



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

March 14, 2025

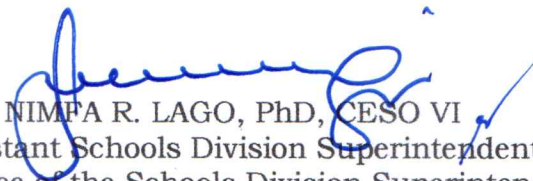
DIVISIONAL MEMORANDUM

No. 108, s. 2025

**CORRIGENDUM TO DIVISIONAL MEMORANDUM No.091, S. 2025 RE:
THREE-DAY TRAINING-WRITESHOP ON ACTION RESEARCH FOR
SPECIAL EDUCATION TEACHERS (SPET)**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID/SGOD)
Public Schools District Supervisors/Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. The Three-Day Training-Writeshop on Action Research for Special Education Teachers (SPET), is moved earlier due to overlapping schedules, from March 19-21, 2025 to March 17 & 20, 2025 at Private Villa, Bernad Subdivision, Ozamiz City and March 19, 2025 at Be Palace Hotel, Valconcha Street Ozamiz City.
2. All other provisions in the said memorandum shall remain in force and in effect.
3. Immediate and wide dissemination of this Memorandum is desired.


NIMFA R. LAGO, PhD, CESO VI

Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl.: None

References:

Division Memorandum No. 091, s. 2025
Three-Day Training- Writeshop on Action Research for Special
Education Teachers (SPET)

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

SPECIAL NEEDS EDUCATION

TEACHERS

AMM/DM – Three-Day Training Writeshop on Action Research for Special Education
Teachers (SPET)

14/March 2025



Address: IBJT Compound, Carangan, Ozamiz City
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SCHOOLS DIVISION OF OZAMIZ CITY

**THREE-DAY TRAINING-WRITESHOP ON ACTION RESEARCH FOR
SPECIAL EDUCATION TEACHERS (SPET)**

TECHNICAL AND WORKING COMMITTEE

Consultants

Anaclea A. Gacasan
Chief ES, CID

Dionesio L. Liwagon, Jr., CESE
Assistant. Schools Division Superintendent

Nimfa R. Lago, PhD, CESO VI
Schools Division Superintendent

Chair

Angelita M. Maribojoc
*Education Program Supervisor (EPS)-I (
SDO Coordinator – Special Needs Education (SNED)*

Co- Chair

Bernadita A. Algodon Marestelle M. Olandre
Head Teachers, OCCS

Members:

Maricon P. Dolor
*SPED Teacher
Misamis Annex IS*

Justine B. Senados
*SPED Teacher
Dimaluna IS*

Jenny Babe B. Pacaldo
*SPED Teacher
Antero U. Roa CS*

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Desi G. Aninao
PDO-II

Mary Grace Ann J. Manili
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Gladys L. Baybado
AO II



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PANDONG
Commitment to Quality Education
#PadayonAsensoOzamiz

**THREE-DAY TRAINING-WRITESHOP ON ACTION RESEARCH FOR
SPECIAL EDUCATION TEACHERS (SPET)**

March 17 & 20, 2025- Private Villa, Bernad Subdivision, Ozamiz City

March 19, 2025- Be Palace Hotel, Valconcha Street, Ozamiz City

| Day | Time | Topic/Activity | Methodology/Activities | Persons Involved/ Facilitator/Resource Speaker |
|--|---|---|--|---|
| Day 1 March 17, 2025 Mon. Private Villa, Bernad Subdivi sion, Ozamiz City | 7:30- 8:30 | Registration | -Registration | Gladys L. Baybado, Mary Ann Grace J. Manili, Desi G. Aninao |
| | | Opening Program Prayer | -Prayer, National Anthem, Panatang Makabayan, Bagong Pilipinas Hymn, DepEd Vision-Mission & Core Values, DepEd Quality Policy Statement, Words of Welcome and Statement of Purpose, -Presentation of Participants and Photo Opportunity -Words of Welcome -Messages | Kristel Jane Amores Justine Mae B. Sinados Cherry Mae Agustine Angelita M. Maribojoc, ESP-I, Special Needs Education (SNED) Focal Person Anacleta A. Gacasan, CID Chief Dionesio L. Liwagon, Jr. CESE, ASDS Nimfa R. Lago, CESO VI, SDS |
| | 8:30-9:30 | Session 1: Research Management Guidelines | Lecture-Discussion | Rosalyn M. Lato-SEPS, Planning & Research |
| | 9:30-10:00 | Session 2: Unveiling the Essentials of Special Education: Foundations, Principles, and Practices | Lecture-Discussion | Letecia D. Tatoy Retired EPS/ SPED Coordinator |
| | 10:00 -10:15 | Health Break | | |
| | 10:15-10:45 | Session 3: Action Research Defined | Lecture-Discussion, Writeshop | Jasmine I. Gaogao, PSDS |
| | 10:45-11:15 | -Action Research Implementation (Framework, Topics, and Questions) | | |
| | 10:15-12:00 | Context and Rationale | | |
| | 12:00-1:00 | Lunch Break | | |
| | 1:00-1:30 | Session 4: Generating Topics for Action Research | Lecture-Discussion, Writeshop | May P. Edullantes, EPS-I, LRMSD |
| | 1:30-2:00 | Formulating Action Research Questions and Hypotheses | Lecture-Discussion, Writeshop | |
| | 2:00-2:40 | Session 5: Proposed Innovation, Intervention, and Strategy | Lecture-Discussion Writeshop | Rosalyn M. Lato, SEPS – Planning & Research |
| | 2:40-2:45 | Health Break | | |
| | 2:45-3:20 | Session 6: Action Research Design- Designing an Experimental Action Research | Lecture-Discussion Writeshop | Ian Francis E. Veloso, PSDS |
| | 3:20-4:10 | -Designing Qualitative Action Research | Lecture-Discussion, Workshop | Rowell C. Villarubia, EPS-I, Math. |
| 4:10-4:50 | -Designing a Causal-Comparative Study for Assessing the Situation | Lecture-Discussion, Workshop | Ell June S. Abucay, Planning Officer-II | |
| 4:50-5:00 | Synthesis, Reflection | Open Forum, QUAME | Facilitators, Participants | |
| Officers of the Day (OD): Babe Pacaldo, Crystalyn Caballero | | | | |

