



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF OZAMIZ CITY



City of Ozamiz
IBJT Compound, Carangan, Ozamiz City
Telephone (088) 545-0988 Fax No. (088) 545-0990
Website: www.ozamiz.deped.gov.ph/ Email: ozamiz.city@deped.gov.ph

REQUEST FOR QUOTATION

Procuring Office/End-	DepED, Division of Ozamiz City CID	RFQ No.:	FEB25-68
Purpose:	Procurement of SME Packages	PR No.	2025-02-68
		Date:	February 19, 2025

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written. Any overwriting, erasures must be initialed by the Bidder.
- Delivery period is 30 days from receipt of Purchase Order and delivered goods/services must be in accordance to accepted offer of the bidder.**
- Avoid quoting if stocks are not available within the period stipulated.
- Price Quotation/s shall be inclusive of all taxes, charges or fees.
- Warranty security shall be for a minimum of **three (3) months for expendable supplies and 1 year for non-expendable supplies** from date of acceptance by the end-user.
- Price validity shall be for a period of Forty Five (45) calendar days.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Failure to print name and/or signature of authorized representative shall disqualify the supplier from participating the bidding process.
- Delivered goods shall be inspected upon the date/period stipulated and shall be acknowledged to conform the compliance with the technical specifications.
- Failure to deliver within the stipulated delivery period shall subject the supplier to a penalty or liquidated damages of 1/10 1% per day of delay on items not delivered.
- Quotations submitted must be **sealed**.
- Payment shall be made after the delivery/activity and upon the submission of the required document/s such as: Order slip/Billing Statement by the supplier. Our servicing bank: Development Bank of the Philippines shall credit the amount due to the bank account of the supplier/contractor. **Please take note that corresponding bank transfer fees, if any, shall be chargeable to the account of the supplier/contractor.**
- Procuring Entity may terminate and contract anytime in accordance with the grounds provided under R.A 9184 and its 2016 revised IRR.
- The RFQ, Purchase Order and other related documents for the above-stated projects shall be deemed to form part of the contract.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated above and submit/email your quotation duly signed by your representative not later than February 24, 2025 at 10:00 A.M.

Very truly yours,

DIONESIO L. LIWAGON, JR., CESE

ASDS/BAC Chair

Company Name:	
Address:	
PhilGEPS Reg. Number	

Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand/Model and Specifications	Unit Price	Total Price
1	126	piece	Beaker (Borosilicate glass, 100ml) - Please see attached Specifications	200.00			
2	126	piece	Beaker (Borosilicate glass, 1500ml) - Please see attached Specifications	450.00			
3	960	piece	Ruler plastic 12 inches/30cm - Please see attached Specifications	40.00			
4	960	piece	Protractor - Student Type - Please see attached Specifications	55.00			
5	6	Box	Litmus Paper 100 strips/box - Please see attached Specifications	270.00			

6	6	piece	Triangular File - Please see attached Specifications	282.00			
7	6	Box	Universal Paper 100 strips/box - Please see attached Specifications	185.00			
8	6	piece	Cork Borer - Please see attached Specifications	290.00			
9	6	piece	Volumetric Flask 250ml - Please see attached Specifications	270.00			
10	6	piece	Musical Instrument Miniture Guitar - Please see attached Specifications	280.00			
11	6	roll	Nichrome Wire - Please see attached Specifications	400.00			
12	6	piece	Rubber Stopper 1 hole - Please see attached Specifications	65.00			
13	6	piece	Rubber Stopper 2 holes - Please see attached Specifications	165.00			
			*** Nothing Follows ***				
TOTAL				186,342.00			
<i>After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.</i>							

Note:

DOCUMENTARY REQUIREMENTS:

- * MAYOR'S BUSINESS PERMIT (photocopy only)
- * Certificate of Registration (BIR 2303) (Photocopy only)
- * DTI/SEC Certificate/(photocopy only)
- * Omnibus Sworn Statement (photocopy only) - **Above 50,000.00 and SVP as Alternate Mode of Procurement only**
- * Latest Income Business Return (photocopy only) - **Above 500,000.00 and SVP as Alternate Mode of Procurement only**

