



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF OZAMIZ CITY**

March 18, 2025

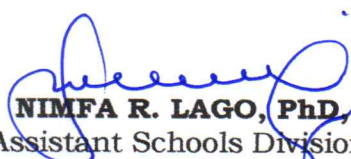
**DIVISIONAL MEMORANDUM**

No. 115 s. 2025

**CONDUCT OF LEARNING RESOURCE INVENTORY AND SUBMISSION OF  
LEARNING RESOURCE NEEDS REPORT**

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Public Elementary, Secondary and Senior High School Heads  
This Division

1. Relative to Divisional Memorandum No. 084, s. 2025, re: Conduct of Learning Resource Inventory and Submission of Learning Resource Needs Report, this Office requests all Public Secondary and Elementary School Property Custodian to accomplish the Online Learning Resource Needs Report which can be accessed through the google sheet link: [https://bit.ly/Learning\\_Resource\\_Needs\\_Analysis2025\\_2026](https://bit.ly/Learning_Resource_Needs_Analysis2025_2026).
2. This activity aims to:
  - a. assess gap in the learning resources;
  - b. present solutions on the gaps and needs identified; and
  - c. provide technical assistance.
3. The assessment includes components that are critical to learning delivery which comprise the following area:
  - a. text-based learning resources;
  - b. non-text-based learning resources;
  - c. learning support environment/facilities; and
  - d. capacity for learning resource implementation and management.
4. The schools are enjoined to update the inventory of MATATAG textbooks through the link: <https://bit.ly/DeliveredMATATAGTXsandTMsforGrades1and4>.
5. The accomplished template shall be complied on or before March 28, 2025.
6. For queries, contact May P. Edullantes, EPS-LRMDS at 09667707665.
7. Immediate and wide dissemination of this memorandum is desired.

  
**NIMFA R. LAGO, PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent



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Enclosure:

Reference: Regional Memorandum No. 84, s. 2025

To be indicated at the Perpetual index  
under the following subjects:

NEEDS ASSESSMENT

LEARNING RESOURCES

INVENTORY

MPE/DM 2025- Conduct of Learning Resource Inventory and Submission of  
Learning Resource Needs Report  
\_\_\_\_\_/March 18, 2025



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**PANDONG**  
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