



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

January 24, 2025

DIVISIONAL MEMORANDUM
No. 033, s. 2025


**RENEWAL AND HIRING OF SCHOOL-BASED ADMINISTRATIVE
SUPPORT STAFF UNDER CONTRACT OF SERVICE FOR
THE PROVIDED ELIGIBLE SCHOOLS**

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Division Personnel
This Division

1. This is to inform the field on the memorandum DM-OUHROD-2025-0083 titled *Guidance on the Renewal and Hiring of School-Based Administrative Support Staff Under Contract of Service for the Provided Eligible Schools*.
2. In connection, the following Administrative Officer II of the following schools shall remain to their mother school but will not limit to provide technical assistance to the assigned cluster schools.

Name of AO II	School Assignment	School for TA
Jene S. Guangco	Bongbong Elementary School	Pulot Elementary School
Marissa E. Alamin	Labo Central School	Labo National High School
Teresita L. Pagador	Labinay Elementary School	Sinusa Integrated School
John Rey B. Siso	Pershing Tan Queto, Sr. Elementary School	Antero U. Roa Central School

3. For information and guidance.


NIMFA R. LAGO, PhD., CESO VI
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent



Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: ozamiz.city@deped.gov.ph

