



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

June 13, 2024

DIVISIONAL MEMORANDUM

No. 173, s. 2024

**3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING
FOR CALENDAR YEAR 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary and Secondary School Heads/Department Heads
Concerned Personnel
This Division

1. This Office shall conduct the 3rd Division Management Committee (MANCOM) Meeting for Calendar Year 2024 at Be Palace Hotel, Valconcha St., Aguada, Ozamiz City on June 28, 2024, Friday, 8:00 a.m. - 5:00p.m.
2. The participants to this meeting are all the members of the Management Committee (ManCom) Family, namely: Schools Division Superintendent, Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Dentist II, Engineer III, Planning Officer III, Senior Education Program Specialists, Education Program Specialists II, Project Development Officers, Librarian II, Attorney III, Accountant III, Administrative Officer V (Admin. Services and Budget), Administrative Officer IV (Cash, Records, Personnel and Supply), Information Technology Officer, Elementary and Secondary School Heads.
3. No registration fee shall be collected from the participants. Expenses to be incurred shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
4. Previously approved Vacation Leave of Absence of target participants is deemed recalled due to the above-mentioned activity.
5. Enclosed is the indicative program of activities and list of participants for guidance and reference.



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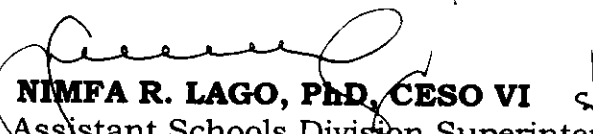


PANDONG



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6. The participation of school leaders to this meeting adheres to this Office's Implementation of Equal Opportunity Policy (EOP) that is regardless of age gender, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, among others.
7. This Office directs the immediate dissemination of this Memorandum.


NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: As Stated
To be indicated in the Perpetual Index
under the following subjects:

MANAGEMENT

COMMITTEE

MEETING

SBC/DM 3rd Division Management Committee (MANCOM) Conference for CY 2024
___/June 13, 2024



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PANDONG

**3RD DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING FOR CY 2024**

Venue: Be Palace Hotel, Valconcha St., Aguada, Ozamiz City

June 28, 2024 (Friday)

7:30 a.m.-5:00 p.m.

LIST OF PARTICIPANTS

NO.	NAMES	SEX	DESIGNATION
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT			
1	NIMFA R. LAGO, PhD	F	Schools Division Superintendent
2	DIONESIO L. LIWAGON, JR. , CESE	F	Assistant Schools Division Superintendent
3	VINCENT SHELDON A. ZABALA	M	Attorney III
4	MARICEL V. AVILA	F	Accountant III
5	REGIE R. CATEDRAL	M	Information Technology Officer II
6	IVY J. CABUAL	F	Administrative Officer V / Budget Officer
7	DOROTHY JOY B. YTING	F	Administrative Officer V
8	ADDA LIZA . SAQUIN	F	Administrative Officer IV Personnel
9	ELSIE E. OSTIA	F	Administrative Officer IV Records
10	VITORIO C. MARIGOMEN, JR.	M	Administrative Officer IV Supply
11	ARLENE L. TIROL	F	Administrative Officer IV Cash
CURRICULUM IMPLEMENTATION DIVISION			
12	ANACLETA A GACASAN	F	Chief Education Supervisor, CID
13	ANELYN G. ENGRACIA	F	Public Schools District Supervisor - District 1
14	JASMINE I. GAOGAO	F	Public Schools District Supervisor - District 2
15	ELSA B. BUENAVIDEZ	F	Public Schools District Supervisor - District 3
16	MILAGROS Z. MENDOZA	F	Public Schools District Supervisor - District 4
17	MENERVA D. BAROLA	F	Public Schools District Supervisor - District 5
18	IAN FRANCIS E. VELOSO	M	Public Schools District Supervisor - District 6
19	GIEZEL C. GONGOB	F	Public Schools District Supervisor - District 7
20	SELINA O. MACAS	F	Public Schools District Supervisor - District 8
21	JOEL T. ACLAO	M	Public Schools District Supervisor - District 9
22	FERNANDO D. SUMONDONG, CESE	M	Public Schools District Supervisor - District 10
23	ROSE MARY R. ABAPO	F	Education Program Supervisor
24	FEDERICO B. ARANIEGO, JR.	M	Education Program Supervisor
25	JED MAE F. CORONEL	F	Education Program Supervisor
26	MAY P. EDULLANTES	F	Education Program Supervisor

