



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

18 September 2024

DIVISIONAL MEMORANDUM

No. *265*, s. 2024

**CORRIGENDUM TO DIVISIONAL MEMORANDUM NO. 255, S. 2024-
CONDUCT OF SELECTION FOR ADMINISTRATIVE OFFICER IV
(HRMO II)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned
This Division

1. This Office hereby announces the extension of submission of pertinent documents for Administrative Officer IV (HRMO II) applicants from September 18, 2024 to September 26, 2024.
2. Moreover, the rest of the schedules are as follows:

Schedule	Activity/Output	In-Charge
September 26, 2024	Deadline for submission of pertinent documents to the Division Office	Applicants and HRMPSB Secretariat
September 30, 2024	Initial Evaluation of Documents	HRMO
October 1 - 16, 2024	Posting of Selection Line-Up	HRMO, HRMPSB Secretariat
October 18, 2024	Background Investigation	HRMPSB Secretariat
October 21-22, 2024	Interview/Deliberation en Banc/Further Evaluation	HRMPSB & Applicants
October 25, 2024	Submission of the Comparative Assessment result in print and electronic copies to the Schools Division Superintendent	HRMPSB



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3. All other provisions in the said memorandum shall remain in force and in effect.
4. Immediate and wide dissemination of this Memorandum is desired.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

References: As stated
To be indicated in the Perpetual Index
under the following subjects:

HIRING RECRUITMENT SELECTION

AJS/DM - CORRIGENDUM TO DIVISIONAL MEMORANDUM NO. 255, S. 2024 (Conduct of Selection for Administrative Officer IV (HRMO II)
___ /September 18, 2024



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