

PURCHASE ORDER
DEPED, DIVISION OF OZAMIZ CITY

Supplier: GEMMS ENTERPRISES	P.O. No.: 2025-02-002
Address: RS Tan Village, Maningcol, Ozamiz City	Date: February 10, 2025
TIN: 196-548-896-0000	Mode of Procurement: SVP

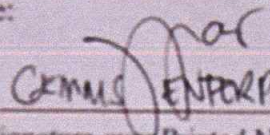
Gentleman:
Please furnish this office the following article subject to the term and conditions contained herein:

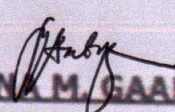
Place of Delivery: DOMINGO A. BARLOA INTEGRATED SCHOOL	Delivery Term: 10 days from receipt of Purchase Order.
Date of Delivery: February 11-20, 2025	Payment Term: One time check issuance.

Stock/Property No	Unit	Description	Quantity	Unit Cost	Amount
5	bottle	Ink, Epson Genuine, 003 Black (Epson)	17	275.00	4,675.00
6	bottle	Ink, Epson Genuine, 003 Cyan (Epson)	17	275.00	4,675.00
7	bottle	Ink, Epson Genuine, 003 Magenta (Epson)	17	275.00	4,675.00
8	bottle	Ink, Epson Genuine, 003 Yellow (Epson)	17	275.00	4,675.00
12	pack	Specialty Paper, 180gsm, Long (Vellum)	32	39.00	1,248.00
13	pack	Specialty Paper, 180gsm, Short (Vellum)	16	35.00	560.00
23	pack	Parchment Paper, Acid-Free, A4, 100s/pack (Vision)	3	350.00	1,050.00
24	pack	BATTERY AAA, Heavy Duty, 4 pcs/pack (Eveready)	2	80.00	160.00
29	bottle	Glue, 1000ml TM	12	390.00	4,680.00
		nothing follows			
Total Amount					26,398.00

(Total Amount in Words) Twenty Six Thousand Three Hundred Ninety Eight Pesos & 00/100 only.

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of the percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

GEMMS ENTERPRISES
Signature over Printed Name of Supplier
Feb 10, 2025
Date

Very truly yours,

MIRALUNA M. GAABUCAYAN
Signature over Printed Name of
Authorized Official
School Head
Designation

Fund Cluster: Regular MOOE	ORS/BURS No.: _____
Funds Available: _____	Date of the ORS/BURS: _____
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Amount: _____