



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

June 18, 2024

DIVISIONAL MEMORANDUM
No. 174, s. 2024

DIVISION ORIENTATION TO THE NATIONAL QUALITY MANAGEMENT SYSTEM (NQMS)

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Accountant III
Administrative Officers V (Budget and Administrative Services)
Concerned Personnel
This Division

1. In reference to Regional Memorandum No. 0164, s. 2024, re: Orientation to the National Quality Management System (NQMS) for the Schools Division Offices, this Office shall conduct a Division Orientation to the National Quality Management System (NQMS) at Be Palace Hotel, Valconcha St., Aguada, Ozamiz City on June 21, 25, and 26, 2024, 8:00 a.m. -5:00 p.m. (*see attached enclosure A for the program of activities*).
2. The activity aims to capacitate the team leaders and members of the different teams in terms of understanding the flow, processes and direction of NQMS.
3. The participants to this orientation are the 66 personnel (*see attached enclosure B for the list of participants*) from the Office of the Schools Division Superintendent (OSDS), School Governance and Operations Division (SGOD), and Curriculum Implementation Division (CID) who are members of the following teams:
 - a. Top Management
 - b. Quality Management Representative
 - c. Quality Management Secretariat
 - d. Internal Quality Audit Team
 - e. Risk Management Team
 - f. Training and Advocacy Team
 - g. Quality Workplace Team



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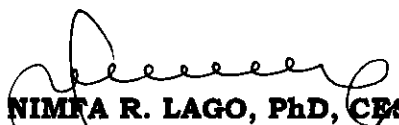
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4. No registration fee shall be collected from the participants. Expenses to be incurred shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. For clarifications or inquiries, contact Mary Joy G. Doromal, Senior Education Program Specialist at 09072787553 or Jeanelie L. Carolino, Education Program Specialist at 09485802639.
6. Participation to the Division Orientation on National Quality Management System is in adherence to this Office's Implementation of Equal Opportunity Policy (EOP) that is regardless of age gender, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, among others.
7. This Office directs the immediate dissemination of this Memorandum.


NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: As Stated
To be indicated in the Perpetual Index
under the following subjects:

ACCREDITATION NQMS ORIENTATION

SBC-mgd/ DM Division Orientation to the National Quality Management System
(NQMS)
_____ June 18, 2024



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Division Orientation to the National Quality Management System (NQMS)

Be Palace Hotel, Valconcha St. Ozamiz City

June 21, 25 and 26, 2024

8:00 a.m. -5:00 p.m.

PROGRAM OF ACTIVITIES

Day 1 (June 21, 2024)	Activity	Facilitator/Resource Person
8:00 a.m. - 9:30 a.m.	Preliminaries	
	Pambansang Awit	AVP
	Invocation	AVP
	Recitation of Quality Policy Statement	AVP
	Words of Welcome/Statement of Rationale	Susan Epifania B. Carpio , Chief-ES, SGOD
	Introduction of Participants	Mary Joy G. Doromal , SEPS-HRD
	Message	SDS Nimfa R. Lago , PhD, CESO VI Assistant Schools Division Superintendent OIC, Office of the Schools Division Superintendent
	Leveling of Expectations	May P. Edullantes , EPS- LRMDS
	House Norms	Jeanelei L. Carolino , EPS-II (HRD)
	Energizer	AVP
9:30 a.m. -9:45 a.m.	HEALTH BREAK	
9:45 a.m. - 12:00 noon	Part I : Awareness on PNS ISO 9001:2015	Joel T. Aclao , PSDS (District 9)
12:00 noon - 1:00 p.m.	NOON BREAK	
1:00 p.m. - 2:00 p.m.	Part I : Awareness on PNS ISO 9001:2015 (Continuation)	Joel T. Aclao , PSDS (District 9)
2:00 p.m. - 3:00 p.m.	Agency Profile Organizational Structure	SDS Nimfa R. Lago , PhD, CESO VI Assistant Schools Division Superintendent OIC, Office of the Schools Division Superintendent
3:00 p.m. - 3:15 p.m.	HEALTH BREAK	
3:15 p.m. - 4:30 p.m.	Presentation of NQMS Structure and Management Review	Dionesio L. Liwagon, Jr. , CESE OIC, Assistant Schools Division Superintendent
4:30 p.m. - 4:45 p.m.	OPEN FORUM	
4:45 p.m. - 5:00 p.m.	QAME/ REFLECTION FOR DAY 1	

Division Orientation to the National Quality Management System (NQMS)

Be Palace Hotel, Valconcha St. Ozamiz City

June 21, 25 and 26, 2024

8:00 a.m. -5:00 p.m.