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March 19, 2025- Be Palace Hotel, Valconcha Street, Ozamiz City

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|--|-----------------------|--|---|--|
| Day 2 March 19, 2025 Wed. Be Palace Hotel, Valconcha Street, Ozamiz City | 8:00-8:30 | Recap of Day 1 | Sharing Session/ Management of Learning (MOL) | Participants, Facilitator |
| | 8:30-9:20 | -Designing a Correlational Research for Assessing the Situation | Lecture-Discussion, Examples | Jupey Q. Rupinta, School Head |
| | 9:20-10:10 | -Designing a Survey Research for Assessing the Situation | Lecture-Discussion, Examples | |
| | 10:10- 10:25 | Health Break | | |
| | 10:25-11:05 | Session 7: Action Research Methods -Sampling Methods | Lecture-Discussion, Examples | Imelda D. Pongase, EPS-I, MAPEH |
| | 11:05-12:00 | -Paper and Pencil Instruments | Lecture-Discussion, Examples | Querino D. Lonsagon, Master Teacher III |
| | 12:00- 1:00 | Lunch Break | | |
| | 1:00-1:40 | Action Research Data Collection -Data Collection through Interview | Lecture-Discussion, Examples | Anthony P. Marollano, SEPS M&E |
| | 1:40-3:00 | -Data Collection through Observations | Lecture-Discussion, Examples | Fernando D. Sumondong, CESE, PSDS |
| | | -Data Collection through the use of Documents and Materials | Lecture-Discussion, Examples | |
| | 3:00- 3:15 | Health Break | | |
| | 3:15-4:05 | Action Research Data Analysis Preparing Data for Analysis | Lecture-Discussion, Examples | Imelda D. Pongase, EPS-I-MAPEH |
| | 4:05-4:50 | -Quantitative Analysis: Descriptive Statistics | Lecture-Discussion, Examples | Luisander C. Luy, CESE, EPS-I, TLE, EPP |
| | | -Quantitative Analysis: Inferential Statistics | Lecture-Discussion, Examples | |
| 4:50-5:00 | Synthesis, Reflection | Open Forum, QUAME | Facilitators, Participants | |
| Officers of the Day: Beverly E. Mulagao Jane W. Calunod | | | | |

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|---|------------|---|---|---|--------------------------------------|
| Day 3 March 20, 2025 Thu. Private Villa, Bernad Subdivision, Ozamiz City | 8:00- 8:30 | Recap of Day 2 | Sharing Session | Participants, Officer of the Day: Merry Pearl R. Goette-Sanchez Mary Chris T. Jimenez | |
| | 8:30- 9:20 | -Quantitative Analysis: Inferential Statistics | Lecture-Discussion, Examples Hands-on Writeshop | Luisander C. Luy, EPS-I, TLE, EPP | |
| | 9:20-10:00 | -Qualitative Data Analysis | Lecture-Discussion, Examples Hands-on Writeshop | Rowell C. Villarubia, EPS-I, Mathematics | |
| | | Session 8 Drafting Research Methods Section | Workshop | Resource Speakers-Research Methods | |
| | | Session 9 Workplan, Timelines, and Cost Estimates | Lecture-Discussion, Workshop | Resource Speaker | |
| | | Session 10 Drafting Workplan, Timelines, and Cost Estimates | Hands-on Writeshop | Facilitators | |
| | | 10:00- 10:15 Health Break | | | |
| | | 10:15-11:00 | Session 11 Peer Review and Feedback | Peer Review | Participants, Facilitators |
| | | 11:00- 12:00 | Session 12 Refinement of Proposals | Hands-on Writeshop | Rosalyn M. Lato, SEPS M&E |
| | | 12:00- 1:00 Lunch Break | | | |
| | | 1:00-2:00 | Session 13 Proposal Presentation | Proposal Presentation | Rosalyn M. Lato, SEPS M&E |
| | | 2:00-3:00 | Writing the Action Research Report and Worksheets | | |
| | | 3:00-3:30 | Synthesis, Reflection | Sharing | |
| | 3:30-5:00 | Closing Program | Closing Program, Nationalistic Song Invocation, Messages, Impression The Challenge, Acceptance of Challenge, Giving of Certificates Photo Opportunity by District Community Singing | Jyra B. Engracia Ja O. Timtim Emme Loraine A. Amarilla | |

Officers of the Day (OD): Virel Anne Q. Malahuan, Maricon B. Dolor