



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY
City of Ozamiz



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REQUEST FOR QUOTATION

Procuring	DepED, Division of Ozamiz City	RFQ No.:	APR24-71
Office/End-	SGOD-Sports	PR No.	2024-04-71
Purpose:	For the purchase of sports supplies, and materials for the Ozamiz City Physical Fitness and School Sports Program FY 2024	Date:	April 25, 2024

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written. Any overwriting, erasures must be initialed by the Bidder.
- Delivery period within 30 days from the receipt of Purchase Order and delivered goods/services must be in accordance to accepted offer of the bidder.**
- Avoid quoting if stocks are not available within the period stipulated.
- Price Quotation/s shall be inclusive of all taxes, charges or fees.
- Warranty security shall be for a minimum of **three (3) months for expendable supplies and 1 year for non-expendable supplies** from date of acceptance by the end-user.
- Price validity shall be for a period of Forty Five (45) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Delivered goods shall be inspected upon the date/period stipulated and shall be acknowledged to conform the compliance with the technical specifications.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.
- Quotations submitted must be **sealed**.
- Payment shall be made after the delivery/activity and upon the submission of the required document/s such as: Order slip/Billing Statement by the supplier. Our servicing bank: Development Bank of the Philippines shall credit the amount due to the bank account of the supplier/contractor. **Please take note that corresponding bank transfer fees, if any, shall be chargeable to the account of the supplier/contractor.**
- Procuring Entity may terminate and contract anytime in accordance with the grounds provided under R.A 9184 and its 2016 revised IRR.
- The RFQ, Purchase Order and other related documents for the above-stated projects shall be deemed to form part of the contract.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit/email your quotation duly signed by your representative not later than April 29, 2024 at 5:00 PM.

Very truly yours,

DIONESIO L. LIWAGON, JR., CESE

ASDS/BAC Chair

Company Name:							
Address:							
PhilGEPS Reg. Number							
Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand/Model and Specifications	Unit Price	Total Price
Manner of Awarding: "Per Lot"							
LOT 1 - Sports Supplies/Equipment							
1	2	piece	Javelin for boys-IAAF standard, aluminum steel alloy, imported, 400gms	2,000.00			
2	2	piece	Javelin for girls-IAAF standard, aluminum steel alloy, imported, 300gms	2,000.00			
3	1	piece	Javelin for girls-IAAF standard aluminum steel alloy, imported, 600 gms	2,000.00			
4	1	piece	Javelin for girls-IAAF standard aluminum steel alloy, imported, 700 gms	2,000.00			

5	1	piece	Discuss for boys-fiberglass with steel rim, 1.5kg, IAAF standard	1,000.00			
6	1	piece	Discuss for boys-fiberglass with steel rim, 1.75kg, secondary. IAAF standard	1,000.00			
7	1	piece	Discuss for girls-fiberglass with steel rim, .75kg, elem., IAAF standard	1,000.00			
8	1	piece	Discuss for girls-fiberglass with steel rim, 1kg, sec., IAAF standard	1,000.00			
9	10	piece	Sepak takraw balls for men, weight-range from 170g-180g, ISTAF standard	800.00			
10	6	piece	Sepak takraw balls for women, weight-range from 150g-160g junior, ISTAF standard	800.00			
11	2	piece	Sepak takraw Net - for secondary, without cable. Made of fine ordinary cord or nylon. With 0.06. to 0.08m mesh. Height is 0.7m (top to bottom). Width- 6.10 (side to side), should be edge to both sides along the sideline edges with 0.05m tape. ISTAF standard	1,500.00			
12	30	Tube	Badminton Shuttlecocks AS-50 AS-40 AS-30 for Competition Goose Feather Badminton shuttlecock (12pcs per tube)	800.00			
13	4	piece	Badminton Net Original, Competition Standard	1,000.00			
14	2	piece	Basketball ball-size 7 for indoor and outdoor use	4,000.00			
15	2	piece	Basketball ball-size 6 for indoor and outdoor use	3,000.00			
16	2	piece	Soccer ball standard (5 size)	2,500.00			
17	2	piece	futsal ball standard (4 size)	2,500.00			
18	4	piece	Volleyball balls Standard/Official Tournament Balls	3,000.00			
19	2	pair	Boxing Gloves Professional	2,500.00			
			Subtotal	100,800.00			
			NOTE: Attach pictures/samples/indicate specifications.				
			LOT 2 - Office Supplies				
20	20	piece	Sign Pen, 0.5 mm, gel. Pigment type	50.00			
21	200	piece	Folders Long Size	8.00			
22	5	reams	Bond papers A4 Bond 80gsm	280.00			
			Subtotal	4,000.00			
			LOT 3 - Printing				
23	2	piece	Tarpauline 4 by 6 feet	1,000.00			
24	1	piece	Tarpauline 6 by 8 feet	1,200.00			
			Subtotal	3,200.00			
			*** Nothing Follows ***				
TOTAL				108,000.00			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

Note:

DOCUMENTARY REQUIREMENTS:

- * MAYOR'S BUSINESS PERMIT (photocopy only)
- * Certificate of Registration (BIR 2303) (Photocopy only)
- * DTI/SEC Certificate/(photocopy only)
- * Omnibus Sworn Statement (photocopy only) - **Above 50,000.00 and SVP as Alternate Mode of Procurement only**
- * Latest Income Business Return (photocopy only) - **Above 500,000.00 and SVP as Alternate Mode of Procurement only**

Signature Over Printed Name / Date

Contract Number/Email Address