



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

November 13, 2024

DIVISIONAL MEMORANDUM

No. 331 s. 2024

**ORIENTATION ON NUTRITIONAL ASSESSMENT, NUTRITION, HYGIENE,
AND FOOD SAFETY FOR THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
IN THE DIVISION OF OZAMIZ CITY**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary and Secondary School Heads
Concerned Personnel
This Division

1. In adherence to DepEd Order No. 31, s. 2021 entitled Operational Guidelines on the Implementation of School-Based Feeding Program and DepEd Order No. 13, s. 2017 re: Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices, this Office shall conduct the Orientation on Nutritional Assessment, Nutrition, Hygiene, and Food Safety for the School-Based Feeding Program (SBFP) in the Division of Ozamiz City at Be Palace Hotel, Ozamiz City on November 20, 2024, 8:00 a.m. – 5:00 p.m.
2. The activity aims to:
 - a) provide the participants with a refresher training on the basic techniques for measuring height and weight;
 - b) provide refresher on nutritional status computation and highlight the differences between food safety, quality, nutrition, and hygiene values;
 - c) familiarize the participants with the BMI-for-Age and Height-for-Age software.; and
 - d) create an Action Plan for the school level reorientation
3. See *Attachment A* for the Participant Distribution List and *Attachment B* for the Program of Activities for reference and guidance.
4. Participants shall secure their own laptops and any necessary accessories for the workshops.
5. Expenses relative to the conduct of this activity such as meals and snacks of the participants and facilitators, materials and other incidental expenses shall be charged against School-Based Feeding Program (SBFP) Funds subject to the usual accounting, auditing rules and procedures.



Address: IBJT Compound, Carangan, Ozamiz City
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6. Queries regarding this matter can be channeled to Salome T. Villa, Division SBFP Coordinator at (+63) 920-484-3545.
7. Immediate and wide dissemination of this Memorandum is hereby enjoined.

NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: As Stated
Reference: DepEd Order No. 31, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

FORMS NUTRITION EDUCATION REPORTS STUDENTS

stv/DM Conduct of the Orientation on the Nutritional Assessment, Nutrition, Hygiene,
and Food Safety for the School-Based Feeding Program (SBFP) in the Division
of Ozamiz City
_____ November 13, 2024



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Attachment A of Divisional Memorandum No. _____, s. 2024

Participant Distribution List

**ORIENTATION ON NUTRITIONAL ASSESSMENT, NUTRITION, HYGIENE,
AND FOOD SAFETY FOR THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
IN THE DIVISION OF OZAMIZ CITY**

DATE/ TIME	DISTRICT/SCHOOL	NAMES OF PARTICIPANTS	TOTAL
November 20, 2024, Wednesday (8:00a.m.- 5:00p.m.)	District 1 Andrea D. Costonera ES Felipe Carreon CS Sancho V Capa IS OCNHS	Cristelle C. Densing Analyn P. Gerondio Loreta A. Omondang Harold R. Bacarro Fritchie Lou R. Fuentes PSDS Anelyn G. Engracia	<u>6</u>
	District 2 Ozamiz City CS	Bernadita A. Algodon PSDS Jasmine I. Gaogao	<u>2</u>
	District 3 Baybay CS Catadman ES Misamis Annex IS Sta Cruz ES	Lovell Joy D. Amerkhan Erielyn J. Arabis Bobbie James A. Olmedo Grace N. Duarong	<u>4</u>
	District 4 Bacolod ES Dona Consuelo ES Gango ES Maningcol CS San Antonio ES OCSAT San Antonio NHS	Epe M. Macarayo Raymunda O. Uy Bella Z. Café Ligaya F. Tintim Robelyn P. Laborte Airene Jane A. Simene Gretchiluz A. Arañas PSDS Milagros Z. Mendoza	<u>8</u>
	District 5 Domingo A. Barloa I9S Embargo ES Gotocan ES Labo CS Mintalar ES Sangay IS Labo NHS	Ana Margiet B. Barrientos Teosan M. Samporna Jude D. Abbu Grace C. Badong Shierell O. Gimeno Richel B. Loking Gerlie E. Ranile PSDS Menerva D. Barola	<u>8</u>