Signature Over Printed Name / Date

Contract Number/Email Address

Item	DESCRIPTION	
10	Beaker, borosilicate, 100 mL	<p>Performance Specifications: Must be able to contain/hold /prepare solids and liquids during chemical reaction up to 100 mL capacity and heats them over a Bunsen burner's flame up to more than 150°C for normal, standard use service</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Type : Griffin, low form 2. Shape : Cylindrical container with straight sides, a flat bottom, and with a small spout (or "beak") to aid in pouring 3. Material: Borosilicate, clear and transparent bubble-free glass with the following dimensions: <ol style="list-style-type: none"> a) Outside diameter : 50 mm-52 mm b) Height: 70 mm-72 mm c) Thickness : 1.5 mm-2.0 mm 4. Capacity : 100 mL ± 5% etched onto the glass;" 5. Graduation starts at : 20 mL in 10 mL increments. 6. Graduation range : 20 mL to 80 mL 7. With permanent white enamel graduations of approximate volumes, inscriptions 8. With large white marking spot 9. Features an easy-pour spout 10. With single graduated metric scale 11. Can withstand heating up to 200-230°C for normal, standard use service 12. Wrapped in paper, enclosed in bubble wrap, and packed in a compartmentalized box 13. Must be free from breakage, cracks , chipped rims and other defects 14. Comes with a brand, with five (5) years existence in the glass wares industry <p><small>6. The item shall be free from toxic materials.</small></p>
		<p>Functional Specifications: Used to contain/hold/prepare solids and liquids during chemical reaction and to heat them over a Bunsen burner's flame up to more than 150°C for normal, standard use service</p>

Item	DESCRIPTION	
11	Beaker, borosilicate, 500 mL	<p>3. Material : Borosilicate, clear, bubble free glass , Berzellius. tall form with the following dimensions:</p> <p>a) Outside Diameter Range :75 mm- 80 mm</p> <p>b) Height range: 136 mm -140 mm</p> <p>c) Thickness :1.5 mm to 2.0 mm</p> <p>4. Capacity :500 mL ; ± 5% etched/embossed onto the glass</p> <p>5. With permanent white enamel graduations of approximate volumes, inscriptions and</p> <p>6. With large white marking spot</p> <p>7. With easy pour spout</p> <p>8. Double graduated metric scale</p> <p>9. Marked to fill: Graduation starts at 50 mL in 50 mL increments</p> <p>10. Marked to empty: Graduation starts at 0 mL in 50 mL increments</p> <p>11. Can withstand heating up to 200-230°C for normal, standard use service</p> <p>12. Wrapped in paper, enclosed in bubble wrap and packed individually in a compartmentalized box</p> <p>13. Must be free from breakage, cracks , chipped rims and other defects</p> <p>14. Comes with a brand, with five (5) years existence in the glass wares industry</p>
		<p>Functional Specifications:</p> <p>a)Used to contain/hold/prepare solids and liquids during chemical reaction and to heat them over a Bunsen burner's flame up to 150°C for normal, standard use service and</p> <p>b)to serve as a water bath when heating flammable chemicals instead of an open flame to prevent ignition.</p> <p>Performance Specifications:</p> <p>a) Must be able to contain/hold /prepare solids and liquids during chemical reaction and heats them over a Bunsen burner's flame up to 150°C for normal, standard use service and to serve as a water bath</p> <p>b) to serve as a water bath when heating flammable chemicals instead of an open flame to prevent ignition.</p> <p>Design Specifications: 1. Type: Berzellius, tall form</p> <p>2. Shape: Cylindrical container with straight sides, a flat bottom, with a small spout (or "beak") to aid pouring</p>

Detailed Specification

Item	DESCRIPTION	
		6. Packed in a box containing 72 slides with thin paper sheets in between them
8	Protractor, student-type	<p>Functional Specifications: Used to measure angles in degrees.</p> <p>Performance Specifications: Must be able to draw/construct and measure angles and arcs up to 180°.</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Protractor, student-type, plastic, transparent, semi-circular, 180°; 2. Ø150mm (or 75mm radius), 1mm thick (minimum); 3. Angular graduations are in degrees, from 0° to 180°. With two (2) sets of numerals, one reading clockwise and the other reading counterclockwise; 4. Linear graduations are in millimeters, from 0 to 100mm; 5. With a hole at vertex point enough for a fine string to pass through it; 6. Plastic Surface Finish: Smooth, clear, and free from scratches; 7. It must be horizontally level when laid flat on a table - no warping; 8. Comes with a plastic case; and
9	Ruler, Plastic, 12 inches/30 cm	<p>Functional Specifications: Used to measure length and draw straight lines</p> <p>Performance Specifications: Must be able to measure length of objects in flat surfaces up to 30cm in Metric and 12" in English standards of measurement.</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Ruler, plastic, transparent, smooth surface, and 1 mm thick (minimum); 2. Approximate Width x Length: 28 mm x 314 mm; 3. Graduations: Metric graduations on one side while English graduations on the other side: <ul style="list-style-type: none"> *Metric graduations are in centimeters, from 0 cm to 30 cm, with every cm subdivided by 10. *English graduations are in inches, from 0 inches to 12 inches, with every inch subdivided by 16. 4. Clear, readable black, non-groove permanent prints (will not fade and cannot be scratched off); 5. Bendable up to U-shape when held at both ends; and 6. The item shall be free from toxic materials.

