



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY
City of Ozamiz



IBJT Compound, Carangan, Ozamiz City
Telephone (088) 545-0988 Fax No. (088) 545-0990
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REQUEST FOR QUOTATION

Procuring	DepED, Division of Ozamiz City	RFQ No.:	DEC24-310
Office/End-	SGOD,CID, OSDS	PR No.	2024-12-310
Purpose:	Other Supplies and Materials for 1st Quarter of FY 2025	Date:	January 14, 2025

TERMS and CONDITIONS:			
<ol style="list-style-type: none"> All entries must be typewritten or legibly written. Any overwriting, erasures must be initiated by the Bidder. Delivery period is 30 days from receipt of Purchase Order and delivered goods/services must be in accordance to accepted offer of the bidder. Avoid quoting if stocks are not available within the period stipulated. Price Quotation/s shall be inclusive of all taxes, charges or fees. Warranty security shall be for a minimum of three (3) months for expendable supplies and 1 year for non-expendable supplies from date of acceptance by the end-user. Price validity shall be for a period of Forty Five (45) calendar days. Bidders shall submit original brochures showing certifications of the product, if applicable. Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process. Delivered goods shall be inspected upon the date/period stipulated and shall be acknowledged to conform the compliance with the technical specifications. Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered. Quotations submitted must be sealed. Payment shall be made after the delivery/activity and upon the submission of the required document/s such as: Order slip/Billing Statement by the supplier. Our servicing bank: Development Bank of the Philippines shall credit the amount due to the bank account of the supplier/contractor. Please take note that corresponding bank transfer fees, if any, shall be chargeable to the account of the supplier/contractor. Procuring Entity may terminate and contract anytime in accordance with the grounds provided under R.A 9184 and its 2016 revised IRR. The RFQ, Purchase Order and other related documents for the above-stated projects shall be deemed to form part of the contract. 			

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit/email your quotation duly signed by your representative not later than January 17, 2025 at 9:00 A.M.

Very truly yours,

DIONISIO L. LIWAGON, JR., CESE

ASDS/BAC Chair

Company Name:							
Address:							
PhilGEPS Reg. Number							
Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand/Model and Specifications	Unit Price	Total Price
1	10	pcs	Air Freshener Gel, Min. 180g	93.75			
2	8	pcs	Air Freshener Glade automatic Spray	250.00			
3	80	pcs	Air Freshener Refill for Glade automatic Spray	19.50			
4	4	pcs	Battery 9V Max Alkaline Heavy Duty	370.00			
5	10	pcs	Battery 9v rechargeable	130.00			
6	10	pcs	Battery AA Max Alkaline Heavy Duty 2s/pack	110.00			
7	10	pcs	Battery AAA Max Alkaline Heavy Duty 2s/pack	160.00			
8	15	pcs	BATTERY, dry cell, size AA	30.00			
9	10	pcs	BATTERY, dry cell, size AAA	90.00			
10	40	pcs	Biscuits	65.00			
11	3	pcs	BROOM, Soft (Walis Tambo), with bamboo handle	27.64			
12	15	pcs	BROOM, Stick (Walis Ting-ting)	190.00			
13	6	pcs	Brush for Toilet Bowl with container stand, Heavy Duty	270.00			
14	10	pcs	Brush with long Handle for Toilet Floor	35.00			
15	2	pcs	Brush, Hand brush/short Handle plastic for toilet walls	235.00			
16	15	pcs	Brushes for Spider Web, Extended Handle	45.00			
17	10	pcs	Bulb LED Daylight Min. 11watts	100.00			

