



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

April 19, 2024

DIVISIONAL MEMORANDUM

No. *133* s. 2024

CONDUCT OF DIVISION CONTINGENCY PLAN WRITESHOP

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
This Division

1. This Office informs concerned unit heads on the conduct of Division Contingency Plan Writeshop on April 29 – 30, 2024 at the RA 7 Beach Resort, Clarin, Misamis Occidental.
2. Participants to this 2-day live-in activity shall include twenty (20) identified non-teaching and related-teaching personnel of the SDO.
3. Meals and snacks of the participants shall be charged to FY 2023 Disaster Preparedness and Response Program (DPRP) for Disaster Risk Reduction and Management (DRRM) Programs, Projects, and Activities subject to established accounting and auditing rules and regulations.
4. Enclosed is the list of participants.
5. This Office desires immediate dissemination of this Memorandum.

NIMFA R. LAGO, Phd, CESO VI ✓
Assistant Schools Division Superintendent
OIC, Office of the SDS

Pp : **ATTY. VINCENT SHELDON A. ZABALA**
Attorney III



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PANDONG
#PadayonAsensoOzamiz



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SCHOOLS DIVISION OF OZAMIZ CITY

LIST OF PARTICIPANTS
APRIL 29 & 30, 2024

NO.	NAME	DESIGNATION
1	NIMFA R. LAGO, PhD, CESO VI	Schools Division Superintendent
2	DIONESIO L. LIWAGON, JR., CESE	Assistant Schools Division Superintendent
3	MARICEL D. AVILA	Accountant III
4	IVY J. CABUAL	Administrative Officer V
5	ATTY. VINCENT SHELDON A. ZABALA	Attorney III
6	DOROTHY JOY B. YTING	Administrative Officer V
7	ADDA LIZA J. SAQUIN	Administrative Officer IV
8	ARLENE L. TIROL	Administrative Officer IV
9	ELSIE E. OSTIA	Administrative Officer IV
10	VICTORIO C. MARIGOMEN, JR.	Administrative Officer IV
11	ANACLETA A. GACASAN	Chief ES, CID
12	SUSAN EPIFANIA B. CARPIO	Chief ES, SGOD
13	EULALIO S. RUPINTA	EPS I
14	JOEL T. ACLAO	PSDS
15	FERNANDO D. SUMONDONG	PSDS
16	ELL JUNE S. ABUCAY	Planning Officer III
17	ROSALYN M. LATO	SEPS
18	MARY JOY G. DOROMAL	SEPS
19	ENGR. ERIC PAUL M. CATULONG	Engineer III
20	ERNESTO C. ANTEOLA, JR.	Dentist II
FACILITATORS		
21	ARLENE C. VIA	SEPS
22	ANTHONY P. MAROLLANO	EPS II
23	RHONA M. AGUSTIN	PDO II (DRRM)
24	JEANELEI L. CAROLINO	EPS II



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