



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

February 13, 2025

DIVISIONAL MEMORANDUM

No. 061, s. 2025

10th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Elementary and Secondary School Heads/Department Heads
Concerned Personnel
This Division

1. This Office shall conduct the 10th Division Management Committee (ManCoM) Meeting with District 10 as host district, at **BE Palace Hotel, Valconcha St., Aguada, Ozamiz City** on February 24, 2025, 8:00 a.m. -5:00 p.m.
2. The participants to this meeting are all the members of the Management Committee (ManCom) Family, namely: Schools Division Superintendent, Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Dentist II, Engineer III, Planning Officer III, Senior Education Program Specialists, Education Program Specialists, Project Development Officers, Librarian II, Accountant III, Administrative Officer V (Admin. Services and Budget), Administrative Officer IV (Cash, Records, Personnel and Supply), Information Technology Officer, Elementary and Secondary School Heads, Assistant Principal and Department Heads.
3. Expenses relative to the conduct of the activity shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
4. Previously approved Vacation Leave of Absence of target participants is deemed recalled due to the above-mentioned activity.
6. Enclosed is the indicative program of activities and list of participants for guidance and reference.



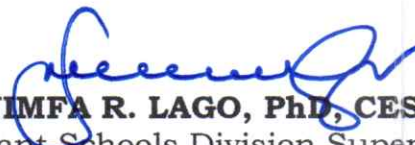

Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
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SCHOOLS DIVISION OF OZAMIZ CITY

7. All participants concerned to this meeting shall adhere to this Office's Implementation of Equal Opportunity Policy (EOP) that is regardless of age gender, sexual orientation, gender identity, ethnicity, civil status, disability, religion, political affiliation, among others.
8. This Office directs the immediate dissemination of this Memorandum.


NIMFA R. LAGO, PhD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division
Superintendent 

Encl.: As Stated
To be indicated in the Perpetual Index
under the following subjects:

MANAGEMENT

COMMITTEE

MEETING

SBC/DM 10th Division Management Committee (MANCOM) Conference
___/February 13, 2025



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Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

10st DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

BE Palace Hotel, Valconcha St., Aguada, Ozamiz City
 February 24, 2025
 8:00 a.m. -5:00 p.m.

Indicative Program of Activities

Time	Activity	In-charge
8:00– 8:30 a.m. (30 minutes)	PRELIMINARIES	Federico B. Araniego, Jr. <i>EPS-English Program Host</i>
8:30 – 9:30 a.m. (60 minutes)	Opening Program <ul style="list-style-type: none"> • Prayer • National Anthem • Roll Call/Acknowledgement of Participants • Declaration of Quorum • Call to Order • Reading and Approval of the Previous Minutes (6th Division Management Committee (MANCOM) Conference for the CY 2024) • Acceptance of the minutes of the previous meeting as read for discussion 	AVP c/o Regie A. Catedral <i>ITO-I</i> Dorothy Joy B. Yting <i>Administrative Officer V- Admin. Services</i> Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</i> Anthony P. Marollano <i>SGOD Secretariat</i> Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</i>



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	<ul style="list-style-type: none"> • Business Arising from the Previous Minutes of the Meeting • Approval of the minutes of the previous meeting • Presentation and Approval of the Agenda for the 1st Division Management Committee (MANCOM) Conference for the CY 2025 • MANCOM Meeting Proper 	<p style="text-align: center;">Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent</i> <i>OIC, Office of the Schools Division Superintendent</i></p>
9:30 – 10:00 a.m. (30 minutes)	Fund Utilization Updates	<p style="text-align: center;">Maricel D. Avila <i>Accountant III</i> Ivy J. Cabual <i>Administrative Officer V,</i> <i>Budget</i></p>
10:00 – 10:30 a.m. (30 minutes)	Legal Matters	<p style="text-align: center;">Atty. Charyljoy C. Navarez <i>Division Legal Office</i> <i>In-Charge</i></p>
10:30 -11:00 a.m.	Administrative Matters	<p style="text-align: center;">Dorothy Joy B. Yting <i>Administrative Officer V,</i> <i>Admin. Services</i> Adda Liza J. Saquin <i>Administrative Officer IV,</i> <i>Personnel</i></p>
11:00 – 12:00 noon (60 minutes)	Curriculum Implementation Division (CID)	<p style="text-align: center;">Anacleta A. Gacasan <i>Chief ES, CID</i></p>
12:00 -1:00 pm	LUNCH BREAK	