PROGRAM OF ACTIVITIES

Day 2 (June 25, 2024)	Activity	Facilitator/Resource Person
8:00 a.m. - 8:30 a.m.	Management of Learning (MOL)	
8:30 a.m. - 10:00	Appreciating Quality Control Plan	Joel T. Aclao , PSDS (District 10)
10:00 a.m. - 10:15 a.m.	HEALTH BREAK	
10:15 a.m. - 12:00 noon	Part II Awareness on NQMS: Overview of DepEd Order No. 09, s. 2021, re: Institutionalization of a QMS in the DepEd; and DepEd Memorandum No. 014, s. 2022, re: DepEd Quality Management System Manual and PAWIM	Anthony P. Marollano , EPS-II (Soc.Mob & Networking)
12:00 noon - 1:00 p.m.	NOON BREAK	
1:00 p.m. - 1:15 p.m.	UNFREEZING ACTIVITIES	
1:15 p.m. - 2:00 p.m.	Part II Awareness on NQMS: Overview of DepEd Order No. 09, s. 2021, re: Institutionalization of a QMS in the DepEd; and DepEd Memorandum No. 014, s. 2022, re: DepEd Quality Management System Manual and PAWIM	Anthony P. Marollano , EPS-II (Soc.Mob & Networking)
2:00 p.m. - 3:00 p.m.	Internal Quality Audit	El June S. Abucay , CESE, Planning Officer III
3:00 p.m. - 3:15 p.m.	HEALTH BREAK	
3:15 p.m. - 4:00 p.m.	Corrective Action	Joel T. Aclao , PSDS (District 10)
4:00 p.m. - 5:00 p.m.	Risk Management	Anthony P. Marollano , EPS-II (SocMob Net)
OPEN FORUM		
GAME/REFLECTION FOR DAY 2		

Division Orientation to the National Quality Management System (NQMS)

Be Palace Hotel, Valconcha St. Ozamiz City

June 21, 25 and 26, 2024

8:00 a.m. -5:00 p.m.

PROGRAM OF ACTIVITIES

Day 3 (June 26, 2024)	Activity	Facilitator/Resource Person
8:00 a.m. - 8:30 a.m.	Management of Learning (MOL)	
8:30 a.m. - 10:00	Knowledge Management and Documented Information Management	Anaclea A. Gacasan , Chief-ES, CID
10:00 a.m. - 10:15 a.m.	HEALTH BREAK	
10:15 a.m. - 11:00 noon	Citizen's/Client Satisfaction Feedback	Dorothy Joy B. Yting , Administrative Officer V- Administrative Services
11:00 a.m. - 12:00 noon	Training and Advocacy	Mary Joy G. Doromal , SEPS-HRD
12:00 noon - 1:00 p.m.	NOON BREAK	
1:00 p.m. - 1:15 p.m.	UNFREEZING ACTIVITIES	
1:15 p.m. - 1:45 p.m.	Training and Advocacy	Mary Joy G. Doromal , SEPS-HRD
1:45 p.m. - 2:45 p.m.	Quality Work Place	Susan Epifania B. Carpio , Chief-ES, SGOD
2:45 p.m. - 3:00 p.m.	HEALTH BREAK	
3:00 p.m. - 4:00 p.m.	GAP Analysis	Joel T. Aclao , PSDS (District 10)
4:00 p.m. - 5:00 p.m.	Closing Program/ Ways Forward /QAME/Reflection for Day 3	

Enclosure B List of Participants

Division Orientation to the National Quality Management System (NQMS)

Be Palace Hotel, Valconcha St., Aguada, Ozamiz City

June 21, 25,26, 2024

8:00 a.m. -5:00 p.m.

