Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF OZAMIZ CITY

PURCHASE ORDER

Supplier:		KEEDEE OFFICE SUPPLIES TRADING	P.O. NO.:	**2024-12-202**
Address:		OZAMIZ CITY	Date :	27-Dec-2024
TIN :			Mode of Procurement :	SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Division of Ozamiz City — Delivery Term:

Date of Delivery: within 20 days from the receipt of the Purchase Order — Payment Term:

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Wi-Fi Portable Sheetfed Document Scanner with the following specifications: Compact size and footprint, Powered via USB, AC Adapter or built-in battery Scan speed up to 4.0sec per sheet (on battery), Wi-Fi and Wi-Fi A/P mode connectivity	1	12,175.00	~~12,175.00~~
		*** Nothing Follows ***			-
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Total Amount in Words		**Twelve Thousand One Hundred Seventy Five Pesos Only**		**PHP**	**12,175.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Keedee Office Supplies Trading 09173112219

Signature over Printed Name of Supplier

12-27-24
Date

Very truly yours,

NIMFA R. LAGO, CESO VI
Assitant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Fund Cluster :
Funds Available :

MARICEL D. AVILA
Accountant III

ORS/BURS No. :
Date of the ORS/BURS:
Amount :

Address: IBJT Compound, Carangan, Ozamiz City
Telephone No: (088) 545-09-88
Telefax: (088) 545-09-90
Email Address: deped1miz@gmail.com

Our LEARNERS: *The Diamonds of the Fortress.*
ASENSO OZAMIZ!