



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
DIVISION OF OZAMIZ CITY  
City of Ozamiz



IBJT Compound, Carangan, Ozamiz City  
Telephone (088) 545-0988 Fax No. (088) 545-0790  
Website: www.ozamiz.deped.gov.ph/ Email: ozamiz.city@deped.gov.ph

**REQUEST FOR QUOTATION**

Procuring	DEPED OZAMIZ	RFQ No.:	2024-O -0001
Office/End-User:	MARCELINO C. REGIS INTEGRATED SCHOOL	PR No.:	2024-O -0001
Purpose:	Purchase Other Supplies & Materials Exp. For Rural Farm School 2024	Date:	

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written. Any overwriting, erasures must be initialed by the Bidder.
- Delivery period within 10 from the receipt of Purchase Order and delivered goods/services must be in accordance to accepted offer of the bidder.
- Avoid quoting if stocks are not available within the period stipulated.
- Price Quotation/s shall be inclusive of all taxes, charges or fees.
- Warranty security shall be for a minimum of three (3) months for expendable supplies and 1 year for non-expendable supplies from date of acceptance by the end-user.
- Price validity shall be for a period of forty five (45) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Delivered goods shall be inspected upon the date/period stipulated and shall be acknowledged to conform the compliance with the technical specifications.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.
- Quotations submitted must be sealed.
- Payment shall be made after the delivery/activity and upon the submission of the required document/s such as: Order slip/Billing Statement by the supplier. Our servicing bank: Development Bank of the Philippines shall credit the amount due to
- Procuring Entity may terminate and contract anytime in accordance with the grounds provided under RA 9184 and its 2016 revised IRR.
- The RFQ, Purchase Order and other related documents for the above-stated projects shall be deemed to form part of the contract.

Please quote your lowest price on the Item(s) listed below, subject to the Terms and Conditions stated above and

Very truly yours,

**CATHERINE PASIGNA**  
BAC Chairman

Company Name:	
Address:	
PhilGEPS Reg. Number	

Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand/ Model and Specifications	Unit Price	Total Price
Manner/Mode of Awarding:							
1	1	piece	Wheelbarrow	2,290.00			
2	15	piece	Bolo	290.00			
3	1	unit	Mower	10,000.00			
4	25	piece	Rubber Boots	218.00			
5	25	piece	Native Hat	80.00			
6	8	piece	Spade	280.00			
7	8	piece	Rake	300.00			
8	8	piece	Spading Fork	360.00			
9	7	piece	Pruning shears	130.00			
10	8	piece	Sickle	90.00			
11	30	meters	Interfings wire	344.00			
12	3	piece	Grab Hue	170.00			
13	15	piece	Gloves	170.00			
14	4	piece	Hedge shears	162.00			
15	4	piece	Dibber	182.00			
16	2	piece	Soil auger	500.00			

17	2	piece	Knapsack sprayer	1,491.00			
18	2	piece	Axe	400.00			
19	4	piece	Crowbar	100.00			
20	4	piece	Sprinkler	180.00			
21	2	piece	Measuring tape	890.00			
22	4	piece	Hand sprayer	120.00			
23	3	piece	Knife	80.00			
24	1	unit	Power tiller cultivator machine	9,919.00			
25	3	piece	Shovel	279.00			
26	2	piece	Weighing scale	350.00			
27	3	piece	Pick Mattock	250.00			
28	1	piece	Plastic mulch	1,019.00			
29	50	piece	Hose	154.00			
			*** Nothing Follows ***				
<b>TOTAL</b>				<b>77,703.00</b>			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices

**Note:**

**DOCUMENTARY REQUIREMENTS:**

- MAYOR'S BUSINESS PERMIT (photocopy only) Signature Over Printed Name / Date
- Certificate of Registration (BIR 2303)  
(Photocopy only)
- DTI/SEC Certificate/(photocopy only) Contract Number/Email Address
- Omnibus Sworn Statement (photocopy only) -  
Above 50,000.00 and SVP as Alternate Mode  
of Procurement only
- Latest Income Business Return (photocopy  
only) - Above 500,000.00 and SVP as  
Alternate Mode of Procurement only