Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

PURCHASE ORDER

Supplier	OZAMIZ KRISTAN EDUCATIONAL AND GEN. MDSE	P.O. NO.	2024-12-162
Address	Ozamiz City	Date	3-Dec-2024
TIN		Mode of Procurement	SHOPPING

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Division of Ozamiz City — Delivery Term:
Date of Delivery: within 20 days from the receipt of the Purchase Order — Payment Term:

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	bot	Ink Refill (Whiteboard Marker) Blue	7	90.00	630.00
2	pc	Whiteboard (4X6ft)	1	3,000.00	3,000.00
3	pc	Whiteboard-handy (12X15 inches)	1	165.00	165.00
4	pc	Brown Envelop (A4)	267	2.00	534.00
5	unit	Glue gun heavy duty small	1	185.00	185.00
6	bot	Glue White (min. 240gms)	1	65.00	65.00
		*** Nothing Follows ***			-
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Total Amount in Words		Four Thousand Five Hundred Seventy Nine Pesos Only		PHP	4,579.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: OZAMIZ KRISTAN EDUCATIONAL SUPPLY & GENERAL MERCHANDISE
Signature over Printed Name
Date 12/4/24
BIZAL AVENUE, OZAMIZ CITY
TEL. # 521-4283

Very truly yours,

NIMFA R. LAGO, CESO VI
Assitant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Fund Cluster :
Funds Available :

MARICEL D. AVILA
Accountant III

ORS/BURS No. :
Date of the ORS/BURS:
Amount :

Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: deped1miz@gmail.com

Our : The of the