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1:00 – 2:00 p.m. <i>(60 minutes)</i>	School Governance and Operations Division (SGOD)	Johnnel A. Guangco <i>OIC, SGOD Chief</i>
2:00 – 3:00 p.m. <i>(60 minutes)</i>	Asst. Schools Division Superintendent	Dionesio L. Liwagon, Jr., CESE <i>Assistant Schools Division Superintendent</i>
3:00 – 4:00 p.m. <i>(60 minutes)</i>	Schools Division Superintendent's Time	Nimfa R. Lago, PhD, CESO VI <i>Asst. Schools Division Superintendent OIC, Office of the Schools Division Superintendent</i>
4:00 p.m. – 5:00 p.m. <i>(60 minutes)</i>	Open Forum Wrap-Up Closing Prayer Pilipinas Kong Mahal	



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DEPARTMENT OF EDUCATION
Region X, Northern Mindanao
Division of Ozamiz City

List of Participants

Title of Activity:		10th DIVISION MANAGEMENT COMMITTEE (MANCOM)		
Venue:		BE Palace Hotel, Valconcha St., Aguada, Ozamiz City		
Date:		February 24, 2025 (Monday) 8:00 a.m. - 5:00 p.m.		
No.	Name	Sex	Position	Division / Station
A. OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT				
1	NIMFA R. LAGO, PhD	F	Schools Division Superintendent	OSDS, Division of Ozamiz City
2	DIONESIO L. LIWAGON, JR., CESE	M	Assistant Schools Division Superintendent	OSDS, Division of Ozamiz City
3	MARICEL V. AVILA	F	Accountant III	OSDS, Division of Ozamiz City
4	IVY J. CABUAL	F	Administrative Officer V - Budget	OSDS, Division of Ozamiz City
5	DOROTHY JOY B. YTING	F	Administrative Officer V - Admin. Services	OSDS, Division of Ozamiz City
6	REGIE R. CATEDRAL	M	Information Technology Officer I	OSDS, Division of Ozamiz City
7	ARLENE L. TIROL	F	Administrative Officer IV - Cash	OSDS, Division of Ozamiz City
8	ADDA LIZA . SAQUIN	F	Administrative Officer IV - Personnel	OSDS, Division of Ozamiz City
9	VICTORIO C. MARIGOMEN, JR.	M	Administrative Officer IV - Supply	OSDS, Division of Ozamiz City
10	APRIL JOY G. BOLANIO	F	Administrative Officer IV - Records	OSDS, Division of Ozamiz City
11	IVY C. BENDIOLA	F	Administrative Assistant II	OSDS, Division of Ozamiz City
12	JEFFERSON Y. BOLOS	M	Job Order	OSDS, Division of Ozamiz City
B. SCHOOL GOVERNANCE AND OPERATIONS DIVISION				
13	JOHNNEL A. GUANGCO	M	Education Program Supervisor	SGOD, Division of Ozamiz City
14	ERIC PAUL M. CATULONG	M	Engineer III	SGOD, Division of Ozamiz City
15	ORVIN JOEL T. GAYOSO	M	Technical Assistant III	SGOD, Division of Ozamiz City
16	ELL JUNE S. ABUCAY, CESE	M	Planning Officer III	SGOD, Division of Ozamiz City
17	ANTHONY P. MAROLLANO	M	Senior Education Program Specialist - SMME	SGOD, Division of Ozamiz City
18	ARLENE C. VIA	F	Senior Education Program Specialist - SM&N	SGOD, Division of Ozamiz City
19	MARY JOY G. DOROMAL	F	Senior Education Program Specialist - HRD	SGOD, Division of Ozamiz City
20	ROSALYN M. LATO	F	Senior Education Program Specialist - P&R	SGOD, Division of Ozamiz City
21	ERNESTO C. ANTEOLA, JR.	M	Dentist II	SGOD, Division of Ozamiz City
22	CESAR A. BAGALOYOS	M	Dentist II	SGOD, Division of Ozamiz City
23	JEANELEI L. CAROLINO	F	Education Program Specialist II - HRD	SGOD, Division of Ozamiz City
24	SAMIE B. ASO	M	Education Program Specialist II - SMME	SGOD, Division of Ozamiz City
25	RHONA M. AGUSTIN	F	Project Development Officer II - DRRM	SGOD, Division of Ozamiz City
26	SHENEFE P. LOMOCTOS	F	Project Development Officer I - YFD	SGOD, Division of Ozamiz City
C. CURRICULUM IMPLEMENTATION DIVISION				
27	ANACLETA A GACASAN	F	Chief Education Supervisor, CID	CID, Division of Ozamiz City
28	ANELYN G. ENGRACIA	F	Public Schools District Supervisor - District 1	CID, Division of Ozamiz City
29	JASMINE I. GAOGAO	F	Public Schools District Supervisor - District 2	CID, Division of Ozamiz City
			Public Schools District Supervisor - District 3	

