



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

November 06, 2024

**DIVISIONAL MEMORANDUM**

No. 321 , s. 2024

**IMPLEMENTATION OF CARAVAN ON START (SMART TEACHING THROUGH ADVANCED AND RELEVANT TECHNOLOGY)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Public Secondary and Elementary School Heads  
Concerned Personnel  
This Division

1. This Office announces the upcoming Caravan on START at Be Palace Hotel, Valconcha St., Aguada, Ozamiz City on November 15 and 16, 2024.
2. This initiative aimed at providing technical assistance for the effective use of Smart Televisions in our classrooms. This initiative is supported by the Local Government Unit of Ozamiz City (LGU), spearheaded by the City Mayor, Atty. Henry Oaminal Jr., with the full support of the City Council.
3. The primary goal of this initiative is to assist Grades 1 and 2 teachers in utilizing Smart-TV-aided teaching instruction. It aims to enhance the delivery of quality basic education by implementing digital instruction using Smart Television and it promotes equal opportunity and access to technology, thereby supporting learners' engagement in the teaching and learning process.
4. The training will cover on how to operate the Smart Television and to identify the best practices for maximizing the utilization of this technology in teaching and learning at the classrooms.
5. Contact Rosalyn M. Lato, SEPS-Planning and Research at 09664157304 for inquiries and clarification.



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: ozamiz.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

6. This Office directs the immediate and wide dissemination of this Memorandum.

**NIMFA R. LAGO, PhD, CESO VI**  
Schools Division Superintendent

**Pp: DIONESIO L. LIWAGON JR., CESE**  
Asst. Schools Division Superintendent

ATCH.: As stated

References: DO No. 016, s. 2017

To be indicated in the Perpetual Index under the following subjects:

| <b>PROGRAM IMPLEMENTATION</b>           | <b>SMART</b> | <b>RELEVANT TECHNOLOGY</b> | <b>STRATEGY</b>                      |
|---|--------------|----------------------------|--------------------------------------|
| SBC/DM ___/November 06, 2024<br>P&R-rml |              |                            | "Implementation of Caravan on SMART" |



Address: IBJT Compound, Carangan, Ozamiz City  
Telephone No: (088) 545-09-88  
Telefax: (088) 545-09-90  
Email Address: ozamiz.city@deped.gov.ph





**Attachment No. 1: Matrix of Activities**

| Day 1: November 15, 2024 |   |  |
|--------------------------|---|--|
| Time                     | Grade 1 Orientation on the Maximum Utilization of SMART TV  |  |
|                          | Particulars   | Persons Involved   |
| 7:30 – 8:00              | Registration/<br>Attendance   | Jeanelei L. Carolino<br><i>EPS II-HRLD</i>   |
| 8:00 – 8:30              | Short Opening Program   | Mary Joy G. Doromal<br><i>SEPS-HRLD</i>  |
| 8:30 – 9:00              | Presentation of Participants from the 10 Districts  | Dorothy Joy B. Yting<br><i>Administrative Officer V</i>                                  |
| 9:00 – 9:30              | Overview of the Orientation Activity  | Dionesio L. Liwagon Jr., CESE<br><i>Assistant Schools Division Superintendent</i>        |
| 9:30 – 10:00             | Inspirational Message   | Nimfa R. Lago, PhD, CESO VI<br><i>Schools Division Superintendent</i>                    |
| 10:00 – 11:00            | <ul style="list-style-type: none"> <li>• Reading Status and Reading Needs of Grades 1 and 2 Learners</li> <li>• Possible strategies to improve Reading Performance</li> </ul>   | Angelita M. Maribojoc<br><i>Education Program Supervisor Reading Coordinator</i>         |
| 11:00 – 12:00            | <ul style="list-style-type: none"> <li>• Numerical Skills Status of Grades 1 and 2 Learners</li> <li>• Possible strategies to improve Numerical Skills</li> </ul>   | Rowell C. Villarubia<br><i>Education Program Supervisor Mathematics</i>                  |
| 12:00 – 1:00             | <b>LUNCH BREAK</b>  |  |
| 1:00 – 2:00              | Learning Materials and Teaching aids that will help improve the learning performance of Grades 1 & 2 learners in reading and numerical skills   | May P. Edullantes<br><i>Education Program Supervisor LRMS</i>                            |
| 2:00 – 3:00              | Maximum Utilization of the SMART TV as a Tool in Improving the Reading and Numerical Skills of Grades 1&2 Learners <ul style="list-style-type: none"> <li>• Features of the SMART TV</li> <li>• Demo on the use of SMART TV</li> <li>• Utilization of SMART TV</li> <li>• Downloading reading and numerical lessons</li> <li>• Video clips showing on sample lessons in teaching reading and numerical skills for Grades 1&amp;2 learners using the SMART TV</li> </ul> | Regie A. Catedral<br>ITO   |
| 3:00 – 3:30              | Demo Teaching on the use of SMART TV  | Select Teacher   |
| 3:30 – 4:30              | Research on the Advantages of the Utilization of SMART TV in Teaching Reading and Numerical Skills to Grades 1&2 Learners <ul style="list-style-type: none"> <li>• Guidelines on Writing the Action Research Proposal</li> <li>• Preparing the Action Research Proposal</li> <li>• Worksheet for Action Research Proposal</li> </ul>  | Rosalyn Manongas-Lato<br><i>SEPS-Planning and Research Division Research Coordinator</i> |
| 4:30 – 5:00              | QuAME Accomplishment  | Anthony P. Marollano<br><i>SEPS SMME</i>   |