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November 20, 2024, Wednesday (8:00a.m-5:00p.m.)	District 6 Antero D. Hinagdanan ES Dalapang ES Faustino C. Decena IS Roman E. Mabanag Sr ES Hilarion J. Ramiro Jr ES Maximino S. Laurete Sr CS Jose Lim Ho NHS	Lizel V. Bacus Metchie M. Tabar Bianca Ross C. Soriano Raquel F. Ellacone Rowena Jean C. Zapra Charlyn O. Udal Helen Grace O. Candongo Joy Rubie C. Arnan PSDS Ian Francis E. Veloso	<u>9</u>
	District 7 Antero U. Roa CS Capucao IS Capucao C ES Guingona ES Pershing Tan Queto Sr. ES Tipan ES Montol NHS	Marilou D. Licayan Mery Ann T. Canolo Jenevy A. Villasor Joanne P. Turado May C. Candia Or P. Padilla Geneve Christian D. Pang-an PSDS Giezel C. Gongob	<u>8</u>
	District 8 Cogon IS Gala ES Guimad ES Juan A. Acapulco ES Marcelino C. Regis IS Gala NHS	Arphil John L. Madeja Karen Mae B. Bondaug Marilyn C. Capua Genesis S. Alduheza April Rose B. Lumbay Kristel Jane G. Amores Jeamarieh L. Tinamisan PSDS Selina O. Macas	<u>8</u>
	District 9 Balintawak ES Bongbong ES Cruz Lanzado Saligan IS Dimaluna ES Malaubang IS Pulot ES Pulot NHS	Annie Mae C. Vale Jonna M. Abellana Maribel S. Palca Dolores S. Capa Melanie P. Crausus Richielyn C. Nacional Cherry Mae B. Lerona PSDS Joel T. Aclao	<u>8</u>



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November 20, 2024, Wednesday (8:00a.m. - 5:00p.m.)	District 10 Diego Tuastumban ES Gregorio A. Saquin ES Jacinto Nemenon IS Labinay ES Narciso B. Ledesma CS Sinusa IS Labinay NHS Tabid NHS	Chery Mie C. Calopez Lezlie J. Patana Eljun B. Aranas Victor D. Ramilo Glaiza D. Fiel Jonry M. Montargo Jojie R. Honculada Razel L. Bayron PSDS Fernando D. Sumondong	<u>9</u>
	Schools Division Office (SDO)	SPEAKERS/FACILITATORS SDS Nimfa R. Lago, PhD., CESO VI ASDS Dionesio L. Liwagon, Jr., CESE Arlene C. Via Johnnel A. Guanco Rosalyn M. Lato Ell June S. Abucay Maricel D. Avila Ivy J. Cabual Dorothy Joy B. Yting Adda Liza J. Saquin Victorio C. Marigomen Anthony P. Marollano Samie B. Aso Regie A. Catedral Rhona M. Agustin Salome T. Villa SUPPORT STAFF (Health and Wellness) Dr. Ernesto C. Anteola, Jr. Dr. Cesar C. Bagaloyos, Sr. Lynne E. Bajao Ebenezer Bud L. Bangcong Mario Christino D. Lumantas Lourben Mae O. Lumasag Anne Soraida G. Rosario (Secretariat) Gladys L. Baybado Marry Jane R. Ochate	<u>31</u>



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	Daisy S. Mamawe Rachel P. Magno Faith L. Gulang <i>(Documentation)</i> Jefferson Y. Bolos <i>(Transportation)</i> Jerry B. Laylay	
TOTAL NUMBER OF PARTICIPANTS		<u>100</u>



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Attachment B of Divisional Memorandum No. _____, s. 2024

PROGRAM OF ACTIVITIES

**NUTRITIONAL ASSESSMENT, NUTRITION, HYGIENE, AND FOOD SAFETY
FOR THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
IN THE DIVISION OF OZAMIZ CITY)**

Be Palace Hotel, Ozamiz City

November 20, 2024

8:00a.m. – 5:00p.m.

DATE/TIME	ACTIVITY	PERSON IN-CHARGE
November 20, 2024, Wednesday 7:30a.m.- 8:30a.m.	Arrival and Settling-in Registration Opening Program <ul style="list-style-type: none">- Prayer- Makabayan Song- Welcome Remarks and Statement of Rationale- Recognition of Participants- Message <ul style="list-style-type: none">- Levelling of Expectations- Set of Reminders	Secretariat AVP AVP Johnnel A. Guangco, EPS-I Nimfa R. Lago, PhD., CESO VI Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent Dr. Ernesto C. Anteola, Jr. Dentist II
8:30 a.m. – 12:00noon	Overview on Nutritional Assessment Review of Height and Weight -taking Techniques Practicum I Health Break BMI and Height-for-Age Software New NS Forms and Submission Protocol Nutrition Sensitive Program <ul style="list-style-type: none">-Integrated School Nutrition Model-Gulayan sa Paaralan	Salome T. Villa, Nurse II Facilitators/SHS personnel Regie A. Catedral, ITO-I Mario Christino D. Lumantas Nurse II
12:00noon- 1:00p.m.	Lunch Break	
1:00 p.m. – 5:00p.m.	Unfreezing Activities	



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Revisit DO 13, s. 2017 <i>(Policy and Guidelines on Healthy Food and Beverage Choices in Schools and DepEd Offices)</i>	Anne Soraida G. Rosario Nurse II
Basic Food Safety for Food Handlers Nutrition and Hygiene Protocols	
Health Break	
Workshop I Preparation of Action Plan	Anthony P. Marollano SEPS
Presentation by Group/Critiquing	Ell June S. Abucay Planning Officer III
QuAME	Samie B. Aso, EPS II-M&E
Wrap-Up/Agreements	
Closing Program	Gretchiluz A. Aranas Teacher I, San Antonio NHS



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