LIST OF PARTICIPANTS

NO.	NAMES	SEX	DESIGNATION
CURRICULUM IMPLEMENTATION DIVISION			
27	ANGELITA M. MARIBOJOC	F	Education Program Supervisor
28	IMELDA D. PONGASE	F	Education Program Supervisor
29	EULALIO S. RUPINTA	M	Education Program Supervisor
30	LETECIA D. TATOY	F	Education Program Supervisor
31	LUISANDER C. LUY	M	Education Program Supervisor
32	ROWELL C. VILLARUBIA	M	Education Program Supervisor
33	MARY JANE C. LOMOCOSO	F	Education Program Specialist II
34	ROSELYN A. FACIOL	F	Education Program Specialist II
35	MARY ANN GRACE J. MANILI	F	Librarian III
36	DESI O. ANINAO	M	Project Development Officer II
SCHOOL GOVERNANCE AND OPERATIONS DIVISION			
37	SUSAN EPIFANIA B. CARPIO	F	Chief Education Supervisor, SGOD
38	JOHNNEL A. GUANGCO	M	Education Program Supervisor
39	ERIC PAUL M. CATULONG	M	Engineer III
40	ORVIN JOEL T. GAYOSO	M	Technical Assistant III
41	ELL JUNE S. ABUCAY, CESE	M	Planning Officer III / OIC-SEPS
42	MARY JOY G. DOROMAL	F	Senior Education Program Specialist
43	ROSALYN M. LATO	F	Senior Education Program Specialist
44	ARLENE C. VIA	F	Senior Education Program Specialist
45	ERNESTO C. ANTEOLA, JR.	M	Dentist II
46	CESAR A. BAGALOYOS	M	Dentist II
47	SAMIE B. ASO	M	Education Program Specialist II
48	JEANELEI L. CAROLINO	F	Education Program Specialist II
49	ANTHONY P. MAROLLANO	M	Education Program Specialist II
50	RHONA M. AGUSTIN	F	Project Development Officer II
51	JAN LIANNE M. OZARAGA	F	Project Development Officer I

LIST OF PARTICIPANTS

NO.	NAMES	SEX	DESIGNATION
SCHOOL HEADS			
DISTRICT 1			
52	CLARINDA FE L. SIMBLANTE, P II	F	Andrea D. Costonera Elementary School
53	MELANIE G. LAGUS, P II	F	Felipe Carreon Central School
54	JOVY O. BONITA, P II	F	Sancho V. Capa Integrated School
55	LILIBETH Y. ABAMONGA, P II	F	Ozamiz City National High School
DISTRICT 2			
56	EUGENIO C. BUCOG, P I	M	Ozamiz City Central School
DISTRICT 3			
57	CATHERINE C. ORACION, P I	F	Baybay Central School
58	JUVES C. COLARTE, P I	F	Catadman Elementary School
59	JEFFREY B. ARES, HT III	M	Sta. Cruz Elementary School
60	LUDIVICO B. BARRIENTOS, P II	M	Misamis Annex Integrated School
DISTRICT 4			
61	EFREN A. OLIVEROS, P I	M	Bacolod Elementary School
62	JUSTINA S. BAUL, P I	F	Dofia Consuelo Elementary School
63	JUJIE A. BUENBRAZO, P I	M	Gango Elementary School
64	MARJORIE A. SAGARIO, P III	F	Maningcol Central School
65	RAMIL G. CABURAL, P II	M	San Antonio Elementary School
66	PAT S. RARA, P III	M	Ozamiz City School of Arts and Trades
67	LORENA P. RIVERA, HT V	F	San Antonio National High School
DISTRICT 5			
68	PRIMENCITA G. BAGUIO, P I	F	Embargo Elementary School
69	JANE A. CREDO, HT III	F	Gotocan Elementary School
70	MARITES B. BARRIENTOS, P II	F	Labo Central School
71	EMELITO C. VIERNES, HT III	M	Mintalar Elementary School
72	MIRALUNA M. GAABUCAYAN, P I	F	Domingo A. Barloa Integrated School
73	MARY JANE A. PONDAR, P I	F	Sangay Integrated School
74	EDILBERTO B. PONGASE JR., P II	M	Labo National High School