No.	Names of Participants	Position
1	Abegail M. Yoldan	Administrative Officer II
2	Adda Liza J. Saquin	Administrative Officer IV-Personnel
3	Anaclea A. Gacasan	Chief-ES, CID
4	Anelyn G. Engracia, EdD	Public Schools District Supervisor (District 1)
5	Angelita M. Maribojoc	Education Program Supervisor - Kindergarten & MTB-MLE
6	Anna Pearl B. Barbadillo	Administrativ Aide IV
7	Anthony P. Marollano	Education Program Specialist II-Soc. Mob & Net
8	April Joy G. Bolanio	Administrative Officer II
9	Arlene L. Tirol	Administrative Officer IV-Cash
10	Arlene C. Via	Senior Education Program Specialist -Soc.Mob. &Net
11	Atty. Vincent Sheldon A. Zabala	Attorney III
12	Claudia Faith B. Navarez	Administrative Officer II
13	Daisy M. Mamawe	Administrative Assistant II
14	Desi G. Aniniao	Project Development Officer II-LRMDS
15	Donesio L. Liwagon, Jr., CESE	Assistant Schools Division Superintendent
16	Dorothy Joy B. Yting	Administrative Officer V- Admin. Services
17	Dr. Ernesto C. Anteola, Jr.	Dentist II
18	Ell June S. Abucay, CESE	Planning Officer III
19	Elsa D. Buenavidez , EdD	Public Schools District Supervisor (District 3)
20	Elsie E. Ostia	Administrative Officer IV-Records
21	Engr. Eric Paul M. Catulong	Engineer III
22	Engr. Orvin Joel T. Gayoso	Technical Assistant III
23	Eulalio S. Rupinta	Education Program Supervisor-Values Education
24	Federico B. Araniego, Jr.	Education Program Supervisor-English
25	Fernando D. Sumondong, EdD	Public Schools District Supervisor (District 10)
26	Giezel C. Gongob, JD	Public Schools District Supervisor (District 7)
27	Ian Francis E. Veloso, EdD	Public Schools District Supervisor (District 6)
28	Imelda D. Pongase, EdD	Education Program Supervisor-MAPEH
29	Ivy J. Cabual	Administrative Officer V-Budget
30	Jan Lianne M Ozaraga	Project Development Officer I
31	Jasmine I. Gaogao, EdD	Public Schools District Supervisor (District 2)
32	Jeanelei L. Carolino	Education Program Specialist II- HRD
33	Jed Mae F. Coronel	Education Program Supervisor- Science
34	Jen S. Guangco	Administrative Officer II
35	Joel T. Aclao, EdD	Public Schools District Supervisor (District 9)
36	Johnnel A. Guangco	Education Program Supervisor-SGOD
37	Julie G. Pranciliso	Administrative Assistant III
38	Kristine P. Pelaez	Administrative Assistant III
39	Letecia D. Tatoy	Education Program Supervisor- ArPan
40	Lourben Mae O. Lumasag	Nurse II
41	Luisander C. Luy, PhD	Education Program Supervisor-TLE
42	Lyneth E. Bajao	Nurse II
43	Maria Elena L. Guangco	Administrative Officer II

44	Marcel D. Avila	Accountant III
45	Marry Jane R. Ochate	Administrative Assistant III
46	Mary Ann Grace J. Manili	Librarian III
47	Mary Jean L. Lomocso	Education Program Specialist II- ALS
48	Mary Joy G. Doromal	Senior Education Program Specialist- HRD
49	May P. Edullantes, EdD	Education Program Supervisor-LRMDS
50	Menerva E. Barola	Public Schools District Supervisor (District 5)
51	Milagros Z. Mendoza	Public Schools District Supervisor (District 4)
52	Nimfa R. Lago, PhD, CESO VI	Schools Division Superintendent
53	Nine Mar A. Gacasan	Administrative Officer II
54	Regie A. Catedral	Information Technology Officer I
55	Rhona M. Agustin	Project Development Officer II- DRRM
56	Rosalyn M. Lato	Senior Education Program Specialist- Planning and Research
57	Rose Mary R. Abapo, EdD	Education Program Supervisor-Filipino
58	Roselyn A. Faciol	Education Program Specialist II- ALS
59	Rowell C. Villarubia	Education Program Supervisor-Mathematics
60	Salome T. Villa	Nurse II
61	Samie B. Aso	Education Program Specialist II- SMM&E
62	Selina O. Macas	Public Schools District Supervisor (District 8)
63	Sharon E. Galay	Administrative Officer II
64	Susan Epifania B. Carpio	Chief-ES. SGOD
65	Teresita L. Pagador	Administrative Assistant III
66	Victorio E. Marigomen, Jr.	Administrative Officer IV- Property