



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

December 13, 2024

**DIVISIONAL MEMORANDUM**

No. 380, s. 2024

**CORRIGENDUM TO DIVISIONAL MEMORANDUM NO. 360 S. 2024  
(Conduct of Instructional Leadership Training: Strengthening Learning  
Conditions for Early Literacy -Batch 2)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD and CID)  
Elementary/Secondary School Heads/Department Heads  
Concerned Personnel  
This Division

1. In reference to Division Memorandum No. 360, s. 2024, re: Conduct of Instructional Leadership Training: Strengthening Learning Conditions for Early Literacy (Batch 2), this Office informs the field on the change of schedule of the training, which is December 10, 11, 12, 13 and 14 to December 10, 11, 13, 14 and 16 due to conflict of activities.
2. Teaching personnel shall be granted 1-day service credits while teaching-related and non-teaching personnel involved shall also be granted 1-day Compensatory Time-Off (CTO), re: Updated Guidelines on the Grant of Service Credits to Teachers; DepEd Order No. 84, s. 2003, re: Addendum to DepEd Order No. 53, s. 2003, ( *Updated Guidelines on Grant of Service Credits to Teachers* ) ; and Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004.
3. The schedule of the ILT Post-Evaluation and Implementation Planning Activity shall be conducted at the Division Training Hall on December 18, 2024, 8:00 a.m.-12:00 p.m., *see attached list for the names of the participants.*
4. This Office directs the immediate dissemination of this Memorandum.

**NIMFA R. LAGO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent



Address: IBJT Compound, Carangan, Ozamiz City  
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Pp:

  
**Atty. VINCENT SHELDON A. ZABALA**  
Attorney III

Encl.: As Stated

Reference: Divisional Memorandum No. 360, s. 2024

To be indicated in the Perpetual Index  
under the following subjects:

**PROFESSIONAL DEVELOPMENT      SCHOOL LEADERS**

MGD/DM Addendum to Divisional Memorandum No. 360, s. 2024 (Instructional  
Leadership Training (ILT): Strengthening Learning Conditions for Early  
Literacy (Batch 2)  
December 13, 2024



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**PANDONG**  
#PadayonAsensoOzamiz





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

**Post-Evaluation and Implementation Planning Activity on Instructional Leadership Training: Strengthening Learning Conditions for Early Literacy**

Be Palace Hotel, Valconcha St., Aguada, Ozamiz City  
December 18, 2024  
8:00 a.m. -12:00 noon

**LIST OF PARTICIPANTS**

NO.	NAMES	DESIGNATION
1	NIMFA R. LAGO	Schools Division Superintendent
2	DIONESIO L. LIWAGON, JR., CESE	Assistant Schools Division Superintendent
3	ANACLETA A. GACASAN	Chief Education Supervisor, CID
4	JOHNNEL A. GUANGCO	OIC, Chief Education Supervisor, SGOD
5	ANELYN G. ENGRACIA	Public Schools District Supervisor - District 1
6	JASMINE I. GAOGAO	Public Schools District Supervisor - District 2
7	MILAGROS Z. MENDOZA	Public Schools District Supervisor - District 4
8	MENERVA D. BAROLA	Public Schools District Supervisor - District 5
9	IAN FRANCIS E. VELOSO	Public Schools District Supervisor - District 6
10	GIEZEL C. GONJOB	Public Schools District Supervisor - District 7
11	SELINA O. MACAS	Public Schools District Supervisor - District 8
12	JOEL T. ACLAO	Public Schools District Supervisor - District 9
13	FERNANDO D. SUMONDONG	Public Schools District Supervisor - District 10
14	ROSE MARY R. ABAPO	Education Program Supervisor
15	FEDERICO B. JR. ARANIEGO	Education Program Supervisor
16	JED MAE F. CORONEL	Education Program Supervisor
17	MAY P. EDULLANTES	Education Program Supervisor
18	ANGELITA M. MARIBOJOC	Education Program Supervisor
19	IMELDA D. PONGASE	Education Program Supervisor
20	EULALIO S. RUPINTA	Education Program Supervisor



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21	LETECIA D. TATOY	Education Program Supervisor
22	LUISANDER C. LUY	Education Program Supervisor
23	ROWELL C. VILLARUBIA	Education Program Supervisor
24	MARY JOY G. DOROMAL	Senior Education Program Specialist
25	ANTHONY P. MAROLLANO	Senior Education Program Specialist
26	ROSALYN M. LATO	Senior Education Program Specialist
27	ARLENE C. VIA	Senior Education Program Specialist
28	ELL JUNE S. ABUCAY	Planning Officer III
29	SAMIE B. ASO	Education Program Specialist II
30	JEANELEI L. CAROLINO	Education Program Specialist II
31	RACHEL B. MAGNO	PDO I
32	RHONA MOLINA A. AGUSTIN	PDO II
33	ROSELYN A. FACIOL	Education Program Specialist II
34	MARY JANE L. LOMOCSO	Education Program Specialist II
35	MARY ANN GRACE J. MANILI	Librarian II
36	DESI G. ANINAO	PDO II
37	GLADYS O. BARBADO	AO-II
38	MARJORIE A. SAGARIO	Principal III
39	MARIE CLAIRE B. FUENTES	Principal I
40	MARESTELLE M. OLANDRE	Head Teacher I
41	SALOME T. VILLA	Nurse II



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