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C. CURRICULUM IMPLEMENTATION DIVISION				
30	MILAGROS Z. MENDOZA	F	Public Schools District Supervisor - District 4	CID, Division of Ozamiz City
31	MENERVA D. BAROLA	F	Public Schools District Supervisor - District 5	CID, Division of Ozamiz City
32	IAN FRANCIS E. VELOSO	M	Public Schools District Supervisor - District 6	CID, Division of Ozamiz City
33	GIEZEL C. GONJOB	F	Public Schools District Supervisor - District 7	CID, Division of Ozamiz City
34	SELINA O. MACAS	F	Public Schools District Supervisor - District 8	CID, Division of Ozamiz City
35	LORENA P. RIVERA	F	Public Schools District Supervisor - District 9	CID, Division of Ozamiz City
36	FERNANDO D. SUMONDONG, CESE	M	Public Schools District Supervisor - District 10	CID, Division of Ozamiz City
37	ROSE MARY R. ABAPO	F	Education Program Supervisor	CID, Division of Ozamiz City
38	FEDERICO B. ARANIEGO, JR.	M	Education Program Supervisor	CID, Division of Ozamiz City
39	JED MAE F. CORONEL	F	Education Program Supervisor	CID, Division of Ozamiz City
40	MAY P. EDULLANTES	F	Education Program Supervisor	CID, Division of Ozamiz City
41	ANGELITA M. MARIBOJOC	F	Education Program Supervisor	CID, Division of Ozamiz City
42	IMELDA D. PONGASE	F	Education Program Supervisor	CID, Division of Ozamiz City
43	EULALIO S. RUPINTA	M	Education Program Supervisor	CID, Division of Ozamiz City
44	LUISANDER C. LUY	M	Education Program Supervisor	CID, Division of Ozamiz City
45	ROWELL C. VILLARUBIA	M	Education Program Supervisor	CID, Division of Ozamiz City
46	MARY JANE C. LOMOCOSO	F	Education Program Specialist II	CID, Division of Ozamiz City
47	ROSELYN A. FACIOL	F	Education Program Specialist II	CID, Division of Ozamiz City
48	MARY ANN GRACE J. MANILI	F	Librarian II	CID, Division of Ozamiz City
49	DESI G. ANINAO	M	Project Development Officer II	CID, Division of Ozamiz City
50	GLADYS L. BAYBADO	F	Administrative Aide VI (Support Staff)	CID, Division of Ozamiz City
D. SCHOOL HEADS				
DISTRICT 1				
51	CLARINDA FE L. SIMBLANTE	F	Principal II	Andrea D. Costonera Elementary School
52	MELANIE G. LAGUS	F	Principal II	Sancho V. Capa Integrated School
53	JOVY O. BONITA	F	Principal II	Ozamiz City National High School
54	LILIBETH Y. ABAMONGA	F	Principal II	Felipe Carreon Central School
DISTRICT 2				
55	EUGENIO C. BUCOG	M	Principal II	Ozamiz City Central School
DISTRICT 3				
56	CATHERINE C. ORACION	F	Principal I	Baybay Central School
57	JUVES C. COLARTE	F	Principal I	Sta. Cruz Elementary School
58	CHERYL V. DUMA-OG	F	Principal I	Catadman Elementary School
59	ATTY. CHARYLJOY C. NAVAREZ	M	Principal I	Misamis Annex Integrated School