18	192	pcs	Butter Coconut Biscuit 90g	7.25			
19	2	pcs	Carburandum	200.00			
20	2	pcs	Chair (small)	100.00			
21	10	pcs	CLEANER, Toilet Bowl and Urinal, 1000mL with Nozzle	136.24			
22	3	pcs	Cloud Computing Services	200.00			
23	5	pcs	Detergent Powder, flower scent, all purpose, 1kg	15.00			
24	5	pcs	Dishwashing Liquid, min. 250ml	170.00			
25	4	pcs	Doormat Rug	22.78			
26	15	pcs	Dust pan with long handle	125.90			
27	4	pcs	Feather Duster	150.00			
28	10	pcs	Fluorescent Tube Big Slim	80.00			
29	30	pcs	Fluorescent Tube small Slim	30.00			
30	20	pcs	FURNITURE CLEANER, Aerosol type, 300mL	15.00			
31	5	pcs	Glass Cleaner Liquid Spray 500ml	360.00			
32	15	pcs	Glass Cleaner, 1 Gallon	15.00			
33	5	pcs	HAND SOAP, Liquid, 500ml, pump type antibacterial, safeguard	60.00			
34	4	pcs	Insecticide, Odorless (not waterbase), 500ml	100.00			
35	20	pcs	Laminating Film, A4	15.00			
36	10	pcs	Laminating Film, Legal	81.00			
37	3	pcs	Licealis 10ml U	500.00			
38	30	pcs	Liquid Bleach, 1 Gallon	40.00			
39	15	pcs	Liquid Bleach, 1000ml	270.00			
40	12	pcs	Liquid Hand Soap, scented , 1gallon	130.00			
41	15	pcs	Liquid Sosa 500ml	30.00			
42	30	pcs	Mineral Water Natures Spring 375ml	35.00			
43	10	pcs	Multi-purpose cleaner Ajax 1L rose fresh	55.00			
44	80	pcs	Muriatic Acid 500ml	110.00			
45	6	pcs	Pail (Orocan Green)	150.00			
46	2	pcs	Paint Brush #2	90.00			
47	2	pcs	Paint Brush #3	100.00			
48	6	pcs	Paint Brush #7	90.00			
49	16	pcs	Paper cups 6oz, 50pcs/pack	20.00			
50	10	pcs	PHILIPPINE NATIONAL FLAG, 100% polyester	15.00			
51	6	pcs	Photopaper, Glossy A4 with 20 sheets per pack	284.84			
52	3	pcs	Rags, face towel, Cotton Yarn/microfiber	260.00			
53	3	pcs	Roller Brush #8	90.00			
54	3	pcs	Roller Brush #9	70.00			
55	3	pcs	Roller Brush/ BabyRoller	90.00			
56	6	pcs	Rust Remover WD40 industrial (not quickly dry)	110.00			
57	10	pcs	Sand paper Champ c1000	139.36			
58	20	pcs	Specialty Paper 200gsm WorX Long for Property Card and Stock Card	12.00			
59	5	pcs	Sponge Steel Wool 4 pcs per pack	75.00			
60	25	pcs	Sprayer bottle 500ml capacity	60.00			
61	10	pcs	Stain Remover, Wipeout	65.00			
62	14	pcs	Stirrer 100pcs per pack	25.00			
63	2	pcs	Tile Red	40.00			
64	3	roll	Tissue JRT, Big Roll, 2ply min. of 200m/roll	160.00			

65	5	roll	Tissue Pullnaps 2ply	350.00			
66	15	roll	Toilet Deodorizer, 100g	50.00			
67	3	pcs	Trash Bin, Min.15 liters,Step-Open Plastic	106.00			
68	2	pcs	Trash Bin, Min.8 liters, swing cover	500.00			
69	3	pcs	Varnish Natural	580.00			
			*** Nothing Follows ***				
TOTAL				70,245.08			
<i>After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.</i>							

Note:

DOCUMENTARY REQUIREMENTS:

- * MAYOR'S BUSINESS PERMIT (photocopy only)
- * Certificate of Registration (BIR 2303) (Photocopy only)
- * DTI/SEC Certificate/(photocopy only)
- * Omnibus Sworn Statement (photocopy only) - **Above 50,000.00 and SVP as Alternate Mode of Procurement only**
- * Latest Income Business Return (photocopy only) - **Above 500,000.00 and SVP as Alternate Mode of Procurement only**

Signature Over Printed Name / Date

Contract Number/Email Address