Item	DESCRIPTION	
		<p>Functional Specifications: Used to cut the glass tubing</p> <p>Performance Specifications: Must be able to cut the glass tubing</p> <p>Design Specifications:</p>
18	Triangular File, fine, 6" long, with plastic handle	<ol style="list-style-type: none"> 1. Type of file: Triangular 2. Shape: Triangular 3. Material: High carbon steel 4. Kind of file: Fine, smooth 5. Length of file: 6" (150-152.4 mm) long 6. Material of handle: Plastic 7. Packed in a resealable pouch 8. Comes with a brand
19	Universal pH Paper, pH 0-14, 100 strips/pack	<p>Functional Specifications: Used as an indicator to determine/measure the pH of substances, whether it is an acid, neutral or a base</p> <p>Performance Specifications: Must be used as an indicator to effect a color change when it is dipped into the different substances to determine/measure the pH of each, through comparison with the pH color chart provided, which corresponds to:</p> <ol style="list-style-type: none"> a) For an acid : pH 0-pH 6; b) For a base : pH 8-pH 14. c) For distilled water : pH 7 <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Type: Test strips 2. Shape: Rectangle 3. Material: Cellulose/Paper based 4. Dimension of pH strip : <ol style="list-style-type: none"> a) Length : 69 mm x 6 mm 5. Number of colors in indicator test strip: In four colors to test pH values 6. Number of test strips : 100 pc strips 7. Packaging: Clear, transparent box 8. Shape of box: Square 9. With complete color chart for comparison with the color change to get the pH reading of the sample being tested 10. No sharp edges on box 11. Measures pH 0-pH 14 12. Comes with a brand

12	Cork borer	<p>Functional Specifications: Used to bore or to cut a round hole of six different diameters in a cork/rubber stopper with a steel ramrod/eject rod pushing the removed cork out of the borer</p> <p>Performance Specifications: Must be able to bore or to cut a round hole of six different diameters in a cork or rubber stopper and remove cork out of the borer by pushing it with a steel ramrod/eject rod</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Shape of cork borer : Long, hollow round rod/tube with sharpened ends 2. Material of tube/rod : Nickel-plated steel borer 3. A set of six (6) different diameter sizes:(4 mm, 4.5 mm, 6 mm, 8 mm, 9.5 mm, 11 mm) 4. Comes with a handles which are individually and permanently numbered (1-6) for easy identification handle <ol style="list-style-type: none"> a) Shape of handle: T-shaped b) Material of handle : Hard plastic c) Finish: Smooth d)Color of handle: Red 5. Includes a ramrod/eject rod pushing the removed cork out of the borer Material of ramrod/eject rod: Steel 6. Packaging: Resealable plastic pouch 7. Comes with a brand
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Item	DESCRIPTION	
13	Flask, Volumetric, borosilicate 250 mL	<p>Functional Specifications: Used to measure/prepare/contain a precise volume of standard solutions at a certain temperature and precise dilution of solutions up to 250 mL</p> <p>Performance Specifications: Must be able to measure/prepare/contain a precise volume of standard solutions at a certain temperature and precise dilution of solutions up to 250 mL</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Type: Class A 2. Shape : A round or pear-shaped bulb, a long thin neck topped by a snap cap and with flat bottom 3. Material of body: Borosilicate , clear, transparent and bubble-free, glass with the following dimensions: <ol style="list-style-type: none"> a) Height: 225 mm b) Outside diameter : 78 mm (approx.) c) Size: 250 mL d) Tolerance: ± 0.12 mL 4. With heavy duty rim 5. Comes with snap cap <ol style="list-style-type: none"> a) Material of snap cap :High density plastic (polyethylene) b) With octagonal grip c) Snap-cap : No. 250 d) Color of snap cap: Blue 6. Must meet ASTM E- 694 for volumetric ware, ASTM E-542 for calibration of volumetric ware and ASTM E-288 for volumetric flasks. 7. Calibrated "to contain" (marked "TC" or "IN") 8. Manufacturer should be accredited by NIST standards or its equivalent to the country of origin to certify that their items are calibrated. 9. Must be free from breakage, cracks, sharp rims and other defects 10. Packaging : Roll up glassware in newspaper and secure with a piece of masking tape and place in a bubble pouch and individually packed in a sturdy box 11. Comes with a brand, with five (5) years existence in the glasswares industry