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D. SCHOOL HEADS				
DISTRICT 4				
60	EFREN A. OLIVEROS	M	Principal I	Bacolod Elementary School
61	JUSTINA S. BAUL	F	Principal I	Doña Consuelo Elementary School
62	JUJIE A. BUENBRAZO	M	Principal I	Gango Elementary School
63	MARJORIE A. SAGARIO	F	Principal III	Maningcol Central School
64	RAMIL G. CABURAL	M	Principal II	San Antonio Elementary School
65	JULITA H. BITAY	F	Head Teacher V	Ozamiz City School of Arts and Trades
66	JOHNALINE D. PINES	F	Head Teacher I	San Antonio National High School
DISTRICT 5				
67	PRIMENCITA G. BAGUIO	F	Principal I	Embargo Elementary School
68	LLOYD RALPH R. CESNORIO	M	Head Teacher I	Gotocan Elementary School
69	MARITES B. BARRIENTOS	F	Principal II	Labo Central School
70	EMELITO C. VIERNES	M	Head Teacher III	Mintalar Elementary School
71	MIRALUNA M. GAABUCAYAN	F	Principal I	Domingo A. Barloa Integrated School
72	JANE A. CREDO	F	Head Teacher III	Sangay Integrated School
73	EDILBERTO B. PONGASE, JR.	M	Principal II	Labo National High School
DISTRICT 6				
74	JOSEPH L. GALIA	M	Principal I	Antero D. Hinagdanan Elementary School
75	ADONIS D. GARNADA	M	Head Teacher III	Dalapang Elementary School
76	ANGEL GRACE E. BANDIALA	F	Principal I	Hilarion J. Ramiro, Jr. Elementary School
77	MARIE CLAIRE B. FUENTES	F	Principal I	Maximino S. Laurete, Sr. Central School
78	LADY SHAMMAH E. BELLO	F	Head Teacher III	Roman E. Mabanag, Sr. Elementary School
79	LYDIA G. SALVADOR	F	Principal I	Faustino C. Decena Integrated School
80	JEAN B. ALINDO	F	Principal I	Jose Lim Ho National High School
DISTRICT 7				
81	MARY JANE A. PONDAR	F	Principal I	Antero U. Roa Central School
82	LEO C. ACEBEDO	M	Head Teacher III	Capucac C Elementary School
83	JUPEY Q. RUPINTA	M	Head Teacher III	Pershing Tan Queto Sr. Elementary School
84	MARLON A. GORDOVE	M	Principal I	Tipan Elementary School
85	POLEY M. TAYONG	M	Head Teacher I	Capucac Integrated School
86	GEM P. ACAPULCO	M	Head Teacher II	Guingona Integrated School
87	ALIE A. BONGCAWIL	F	Assistant School Principal II	Montol National High School
DISTRICT 8				
88	MELCHIE A. PADERANGA	F	Head Teacher II	Gala Elementary School
89	GENALINE A. LOPEZ	F	TIC-Teacher III	Guimad Elementary School
90	SESAME C. RUBIO	M	Principal I	Juan A. Acapulco Elementary School
91	AMMIE A. OGAO-OGAO	F	Principal I	Cogon Integrated School
92	ROLITO M. SIALANA	M	Principal I	Marcelino C. Regis Integrated School
93	DARLENE SHEILA J. PESCADOR	F	Head Teacher III	Gala National High School