**Attachment No. 2: Matrix of Activities**

| Day 2: October 16, 2024 |   |  |
|-------------------------|---|--|
| Time                    | Grade 2 Orientation on the Maximum Utilization of SMART TV  |  |
|                         | Particulars   | Persons Involved   |
| 7:30 – 8:00             | Registration/Attendance   | Jeanelei L. Carolino<br><i>EPS II-HRLD</i>   |
| 8:00 – 8:30             | Short Opening Program   | Mary Joy G. Doromal<br><i>SEPS-HRLD</i>  |
| 8:30 – 9:00             | Presentation of Participants from the 10 Districts  | Dorothy Joy B. Yting<br><i>Administrative Officer V</i>                                  |
| 9:00 – 9:30             | Overview of the Orientation Activity  | Dionesio L. Liwagon Jr., CESE<br><i>Assistant Schools Division Superintendent</i>        |
| 9:30 – 10:00            | Inspirational Message   | Nimfa R. Lago, PhD, CESO VI<br><i>Schools Division Superintendent</i>                    |
| 10:00 – 11:00           | <ul style="list-style-type: none"> <li>• Reading Status and Reading Needs of Grades 1 and 2 Learners</li> <li>• Possible strategies to improve Reading Performance</li> </ul>   | Angelita M. Maribojoc<br><i>Education Program Supervisor Reading Coordinator</i>         |
| 11:00 – 12:00           | <ul style="list-style-type: none"> <li>• Numerical Skills Status of Grades 1 and 2 Learners</li> <li>• Possible strategies to improve Numerical Skills</li> </ul>   | Rowell C. Villarubia<br><i>Education Program Supervisor Mathematics</i>                  |
| 12:00 – 1:00            | <b>LUNCH BREAK</b>  |  |
| 1:00 – 2:00             | Learning Materials and Teaching aids that will help improve the learning performance of Grades 1 & 2 learners in reading and numerical skills   | May P. Edullantes<br><i>Education Program Supervisor LRMSD</i>                           |
| 2:00 – 3:00             | Maximum Utilization of the SMART TV as a Tool in Improving the Reading and Numerical Skills of Grades 1&2 Learners <ul style="list-style-type: none"> <li>• Features of the SMART TV</li> <li>• Demo on the use of SMART TV</li> <li>• Utilization of SMART TV</li> <li>• Downloading reading and numerical lessons</li> <li>• Video clips showing on sample lessons in teaching reading and numerical skills for Grades 1&amp;2 learners using the SMART TV</li> </ul> | Regie A. Catedral<br>ITO   |
| 3:00 – 3:30             | Demo Teaching on the use of SMART TV  | Select Teacher   |
| 3:30 – 4:30             | Research on the Advantages of the Utilization of SMART TV in Teaching Reading and Numerical Skills to Grades 1&2 Learners <ul style="list-style-type: none"> <li>• Guidelines on Writing the Action Research Proposal</li> <li>• Preparing the Action Research Proposal</li> <li>• Worksheet for Action Research Proposal</li> </ul>  | Rosalyn Manongas-Lato<br><i>SEPS-Planning and Research Division Research Coordinator</i> |
| 4:30 – 5:00             | QuAME Accomplishment  | Anthony P. Marollano<br><i>SEPS SMME</i>   |



**Prepared by:**

  
**ROSALYN M. LATO**  
SEPS-P&R

  
**MARY JOY G. DOROMAL**  
SEPS-HRLD

  
**MAY P. EDULLANTES**  
EPS-LRMDS

**Recommending approval:**

  
**ANACLETA A. GACASAN**  
Chief ES - CID

  
**DIONESIO L. LIVAGON JR., CESE**  
Assistant Schools Division Superintendent

**Approved:**

  
**NIMFA R. LAGO, PhD, CESO VI**  
Schools Division Superintendent