



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

**CONTRACT**

**SECURITY SERVICES FOR THE DIVISION OFFICE OF OZAMIZ CITY FOR JANUARY TO JUNE 2025**

**KNOW ALL MEN BY THESE PRESENTS:**

This AGREEMENT is made and entered into by and between:

The **DEPARTMENT OF EDUCATION DIVISION OF OZAMIZ CITY**, a government agency created by virtue of Republic Act 9155 with office address at IBJT Compound, Barangay Carangan, Ozamiz City, Philippines, duly represented by **NIMFA R. LAGO**, Schools Division Superintendent, hereinafter referred to as the **ENTITY**;  
 -and-

**CHERUBIM SECURITY AGENCY**, an enterprise, duly organized, registered and existing under and by virtue of the Philippine Laws, with principal address at Brgy. Naga, Jimenez, Misamis Occidental, Philippines, represented by its Proprietor/Manager, **JOSE B. LEE, JR.** herein referred to as the **"CONTRACTOR"**.

**WITNESSETH:**

**WHEREAS**, the Revised Implementing Rules and Regulations, hereinafter called the IRR, is promulgated pursuant to Section 75 of Republic Act No. (R.A.) 9184 otherwise known as the Government Procurement Reform Act, for the purpose of prescribing the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities of the Government of the Philippines (GOP);

**WHEREAS**, the provisions of the IRR are in line with the commitment of the GOP to promote good governance and its effort to adhere to the principle of transparency, accountability, efficiency and economy in its procurement process. It is the policy of the GOP that procurement of infrastructure projects, goods and consulting services shall be competitive and transparent, and therefore shall go through public bidding, except as provided in the IRR;

Proprietor/Representative: **JOSE B. LEE, JR.**  
Contractor

**NIMFA R. LAGO, PhD, CESO V**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

HOPE:



Address: IBJT Compound, Carangan, Ozamiz City  
 Telephone No: (088) 545-09-88  
 Telefax: (088) 545-09-90  
 Email Address: ozamiz.city@deped.gov.ph





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**WHEREAS, Cherubim Security Agency, Inc.** was considered as the Single, Calculated and Responsive Bidder;

**WHEREAS,** this Agreement is vital in order to establish and deliver efficient and reliable services to the personnel and clients of DepEd Division of Ozamiz City to comply with its mandate provided by law;

**NOW THEREFORE,** for and in consideration of the above premises, the parties hereby agree, covenant and stipulate the following;

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. **Cherubim Security Agency, Inc.** shall provide one (1) Security Personnel who will:
  - a. Secure and safeguard the Office's premises, properties, cash, equipment, supplies, mails and similar items against robbery, theft, pilferage, fire, damage and other similar hazards;
  - b. Guard and check cargoes and goods being loaded or unloaded and conducts the same to destination;
  - c. Guard premises and motor pools from unlawful entry;
  - d. Take note of persons and vehicles entering and leaving the premises or compound, search and seize them for prohibited articles and stolen properties, if there is such;
  - e. Report unusual happenings and suspicious persons and any accidents and maintains order within the vicinity;
  - f. Escort the cashier and government officials to their destination and also issues gate passes to authorized persons;
  - g. Inspect condition of building to detect needed repairs and report the same;
  - h. Go on patrol to apprehend or retrieve escapes, suppresses riots, fights and acts of violence;
  - i. Conduct preliminary investigation of disturbances and infractions of the institution's rules and regulations;
  - j. Guard and protect the officials and employees; and
  - k. Render 8 Hours of duty (7:00 A.M. – 3:00 P.M.), Mondays to Sundays and 24 hours during holidays for year 2025

Proprietor/Representative: JOSE B. LEE, JR.  
Contractor

HOPE:  
NIMFA R. LAGO, PhD, CESO V  
Assistant Schools Division Superintendent  
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I. Do other duties that may be assigned from time to time.

2. The total consideration of this contract is **One Hundred Twenty Nine Thousand Seven Hundred Fifty Seven Pesos and 50/100 only (Php 129,757.50)** for six (6) months which will particularly start on January 1, 2025 and end on June 30, 2025;
3. In consideration of the payments, the Entity shall only deduct the taxable amount from the Administrative Overhead as provided in the breakdown (Attachment A) of Cherubim Security Agency. All other amounts to be paid for the Security Guard shall not be taxed per Revenue Memorandum No. 3-2007;
4. The said personnel who will be assigned to render security service in the Division Office shall carry licensed short firearm and perform duties stipulated in the contract and wear appropriate uniform for Security Guards;
5. Thus, if anything happens due to negligence of the said Security Personnel, the **"CONTRACTOR"** will be held liable to said negligence;
6. This Contract cannot be pre-terminated by either party without just and valid causes;
7. Any dispute, controversy or claim arising out or relating to this Agreement, or the breach, termination or invalidation thereof shall be settled by arbitration in accordance with the PDRCI Arbitration Rules in force at the time of the commencement of the arbitration.

Proprietor/Representative: JOSE B. LEE, JR.  
Contractor

NIMFA R. LAGO, PhD, CESO VI  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

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IN WITNESS WHEREOF, the parties have hereto affixed their signatures this \_\_\_\_\_ day of DEC. 19 2024, 20\_\_\_\_ at Ozamiz City, Philippines.

  
**JOSE B. LEE, JR.**  
 Proprietor/Manager  
 Cherubim Security Agency, Inc.  
*(for the Contractor)*

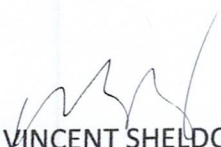
  
**NIMFA R. LAGO, PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent  
 DepEd, Division of Ozamiz City  
*(for the Entity)*

Funds Available:

  
**MARICEL D. AVILA, CPA**  
 Accountant III

Witnesses:

  
**DIONESIO L. LIWAGON, JR., CESE**  
 OIC-ASDS/BAC Chairman

  
**ATTY. VINCENT SHELDON A. ZABALA**  
 Division Attorney



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REPUBLIC OF THE PHILIPPINES)  
 City of Ozamiz) S.S.

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public in and for City of Ozamiz, this \_\_\_\_\_  
 day of 9 DEC 2024, 20\_\_\_\_ personally appeared:

- |                     |   |
|---------------------|---|
| 1. NIMFA R. LAGO    | ID No. <u>PRC- 0240020</u>              |
| 2. JOSE B. LEE, JR. | ID No. <u>Philhealth # 1908975391.8</u> |

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a **CONTRACT** consisting of five (5) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witnesses on the left hand margin of each and every page hereof.

**WITNESS MY HAND AND SEAL** on the date and place first above written.

**ATTY. DANIEL C. LAG**  
 NOTARY PUBLIC  
 For Until City of Ozamiz and the  
 Province of Misamis Occidental  
 Until December 31, 2025  
 Notarial Commission No. 2023-12  
 PTR No. 5242547 A-01/05/2024-OZ.CITY  
 IBP No. 02373 (LIFETIME)  
 TIN-135-323-064  
 Roll No. 29112

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