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NO.	NAMES	SEX	DESIGNATION
SCHOOL HEADS			
DISTRICT 6			
75	JOSEPH L. GALIA, P I	M	Antero D. Hinagdanan Elementary School
76	ADONIS D. GARNADA, HT III	M	Dalapang Elementary School
77	ANGEL GRACE E. BANDIALA, P I	F	Hilarion J. Ramiro Elementary School
78	MARIE CLAIRE B. FUENTES, P I	F	Maximino S. Laurete, Sr. Central School
79	LADY SHAMMAH E. BELLO, HT III	F	Roman E. Mabanag, Sr. Elementary School
80	LYDIA G. SALVADOR, P I	F	Faustino C. Decena Integrated School
81	JEAN B. ALINDO, P I	F	Jose Lim Ho National High School
DISTRICT 7			
82	CHERYL V. DUMA-OG, P I	F	Antero U. Roa Central School
83	LEO C. ACEBEDO, HT III	M	Capucao C Elementary School
84	JUPEY Q. RUPINTA, TIC-T III	M	Pershing Tan Queto Sr. Elementary School
85	MARLON A. GORDOVE, P I	M	Tipan Elementary School
86	AMMIE A. OGAO-OGAO, P I	F	Capucao Integrated School
87	GEM P. ACAPULCO, TIC-T III	M	Guingona Integrated School
88	CHARYLJOY C. NAVAREZ, P I	M	Montol National High School
DISTRICT 8			
89	MELCHIE A. PADERANGA, HT III	F	Gala Elementary School
90	CHERYL E. LEDESMA, HT III	F	Guimad Elementary School
91	SESAME C. RUBIO, P I	M	Juan A. Acapulco Elementary School
92	DIOSELYN P. PATILUNA, P I	F	Cogon Integrated School
93	ROLITO M. SIALANA, P I	M	Marcelino C. Regis Integrated School
94	DARLENE SHEILA J. PESCADOR, HT III	F	Gala National High School
DISTRICT 9			
95	JOCELYN G. RUSIANA, HT III	F	Balintawak Elementary School
96	JOSELITO D. CASEROS, P I	M	Bongbong Elementary School
97	MA. PATRICIA M. MAPUTI, P I	F	Pulot Elementary School
98	LALAINA Y. PONCE, P I	F	Cruz Lanzado Saligan Integrated School
99	MAIDA S. GARNADA, P I	F	Dimaluna Integrated School
100	BUENASIR J. ABAPO, P II	M	Malaubang Integrated School
101	JUNRIEL B. SINARILLOS, P I	M	Pulot National High School