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D. SCHOOL HEADS				
DISTRICT 9				
94	JOCELYN G. RUSIANA	F	Head Teacher III	Balintawak Elementary School
95	JOSELITO D. CASEROS	M	Principal I	Bongbong Elementary School
96	JEFFREY B. ARES	M	Head Teacher III	Pulot Elementary School
97	LALAIN Y. PONCE	F	Principal I	Cruz Lanzado Saligan Integrated School
98	MAIDA S. GARNADA	F	Principal I	Dimaluna Integrated School
99	BUENASIR J. ABAPO	M	Principal II	Malaubang Integrated School
100	JUNRIEL B. SINARILLOS	M	Principal I	Pulot National High School
DISTRICT 10				
101	LIDA L. BACO	F	Principal I	Diego Tuastomban Elementary School
102	HENRY Q. ABARCO	M	Principal I	Gregorio A. Saquin Elementary School
103	JOSEPH M. AMISOLA	M	Principal I	Labinay Elementary School
104	MELANIE T. PAREDES	F	Principal I	Narciso B. Ledesma Central School
105	JORENDA P. SOLITARIO	F	Principal I	Jacinto Nemeño Integrated School
106	LUDIVICO B. BARRIENTOS	M	Principal II	Sinusa Integrated School
107	THELMA A. MORENO	F	Principal I	Labinay National High School
108	ESTER F. VIERNES	F	Principal I	Tabid National High School
E. ASSISTANT PRINCIPAL / DEPARTMENT HEADS AND HT'S ASSISTING THE SCHOOL HEADS				
DISTRICT 1				
109	ROSE SHEILA A. ROQUE	F	Assistant School Principal II	Ozamiz City National High School
110	ARLYN U. GRANADA	F	Head Teacher V	Ozamiz City National High School
111	ESTELITA C. SAQUIN	F	Head Teacher V	Ozamiz City National High School
112	REY B. HIBAYA	M	Head Teacher IV	Ozamiz City National High School
113	GELYN P. BENIGA	F	Head Teacher III	Ozamiz City National High School
114	RODELIA P. BALCITA	F	Head Teacher III	Ozamiz City National High School
115	REBECCA T. CAGANG	F	Head Teacher III	Ozamiz City National High School
116	GUALBERTO G. PAMINTA	M	Head Teacher III	Ozamiz City National High School
117	LORENA L. SAQUIN	F	Head Teacher III	Felipe Carreon Central School
DISTRICT 2				
118	BEMAFE N. AGAPAY	F	Principal I	Ozamiz City Central School
119	CRISFER A. ADOLFO	F	Head Teacher III	Ozamiz City Central School
120	MARESTELLE M. OLANDRE	F	Head Teacher III	Ozamiz City Central School
121	BERNADITA A. ALGODON	F	Head Teacher III	Ozamiz City Central School
DISTRICT 3				
122	DAVE D. MANILI	M	Head Teacher II	Misamis Annex Integrated School
DISTRICT 4				
123	MARIFE P. MAGPULONG	F	Head Teacher V	Ozamiz City School of Arts and Trades
124	MARIA FRITZIE D. AMIGABLE	F	Head Teacher III	Ozamiz City School of Arts and Trades
125	MAYBELLE B. VILLAGONZALO	F	Head Teacher I	Ozamiz City School of Arts and Trades
126	CANDELARIA P. MAGHANOY	F	Head Teacher I	Ozamiz City School of Arts and Trades
127	CINDY C. HUBAHIB	F	Head Teacher I	Ozamiz City School of Arts and Trades
DISTRICT 5				
128	DIONESIA T. ALFECHE	F	Assistant School Principal II	Labo National High School
129	ROWELL T. DAGUMAN	M	Head Teacher I	Labo National High School
DISTRICT 6				
130	RICENDER G. GONZALES	F	Head Teacher I	Jose Lim Ho National High School

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E. ASSISTANT PRINCIPAL / DEPARTMENT HEADS AND HT'S ASSISTING THE SCHOOL HEADS				
DISTRICT 7				
131	BELEND A. CALINGA	F	Head Teacher I	Montol National High School
DISTRICT 8				
132	CHERYL E. LEDESMA	F	Head Teacher III	Cogon Integrated School
133	KAREN MAE B. BONDAUG	F	Head Teacher I	Cogon Integrated School
134	MARVIN S. TUSOY	M	Head Teacher I	Marcelino C. Regis Integrated School
DISTRICT 9				
135	JASON L. PAPA	M	Head Teacher I	Cruz Lanzado Saligan Integrated School
136	RANDY P. HUBAHIB	M	Head Teacher I	Malaubang Integrated School
137	HELDALYN P. CLEMEÑA	F	Head Teacher I	Pulot National High School
DISTRICT 10				
138	JEANALYN A. CARREON	F	Head Teacher III	Narciso B. Ledesma Central School
139	CHRISTIAN VIC A. MAESTRADO	M	Head Teacher I	Sinusa Integrated School
140	EMMA A. ACAL	F	Head Teacher I	Labinay National High School
141	RHEA KRISTINE J. GULDVOG	F	Head Teacher I	Tabid National High School
142	ZIETA A. TEMPLANZA	F	Head Teacher I	Tabid National High School