3	Musical Instrument (Miniature Guitar)	<p>Functional Specifications: Used to demonstrate musical application of standing waves</p> <p>Performance Specifications: Should be able to demonstrate musical application of standing waves</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Mini acoustic type, half-size guitar, any color, surface finish: varnish 2. Made of good quality wood without sign of warp 3. Minimum dimensions: Overall length: 33 inches, Width:12 inches, Depth: 3 1/2 inches 4. Standard guitar steel strings (Nos. 1-6), 18 fret minimum
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Item	DESCRIPTION	
		<p>Functional Specifications: Used as a wire loop and heating element on which a metal salt or solid ionic compound is made to adhere into it and is heated to emit a characteristic color on the Bunsen flame to identify the particular metal present in the compound</p> <p>Performance Specifications: Must be used as a wire loop on which a metal salt or solid ionic compound is made to adhere to, and is heated to emit a characteristic color on the Bunsen flame to identify the particular metal present in the compound in a laboratory activity, the Flame test</p>
14	Nichrome wire. 0.4, 100 ft	<p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Shape: Round wire 2. Material of wire: Nichrome-Alloy of nickel and chromium, Ni80Cr20 with the following dimensions: <ol style="list-style-type: none"> a) AWG size: 26 b) Diameter: 0.4 mm c) Length : 100 ft 3. Form: Soft, rust-free wire 4. Color: Silvery grey 5. Resistance : 2.57 ohms/foot 6. Annealed soft 7. Perfectly tensioned. Zero elongation, scratches, or other flaws. 8. Comes in a spool 9. Packed in a resealable plastic pouch 10. Comes with a brand

Item	DESCRIPTION	
16	Rubber Stopper # 6 for Erlenmeyer Flask (narrow-mouth) 250 mL, 1 hole	<p>Functional Specifications: Used to seal the openings of narrow mouth 250 mL Erlenmeyer flasks and other laboratory glassware that require a tighter seal or a greater degree of chemical resistance with one (1) hole opening for insertion of a thermometer, glass tubing or stirrer for use during chemical reaction to prevent leaks, hazards and contamination.</p> <p>Performance Specifications: Must be able to seal the openings of narrow mouth 250 mL Erlenmeyer flasks and other laboratory glassware that require a tighter seal or a greater degree of chemical resistance with one (1) hole opening for insertion of a thermometer, glass tubing or stirrer for use during chemical reaction to prevent leaks, hazards and contamination.</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Shape: Cylindrical with a tapered bottom end
		<ol style="list-style-type: none"> 2. Material : Premium grade SBR black rubber compound with the following dimensions: <ol style="list-style-type: none"> a) Height: 25 mm b) Top Ø: 32 mm c) Bottom Ø : 26 mm d) Hole Ø: 5 mm 3. Number of holes :With one (1) hole 4. Dimension tolerance on height, top and bottom diameter : ± 0.5 mm 5. Hardness : 40 ± 5 Duro 6. Packed in resealable plastic bag 7. Comes with a brand
17	Rubber Stopper # 6 for Erlenmeyer Flask (narrow-mouth) 250 mL, 2 holes	<p>Functional Specifications: Used to seal the openings of narrow mouth 250 mL Erlenmeyer flasks and other laboratory glassware that require a tighter seal or a greater degree of chemical resistance with two (2) holes opening for insertion of a thermometer, glass tubing or stirrer for use during chemical reaction to prevent leaks, hazards and contamination.</p> <p>Performance Specifications: Must be able to seal the openings of narrow mouth 250 mL Erlenmeyer flasks and other laboratory glassware that require a tighter seal or a greater degree of chemical resistance with two (2) holes opening for insertion of a thermometer, glass tubing or stirrer for use during chemical reaction to prevent leaks, hazards and contamination.</p> <p>Design Specifications:</p> <ol style="list-style-type: none"> 1. Shape: Cylindrical with a tapered bottom end 2. Material : Premium grade SBR black rubber compound with the following dimensions: <ol style="list-style-type: none"> a) Height: 25 mm b) Top Ø: 32 mm c) Bottom Ø : 26 mm d) Hole Ø: 5 mm 3. Number of holes : Two (2) holes 4. Dimension tolerance on height, top and bottom diameter : ± 0.5 mm 5. Hardness : 40 ± 5 Duro 6. Packed in resealable plastic bag 7. Comes with a brand