



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

14 August 2024

DIVISIONAL MEMORANDUM

No. 233 , s. 2024

**ANNOUNCEMENT OF THE RESULT OF THE SELECTION FOR
ADMINISTRATIVE ASSISTANT III (SECRETARY II) AND
ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)
FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All others concerned
This Division

1. This Office announces the Result of the Selection for Administrative Assistant III (Secretary II) and Administrative Assistant II (Disbursing Officer) positions for the School Year 2024-2025.
2. The Recruitment and Evaluation processes were based on DepEd Order No. 007, s. 2023 otherwise known as "*Guidelines on the Recruitment, Selection, and Appointment in the Department of Education*".
3. For inquiries/clarification on the results, feel free to contact our Personnel Unit via messenger account: [Hrmo-deped Ozamiz](#).
4. Further, this Office observed the Equal Employment Opportunity Principle (EEOP) in all the steps undertaken in the recruitment and evaluation process. Hence, all decisions and actions were based solely on the guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
5. Immediate dissemination of this Memorandum to all concerned is enjoined

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent *pb*

References: As stated
To be indicated in the Perpetual Index
under the following subjects:



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
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Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF OZAMIZ CITY

HIRING SELECTION LINE-UP RECRUITMENT
AJS/DM – ANNOUNCEMENT OF THE RESULT OF THE SELECTION FOR ADMINISTRATIVE ASSISTANT III (SECRETARY II AND ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)
FOR SCHOOL YEAR 2024-2025
— /AUGUST 14, 2024



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Republic of the Philippines
 Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF OZAMIZ CITY

RANKING FOR ADMINISTRATIVE ASSISTANT III (SECRETARY)
 CY 2024 : COMPARATIVE ASSESSMENT RESULT

Reference: DEPED ORDER No. 07, S. 2023

No.	APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	PERFORMANCE	OUTSTANDING ACCOMPLISHMENT	APPLICATION OF EDUCATION	APPLICATION OF L&D	POTENTIAL 20 PTS		TOTAL POINTS
		5 PTS	5 PTS	20 PTS	20PTS	10 PTS	10 PTS	10 PTS	15 PTS	5 PTS	100 PTS
1	2024-ADAS3-SEC-008	5	5	12	20	0	0	0	10.75	0	52.75
2	2024-ADAS3-SEC-001	5	5	8	19.54	0	0	0	12	2.96	52.50
3	2024-ADAS3-SEC-009	1	4	4	19.85	0	0	0	11	4.9	44.75
4	2024-ADAS3-SEC-002	1	5	20	0	0	0	0	11	4.425	41.43
5	2024-ADAS3-SEC-006	1	5	0	18.92	0	0	0	10.75	4.717	40.39
6	2024-ADAS3-SEC-007	1	0	0	0	0	0	0	10	3.5	14.50
7	2024-ADAS3-SEC-005	1	5	8	0	0	0	0	0	0	14.00
8	2024-ADAS3-SEC-004	1	2	4	0	0	0	0	0	0	7.00

XXXXXX
 Evaluated by:

DIONESIO L. LIWAGON JR., CESE
 PSB Chairman
 ASDS

SUSAN EPIFANIA B. CARPIO
 Vice-Chairman
 Chief, SGOD

EULANO S. RUPINTA
 Member
 EPS

IVY J. CABUAL
 Alternate Member
 Administrative Officer V/ Budget Officer

DOROTHY JOY B. YTING
 Member
 Administrative Officer V

ADDALIZA J. SAQUIN
 Member
 AO IV Personnel

Appointment conferred by:

NIMPA R. LAGO, PHD, CESO VI
 OIC, Office of the Schools Division Superintendent
 Appointing Authority



Republic of the Philippines
 Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

RANKING FOR ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)
 CY 2024 : COMPARATIVE ASSESSMENT RESULT

Reference: DEPED ORDER No. 07, S. 2023

No.	APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	PERFORMANCE	OUTSTANDING ACCOMPLISHMENT	APPLICATION OF EDUCATION	APPLIATION OF L&D	POTENTIAL 20 PTS		TOTAL POINTS
		5 PTS	5 PTS	20 PTS	20PTS	10 PTS	10 PTS	10 PTS	15 PTS	5 PTS	100 PTS
1	2024-ADAS2-DOII-2003	1	5	20	19.5	0	0	0	13.75	4.250	63.50
2	2024-ADAS2-DOII-2009	1	5	20	17.71	0	0	0	10.2	4.780	58.69
3	2024-ADAS2-DOII-2010	1	5	20	17.8	0	0	0	10	4.250	58.05
4	2024-ADAS2-DOII-2001	1	5	20	16.26	0	0	0	10.75	4.900	57.91
5	2024-ADAS2-DOII-2011	1	5	12	19.16	0	0	0	13.5	3.900	54.56
6	2024-ADAS2-DOII-2008	1	1	20	16	0	0	0	12.2	0.000	50.20
7	2024-ADAS2-DOII-2012	1	5	12	15.60	0	0	0	11	4.250	48.85
8	2024-ADAS2-DOII-2013	1	4	8	16.4	0	0	0	11.25	4.750	45.40
9	2024-ADAS2-DOII-2005	1	5	0	19.2	1	0	0	12	4.267	42.47
10	2024-ADAS2-DOII-2002	1	5	20	16	0	0	0	0	0.000	42.00
11	2024-ADAS2-DOII-2006	1	5	16	19	0	0	0	0	0.000	41.00



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RANKING FOR ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)
 CY 2024 : COMPARATIVE ASSESSMENT RESULT

Reference: DEPED ORDER No. 07, S. 2023

No.	APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	PERFORMANCE	OUTSTANDING ACCOMPLISHMENT	APPLICATION OF EDUCATION	APPLIACTION OF L&D	POTENTIAL 20 PTS		TOTAL POINTS
		5 PTS	5 PTS	20 PTS	20PTS	10 PTS	10 PTS	10 PTS	15 PTS	5 PTS	100 PTS
12	2024-ADAS2-DOII-2007	1	1	0	16.8	0	0	0	11.7	4.750	35.25
13	2024-ADAS2-DOII-2004	WITHDRAWN APPLICATION									0.00
XXXXX											

Evaluated by:

DIONESIO LIWAGON JR., CESE
 PSB Chairman
 ASDS

SUSAN EPIFANIA B. CARPIO
 Vice-Chairman
 Chief, SGOD

EULACIO S. RUPINTA
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