions will be imposed on any or all of the aforementioned violations committed by those involved:

1. Examinees

The degree of violation and corresponding sanction shall be determined by the Chief Examiner.

- a. First and second offenses: reprimand
- b. Third offense: Cancellation of test papers/invalidation of test results

2. Testing Personnel

The degree of violation and corresponding sanction shall be determined by the Schools Division Superintendent.

- a. Suspension of salaries and incentives/benefits of those concerned for one to three months
- b. Work suspension
- c. In the case of infringement of copyright, legal remedies will be considered.



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