LIST OF PARTICIPANTS

NO.	NAMES	SEX	DESIGNATION
SCHOOL HEADS			
DISTRICT 10			
102	LIDA L. BACO, P I	F	Diego Tuastomban Elementary School
103	HENRY Q. ABARCO, P I	M	Gregorio A. Saquin Elementary School
104	LORENA L. SAQUIN, HT III	F	Labinay Elementary School
105	MELANIE T. PAREDES, P I	F	Narciso B. Ledesma Central School
106	JOSEPH M. AMISOLA, P I	M	Jacinto Nemeño Integrated School
107	GREVALIN A. MACALISANG, OIC-T III	M	Sinusa Integrated School
108	THELMA A. MORENO, P I	F	Labinay National High School
109	ESTER F. VIERNES, P I	F	Tabid National High School
SUPPORT STAFF			
110	ALJUN OCHAGABIA	M	Job Order - OSDS
111	MECHIE OCAYA	F	Job Order - OSDS



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	<ul style="list-style-type: none"> • Business Arising from the Previous Minutes of the Meeting • Approval of the minutes of the previous meeting • Presentation and Approval of the Agenda for the 3rd Division Management Committee (MANCOM) Conference for the CY 2024 • MANCOM Meeting Proper 	<p style="text-align: center;">Nimfa R. Lago, PhD, CESO VI Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</p>
9:30 – 10:30 a.m. (60 minutes)	<p>A. Office of the Schools Division Superintendent</p> <p>1. Schools Division Superintendent's Time</p>	<p style="text-align: center;">Nimfa R. Lago, PhD, CESO VI Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</p>
10:30 – 11:30 a.m. (60 minutes)	<p>2. Asst. Schools Division Superintendent</p>	<p style="text-align: center;">Dionesio L. Liwagon, Jr., CESE Assistant Schools Division Superintendent</p>
11:30 a.m. – 12:00 noon. (30 minutes)	Open Forum	
12:00 noon – 1:00 p.m.	Lunch Break	
1:00 – 1:30 p.m. (30 minutes)	<p>3. Fund Utilization Updates</p>	<p style="text-align: center;">Maricel D. Avila Accountant III Ivy J. Cabual Administrative Officer V, Budget</p>
1:30 – 2:00 p.m. (30 minutes)	<p>4. Legal Matters</p>	<p style="text-align: center;">Atty. Vincent Sheldon A. Zabala Attorney III</p>



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**3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING
 FOR CALENDAR YEAR 2024**

Venue: Be Palace Hotel, Valconcha St., Aguada, Ozamiz City
 June 28, 2024
 8:00 a.m. to 5:00 p.m.

Indicative Program of Activities

Time	Activity	In-charge
8:00 – 8:30 a.m. (30 minutes)	PRELIMINARIES	Federico B. Araniego, Jr. EPS-English Program Host
8:30 – 9:30 a.m. (60 minutes)	Opening Program <ul style="list-style-type: none"> • Prayer • National Anthem • Roll Call/Acknowledgement of Participants • Declaration of Quorum • Call to Order • Reading and Approval of the Previous Minutes (2nd Division Management Committee (MANCOM) Conference for the CY 2024) • Acceptance of the minutes of previous meeting as read for discussion 	AVP c/o Regie A. Catedral ITO-I Atty. Vincent Sheldon A. Zabala Attorney III Nimfa R. Lago, PhD, CESO VI Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent Anthony P. Marollano SGOD Secretariat Nimfa R. Lago, PhD, CESO VI Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent



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2:00 – 2:30 p.m. (30 minutes)	5. Administrative Matters	Dorothy Joy B. Yting <i>Administrative Officer V, Admin. Services</i> Adda Liza J. Saquin <i>Administrative Officer IV, Personnel</i>
2:30 – 3:30 p.m. (60 minutes)	B. Curriculum Implementation Division (CID)	Anacleta A. Gacasan <i>Chief ES, CID</i>
3:30 – 4:30 p.m. (60 minutes)	C. School Governance and Operations Division (SGOD)	Susan Epifania B. Carpio <i>Chief ES, SGOD</i>
4:30 – 5:00 p.m. (30 minutes)	Open Forum Wrap-Up Closing Prayer Pilipinas Kong Mahal	



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