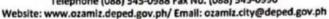


## Republic of the Philippines Department of Education Region X - Northern Mindanao

## DIVISION OF OZAMIZ CITY



IBJT Compound, Carangan, Ozamiz City Telephone (088) 545-0988 Fax No. (088) 545-0990



## REQUEST FOR QUOTATION

Procuring Entity:	DepED, Division of Ozamiz City	RFQ No.:	
Office/End-User:	Guimad Elementary School	PR No.	
Purpose:	TO PURCHASE OFFICE SUPPLIES	Date:	
TERMS and CONDIT	IONS: ust be typewritten or legibly written. Any overwriting, erasure:	must be initialed by the Bidder.	
2. Delivery per	lod within 3 from the receipt of Purchase Order ar	d delivered goods/services must be in accordance to accep	ted offer of the bidder.
Price Quotat     Warranty see     end-user.     Price validity	ig if stocks are not available within the period stipulated. ion/s shall be inclusive of all taxes, charges or fees. curity shall be for a minimum of three (3) months for expenda shall be for a period of Forty Five (45) calendar days. I submit original brochures showing certifications of the produc		date of acceptance by the
8. Failure to pr	int name and/or signature of authorized representative shall d	squalify the supplier from participating the bidding process.	
	ods shall be inspected upon the date/period stipulated and sh		
delivered.	liver within the stipulated delivery period shall subject the sup	olier to a penalty or liquidated damages of 1/10 1% per day	of delay on items not
12 Payment sha servicing bar correspondi	submitted must be sealed.  all be made after the delivery/activity and upon the submisson  nk: Development Bank of the Philippines shall credit the amou  ing bank transfer fees, if any, shall be chargeable to the accountity may terminate and contract anytime in accordance with t	nt due to the bank account of the supplier/contractor. Pleas nt of the supplier/contractor.	se take note that

Please quote your lowest price on the Item(s) listed below, subject to the Terms and Conditions stated above and submit/email your quotation duly signed by your representative not later than Date and Time.

14. The RFQ, Purchase Order and other related documents for the above-stated projects shall be deemed to form part of the contract.

Very truly yours,

JENELYN F. SAYRE BAC Chairman

Company Name: Address: PhilGEPS Reg. Number

Item No.	QTY	Unit	Items and Description	ABC	Bidder's Brand/Model and Specifications	Unit Price	Total Price
Manner	/Mode of	Awarding	g: Per Item				
1	1	piece	Fire extinguisher, dry chemical	2,800.00			
2	3	piece	Monoblock sofa chair	2,500.00			
3	1	pack	Printer 3N1 with Wifi	14,000.00			
4	1	piece	paper cutter	1,800.00			
5	1	set	wireless microphone	2,500.00			
6	20	piece	medals	65.00			
7	1	unit	Grass Cutter	8,500.00			
8	4	piece	solar lights	480.00			
9	1	set	Volleyball	2,000.00			
10	1	unit	Refrigerator	10,000.00			
11	1	piece	javelin throw	2,300.00			
12	1	piece	discuss throw	1,800.00			
13	60	meters	Satin Cloth red	45.00			
14	60	meters	Satin Cloth white	45.00			
TOTAL			TOTAL	61,820.00			

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above.

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## **DOCUMENTARY REQUIREMENTS:**

- MAYOR'S BUSINESS PERMIT (photocopy only)
- Certicate of Registration (BIR 2303) (Photocopy only)
- DTI/SEC Certificate/(photocopy only)
- Omnibus Sworn Statement (photocopy only) Above 50,000.00

and SVP as Alternate Mode of Procurement only

 Latest Income Business Return (photocopy only) - Above 500,000.00 and SVP as Alternate Mode of Procure

Signature Over Printed Name / Date

Contract Number/Email Address